



Agenda Item Executive Summary

Item Name Strategic Plan Update Committee or Board Committee of the Whole

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village adopted its first-ever Strategic Plan in June 2025. Best practices recommend that strategic plans be reviewed at least annually to evaluate the status of established goals, assess progress, and determine whether any updates or changes are needed. Because this is the Village's first Strategic Plan, the Village does not currently have a standard operating procedure for how the Board and staff should formally reengage with the plan after adoption. Conducting this review during the summer allows the Village Board and staff to discuss strategic priorities ahead of the fall budget process, ensuring that budget development is guided by the Village's long-term goals and priorities.

The Village Administrator has been preparing a comprehensive status report on all Strategic Plan goals with assistance from the executive team, which consists of the Chief of Police, Director of Public Works, and Village Administrator. Staff also anticipates providing a brief presentation to the Village Board summarizing the status of the plan and current progress. This approach is the Village Administrator's recommendation for beginning the annual review process; however, the preferred process and format are ultimately at the discretion of the Village Board.

Following the presentation, the Village Administrator recommends that the Village Board consider holding a workshop with the executive team to continue discussion of strategic priorities, review and update the plan as needed, and identify any additional priorities for the upcoming budget cycle. August is recommended for this workshop, as department heads will be actively working through their budgets at that time, while still allowing for any necessary adjustments before the budget process advances further. Ultimately, whether to schedule a workshop and the preferred format for that discussion is a decision of the Village Board.

ATTACHMENTS (PLEASE LIST)

None

ACTION REQUESTED

- ☒ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION:

Staff: Joseph Dienberg, Village Administrator Date: 6/17/2026