



# **BOARD BRIEFS**

## **WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR**

**2024 VOLUME 17  
WEEK OF JUNE 3**

The Public Works team completed 18 Julie locates, mowed 2 complete circuits, and performed bat wing mowing on Prairie Path. They held a pre-construction meeting for the Meadows MFT project and completed IEPA-required Bacti samples at the Village of Winnebago and Winn County Water District. Additionally, IEPA-required Fl samples for QA and IEPA/IDPH-required samples for VOC and DBP at Winn County Water District were completed. The team also completed 3 meter topper swaps, mowed a property violating the weed ordinance, and conducted equipment maintenance, including servicing and oil changes for all pickups. An emergency repair was performed on a drainage easement field tile, road cracks and the parade route were weed sprayed, a 150' x 5' sidewalk on Benton Street was removed and replaced, and 2 new radar speed signs were hung at Swift and W McNair.

**PUBLIC WORKS**

The Police Department recorded 51 calls for service, wrote 2 incident reports, and made 2 arrests during this period. Additionally, 38 traffic citations and warnings were issued. Contact was made with a FLOCK representative regarding the installation of 2 Automated License Plate Reader (ALPR) cameras in the Village Right of Way. Consultations with Public Works Director Insko were held to ensure the appropriateness of locations and address any concerns. FLOCK installers will contact Director Insko for installation.

**POLICE**

On Monday and Tuesday of this week, the Deputy Clerk and Office Staff spent much of their time preparing their pieces and reports for the June 10th Village Board Packet. The Village Treasurer completed all 2023 reconciliations, and has turned in the Trial Balance to the auditors, hoping to begin their work next week. After Dana's hard work over the last month and a half, All 2023 bank statements tie out to the General ledger. The Village Administrator spent much the week in Galena attending the Illinois City/County Management Association Conference. This provided an opportunity to connect with colleagues and learn what they are doing in their municipalities. The Conference included a variety of informative topics, including economic development strategies, strategic planning and how to enhance recruitment and develop municipal staff.

**OFFICE STAFF**