



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**2024 VOLUME 35
WEEK OF OCT 7**

Public Works completed daily rounds as per IEPA requirements, which included data recording and water treatment at six deep water wells, in-person site visits, and the collection of 10 representative water samples for QA/QC. The team completed one mowing circuit, two trash circuits, and routine wellhouse cleaning and maintenance, including public restrooms at the lighted diamond. Repairs were conducted on the Hurco valve exerciser, and 200 feet of sidewalk were removed and replaced. Work continued on drainage areas, road edge maintenance with millings, and cold patching. Twelve Julie locates were completed. Public Works also met with Winnebago County Engineering to discuss drainage projects and review the proposed parking area at Simon School. Additionally, they completed the semi-annual fire hydrant flushing and maintenance of 240 Village-owned hydrants, conducting repairs on any hydrants with issues.

PUBLIC WORKS

The Police Department recorded 46 calls for service, wrote 5 incident reports, made no arrests, and issued 8 citations and warnings. Chief White and Sgt. Haff attended the monthly Chief's meeting at the Winnebago County Sheriff's Department, where regional departments discussed new legislation, case law, and recent activity within each jurisdiction to promote cooperation. The Police Department assisted with Winnebago High School Homecoming events, including the parade and football game. SRO Spelman applied for and was awarded a \$2,500 grant through the Stop the Bleed program, which will be used to train school staff and students in first aid.

POLICE

The Deputy Clerk is in Normal, IL this week for the Illinois Municipal Clerk Institute, working on her continued education about a variety of topics, as well as a great networking event. The Village Treasurer completed the September Reconciliations, continued budget work and continued work with the front office regarding the upcoming software transition anticipated in January 2025. The Village Administrator and other office staff began preparations for the upcoming Village Board meeting, including reviewing 2025 Insurance Premium information. On Monday, The Village Administrator, Deputy Clerk, Building Official and Engineers held their monthly development team meeting, reviewing all current and upcoming developments, including Peak Storage, Simon Elementary School, and the Park Hills Church Renovation. Furst Staffing was contacted regarding a posting for the now Vacant Utility Billing Clerk Position.

OFFICE STAFF