



# Agenda Item Executive Summary

Item Name Discussion of Preliminary Draft of Comprehensive Plan and Unified Development Ordinance (UDO) RFP Committee or Board Committee

**BUDGET IMPACT**

<i>Amount:</i>	N/A	<i>Budgeted:</i>	N/A
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<i>List what fund:</i>	N/A
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**EXECUTIVE SUMMARY**

The Village of Winnebago has prepared a draft Request for Proposals (RFP) to solicit professional planning services for a comprehensive update to the Village's Comprehensive Plan and Unified Development Ordinance (UDO). This joint update aims to integrate previous planning efforts into a unified, user-friendly document that guides future development and ensures regulatory consistency.

Key components of the proposed project include public engagement, coordination with Village boards and a steering committee, development of a long-term annexation strategy, and improvements to downtown zoning. The UDO update will also address clarity, compliance, and usability of existing zoning regulations.

Staff is seeking initial feedback from the Committee of the Whole on the proposed direction, scope, and structure of the RFP prior to bringing it to the Village Board for formal authorization to issue.

**ATTACHMENTS (PLEASE LIST)**

Draft Comprehensive Plan & UDO RFP, Exhibit A - Proposal Pricing Sheet

**ACTION REQUESTED**

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:**

Staff: Joey Dienberg, Village Administrator Date: 2/4/2026