



# Agenda Item Executive Summary

Item Name LOCIS Software Discussion Committee or Board Finance Committee

## BUDGET IMPACT

Amount:	\$19,800	Budgeted:	No
List what fund:	01-41-593, 51-44-519, 17-47-530		

## EXECUTIVE SUMMARY

Currently, the Village utilizes Tyler Technologies (InCode) for their General Ledger, Accounts Payable, Utility Billing, Permitting and Payroll functions. Village staff have expressed overall frustrations with the functionality and support within these programs. The average annual cost that the village has spent with Tyler Technologies since 2014 is \$9,234.

Staff researched various solutions and were the most impressed with the Local Government Computer and Information Service (LOCIS) on both a functionality and cost level.

The onboarding process for implementing the LOCIS software solution in the Village of Winnebago involves purchasing various software modules totaling \$11,600, followed by introductory training estimated at \$8,200. The process includes configuring and installing modules like Utility Billing, General Ledger, Accounts Payable, Payroll, and more, with training provided at \$100 per hour plus travel costs. An annual support agreement costing \$3,835 ensures ongoing software enhancements, support, and access to user groups and new developments. These costs also include all necessary migrations from InCode.

Additional services like technical support and IT administration are available at specified hourly rates, with the entire onboarding and initial support estimated to cost approximately \$19,800. Staff have spoken to representatives from Stillman Valley, Byron and Pecatonica, who all use the program, and received positive reviews, and the assurance that whenever an issue comes up, the technical support staff are quick to resolve the issue.

Staff would like feedback from the Finance Committee on whether to further pursue this transition in software, Frank Zima from LOCIS will also be available during the meeting to answer any questions.

## ATTACHMENTS (PLEASE LIST)

Quote from LOCIS

## ACTION REQUESTED

- ☒ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

Staff: Joseph Dienberg, Village Administrator Date: 5/28/2024