

## **Village Administrator Monthly Report – June 2025**

### **General Updates**

- Attended the ILCMA Summer Conference, with sessions on resiliency, AI in government, infrastructure planning, and ethics. Valuable connections were made with regional managers, administrators, and vendors.
- Led coordination and planning efforts for both Village Board and Committee of the Whole meetings. This included preparing agenda items and materials for:
  - Adoption of the 2025–2028 Strategic Plan.
  - Repeal of the Errant Water Policy.
  - Updates to the Personnel Policy.
  - West Main Street Widening Project agreement with Fehr Graham.
- Gave an interview to WREX regarding the Village’s newly adopted Strategic Plan, helping communicate long-term goals and priorities to the broader public.
- Participated in this month’s NorthCOG meeting.
- Coordinated with Clerk and Deputy Clerk to explore an intergovernmental insurance cooperative for more cost-effective employee benefits.
- Attended zoning, board, and committee meetings, supporting planning and documentation with Clerk staff.

### **Economic Development/Community Development/Zoning**

- Continued ongoing coordination with developers of the Table Talk Supper Club, including legal and next-step meetings.
- Worked with a homebuilder interested in village lots for new residential development.
- Responded to a local entrepreneur's inquiry into opening a coffee shop; began compiling a list of suitable village sites.
- Facilitated discussions regarding the sale of Village-owned property in Winnebago Highlands, including discussions with special legal counsel and coordination with Village Engineer.
- Coordinated a proposed text amendment to the Unified Development Ordinance regarding fence requirements.
- Participated in meetings with the Greater Rockford Area Chamber of Commerce regarding regional economic development initiatives.
- Hosted and facilitated a Development Team Meeting with internal and external stakeholders to assess ongoing developments and discuss strategies for addressing blighted properties in the Village. A follow-up meeting with R1 and the Land Bank is scheduled for July.

***Please see the attached Board Brief’s for a deeper view of the month’s activities for the Village.***