

The Board of Trustees of the Village of Winnebago met in person November 19, 2025 at 6:00 p.m. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN –GRAHAM – KIM – LEFEVRE (remotely) - present  
MCKINNON – SPRINGER - absent

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Public Works Director Chad Insko, Chief Jeff White, Assistant Deputy Clerk Rachel Windgassen, Intern Kyle Okubo, Tamra Sanders, Shannon DeWitt, and attending remotely Lieutenant Nick Haff and Luke Ziegler of Fehr Graham.

4. ROLL CALL & ESTABLISHMENT OF A QUORUM - A quorum was established.

5. MEETING GUIDELINES

The Board agreed Trustee LeFevre could vote and participate while at work.

6. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.

7. CHANGES TO THE AGENDA – None

8. PUBLIC COMMENT – No one from the public requested the opportunity to address the board.

9. CONSENT AGENDA

A motion was made by MR. GRAHAM, seconded by MR. KIM to approve the Consent Agenda items.

The motion carried on a unanimous roll call vote of those present.

9a. Approval of Board Trustees Meeting Minutes of November 5, 2025

9b. Approval of Invoices Presented for Payment November 19, 2025, \$87,474.47

10. PRESIDENT'S REPORT – No items to report

11. TREASURER'S REPORT – No items to report

12. DEPARTMENT HEAD REPORTS – No items to report

13. ACTION ITEMS

a. A motion was made by MR. KIM, seconded by MR. GRAHAM to adopt Ordinance 2025-22, An Ordinance Adopting Compensation Ranges for Village Employees.

Motion carried on a unanimous roll call vote of those present.

b. A motion was made by MR. ACKERMAN, seconded by MR. GRAHAM to adopt Ordinance 2025-23, An Ordinance Granting a Water Easement and Sanitary Sewer Access Easement for Part of P.I.N. 14-08-426-024 at 309 West Main Street, Winnebago, Illinois.

Motion carried on a unanimous roll call vote of those present.

c. A motion was made by MR. ACKERMAN, seconded by MR. KIM to adopt Resolution 2025-33R, A Resolution for Approval to Release for Public Inspection the Closed Session Minutes and the Destruction of the Verbatim Recordings for the Same After The Eighteen Month Required Retention Period.

Motion carried on a unanimous roll call vote of those present.

14. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c) – None needed.

15. NEW BUSINESS

There will be a holiday party on December 17, 2025 at 4:00 PM for the Board and Employees.

16. UPCOMING MEETINGS

The next Board meeting will be on December 3, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.

17. ADJOURNMENT

A motion was made by MR. GRAHAM, seconded by MR. ACKERMAN, to adjourn at 6:23 p.m. The motion carried on a voice vote.

UNAPPROVED

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Sally Jo Huggins, Village Clerk