



Agenda Item Executive Summary

Item Name LINE-ITEM TRANSFER FOR POLICE OVERTIME ALLOWANCE Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village of Winnebago Police Department has exhausted its budgeted funding for police overtime as a result of ongoing staffing shortages and the need to maintain minimum operational coverage. The police overtime line item, **01-43-425**, is currently at approximately **108% of its budgeted appropriation**.

To ensure the Department can continue to meet operational and public-safety needs for the remainder of the fiscal year, a **\$10,000 line-item transfer** is requested from **01-43-424 – Full-Time Officer Salaries** to **01-43-425 – Police Overtime**.

The Department currently has **two vacant full-time police officer positions**. Until those positions can be filled, existing personnel must work additional hours and overtime to maintain necessary staffing levels and provide adequate coverage. The requested transfer will provide the Department with the funding necessary to continue addressing these staffing requirements while recruitment and hiring efforts continue.

This transfer is intended to address the Department's current staffing-related overtime needs and maintain continuity of police services without increasing the overall police personnel budget.

ATTACHMENTS (PLEASE LIST)

Line-item transfer

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE A \$10,000 LINE-ITEM TRANSFER FROM 01-43-424, FULL-TIME OFFICERS TO 01-43-425, POLICE OVERTIME TO MAINTAIN CONTINUITY OF POLICE SERVICES WITHOUT INCREASING THE OVERALL POLICE PERSONNEL BUDGET.

Staff: Jeff White, Chief of Police Date: 09/10/2026