

## **RESOLUTION NO. \_\_\_\_\_**

### **A RESOLUTION AUTHORIZING THE ENGAGEMENT OF A CONSULTANT FOR THE CREATION OF A STRATEGIC PLAN FOR THE VILLAGE OF WINNEBAGO**

**WHEREAS**, the Village of Winnebago has been pursuing the creation of a strategic plan to guide the future development and operations of the village; and

**WHEREAS**, the Village Board has expressed interest in utilizing an outside consultant to assist in the strategic planning process; and

**WHEREAS**, the process would include gathering stakeholder input through document reviews, interviews, and focus groups, analyzing this data to identify key themes and insights, compiling the findings into a final report with actionable recommendations, and concluding with an action planning launch session to assist with implementation; and

**WHEREAS**, staff is recommending engaging a consultant for this process to leverage outside expertise and to have a comprehensive approach; and,

**WHEREAS**, the Village Board has selected \_\_\_\_\_ to be the consultant for this project.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Winnebago, as follows:

#### **SECTION 1. CONSULTANT SELECTION**

1. The Village Board authorizes the engagement of \_\_\_\_\_ to assist in the creation of the Village of Winnebago's strategic plan.
2. The Village Board acknowledges the project will include the gathering of stakeholder input, data analysis, vision and goal-setting workshops, development of strategic action plans, and the final report with actionable recommendations.

#### **SECTION 2. COST**

The Village Board agrees to the proposal with an estimated cost of \$\_\_\_\_\_, with the understanding that the final cost may vary based on the actual hours required to complete the project.

**SECTION 3. IMPLEMENTATION**

The Village Administrator is hereby authorized and directed to execute any necessary documents to engage the selected consultant and to take such further actions as may be necessary to implement the strategic planning process in accordance with the terms of this resolution.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Franklin J. Eubank, Jr., President of the Board of  
Trustees of the Village of Winnebago, Illinois

**ATTEST:**

\_\_\_\_\_  
Sally Jo Huggins, Village Clerk

**PASSED:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**PUBLISHED IN  
PAMPHLET FORM:** \_\_\_\_\_