

## **ORDINANCE NO. \_\_\_\_\_**

### **AN ORDINANCE ESTABLISHING FIRST READING PROCEDURES OF THE VILLAGE OF WINNEBAGO**

**WHEREAS**, the Village of Winnebago seeks to enhance transparency and public engagement in its legislative processes; and

**WHEREAS**, it is in the best interest of the Village to formalize the practice of conducting first readings for all Village ordinances before there is a formal vote on the ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Winnebago, as follows:

#### **SECTION 1. INTRODUCTION OF ORDINANCE—FIRST READING**

1. The "first reading" of an ordinance shall be its introduction at a Village Board Meeting, Committee of the Whole Meeting, or designated Committee meeting. An item will be introduced into business by being a discussion item on the agenda.
2. Upon introduction any member may read the entire ordinance or provide a summary description thereof. No vote shall be taken on the ordinance at its "first reading," except on motions to amend the ordinance, unless otherwise permitted by Board rules.
3. At the "first reading," any Village Committee member may move to recommend the adoption of such ordinance by the Village Board at a future meeting. This recommendation must be seconded by a member of the committee and approved by a majority vote of its members.

#### **SECTION 2. FINAL APPROVAL PROCEDURES FOR ORDINANCES**

1. All ordinances brought before the Village Board for a final vote must have undergone a "first reading" as outlined in Section 1.
2. The requirement of a first reading may be waived if the Village Board votes unanimously in the affirmative to suspend the rules following the "first reading" and act upon the ordinance at the same meeting in which it is introduced to the Village Board.
3. A unanimous vote shall be defined as all members present voting in the affirmative. Abstentions shall be considered as voting in the negative in this instance.
4. The Village President may defer an ordinance to the next regular or specially held Board meeting without sending it to a committee. A majority vote of the Board membership is required to overrule the President's action.

#### **SECTION 3. VOTING REQUIREMENTS FOR PASSAGE OF ORDINANCES**

All ordinances of the Village Board shall, unless otherwise expressly required by applicable Illinois statute, require a majority vote for passage.

**SECTION 4. EFFECTIVE DATE**

This ordinance shall become effective immediately upon passage by the Board of Trustees of the Village of Winnebago, and publication of the same in pamphlet form.

**SECTION 5. SEVERABILITY**

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid or unconstitutional, the remainder of this ordinance shall remain in full force and effect.

**SECTION 6. REPEAL**

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Franklin J. Eubank, Jr.,  
Village President

**ATTEST:**

\_\_\_\_\_  
Sally Jo Huggins, Village Clerk

**PASSED:**

**APPROVED:**

**PUBLISHED IN  
PAMPHLET FORM:**