



# BOARD BRIEFS

## WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

**VOLUME 2025-24**  
**WEEK OF JUNE 16**

The Police Department recorded 63 calls for service, wrote 19 incident/supplemental reports, issued 18 traffic citations and warnings, and made 4 arrests during this period. Lt. Haff returned from vacation on 6/16/2025. Chief White attended the Quarterly Northern Illinois Training Advisory Board meeting, discussing the budget for fiscal year 2026. The 4th of July schedule for officers has been finalized and disseminated. Lt. Haff completed updates to in-house and mobile computer systems to ensure everything runs smoothly. The 2025 IML survey was completed, along with updates to the inland marine insurable items obtained by the police department in 2024-2025, including Taser 10 devices, new patrol rifles, and the new Police Interceptor. Deputy Clerk Symonds is working with IML to obtain a new assessment of the police garage, clarifying that it is not only used for storage but will also serve as a locker room for patrol officers and additional office space for equipment checkouts, including Body Worn Cameras and Tasers.

**POLICE**

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team conducted greasing on all heavy equipment and performed routine maintenance with West Side Tractor on the John Deere end loader/excavator. They completed 2 full mowing circuits, 3 trash circuits, and routine wellhouse cleaning and maintenance. The team continued working on the Clayton Court Water Main Looping Project, clearing 800 feet of vegetation and completing the creek crossing. Additional water main locates and re-marking were done with Silo fiber directional boring in the Village ROW. Public Works worked with residents on driveway/sidewalk replacement and the associated permit process. They conducted 32 Julie locates, including a large-scale outlay for the Silo fiber network and ongoing work at Rock 39. The team also installed a donated little library at Memorial Park, performed weed eating and weed spraying along the parade route, and excavated bore pits for the Clayton Court water main loop. They continued sidewalk installation and restoration on Pec Street, mowed the walking path with the Batwing, and completed dragging diamonds and cleaned the concession stand. Final dirt and seed were added to various areas, the pet waste station was repaired, and a broken water service was addressed.

**OFFICE STAFF**

The Treasurer completed the annual treasurer's report, with the next steps being publication and certification by the county. The Utility Billing department worked to prepare for billing next week, setting all appropriate dates for bills, shut-offs, and related tasks. This week also marked the first week for the new Community Development Intern, who spent his time reviewing the UDO, strategic plan, and current board packets to establish a baseline for current projects, in addition to receiving a village tour by the Administrator. Many office staff began general cross-training to ensure all positions are properly backed up. The Deputy Clerk completed minutes and other post-board meeting tasks, worked on IMLRMA renewals, and collaborated with other departments. The Village Administrator also participated in a meeting with PD and PW with Enterprise Fleet management, discussing the potentials to working with them to manage the Village's Fleet. The Village Administrator coordinated with various trustees, the Village President, the Building Official, and the Village Attorney on the current status of the Table Talk Supper Club development and next steps. The Administrator also continued discussions with a homebuilder interested in residential development within the village and communicated with a local entrepreneur interested in opening a coffee shop. Staff will prepare a list of applicable sites within the village that may suit his needs. The Administrator also attended this month's NorthCOG meeting on Friday.

**PUBLIC WORKS**