

The Board of Trustees of the Village of Winnebago met in person December 17, 2025, at 6:05 p.m. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN –GRAHAM — LEFEVRE – MCKINNON - SPRINGER present  
KIM - absent

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Public Works Director Chad Insko, Chief White, Lieutenant Nick Haff, Deputy Clerk Kellie Symonds, Treasurer Dana Novinson, Shannon DeWitt, Tamra Sanders, and Kyle Okubo

4. ROLL CALL & ESTABLISHMENT OF A QUORUM - A quorum was established.
5. MEETING GUIDELINES
6. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
7. CHANGES TO THE AGENDA – None
8. PUBLIC COMMENT – No one from the public requested the opportunity to address the Board.
9. CONSENT AGENDA

A motion was made by MR. GRAHAM, seconded by MR. LEFEVRE to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.

9a. Approval of Board Trustees Meeting Minutes of December 3, 2025

9b. Approval of Invoices Presented for Payment - \$20,361.85

10. PRESIDENT’S REPORT – No items to report
11. TREASURER’S REPORT – November Treasurer’s Report was included in the packet.
12. DEPARTMENT HEAD REPORTS
  - 12a. Administrator Dienberg was provided in the packet.
  - 12b. The Police Department was included in the packet.
13. ACTION ITEMS

a. A motion was made by MR. LEFEVRE seconded by MR. SPRINGER to adopt Resolution 2025-37R “A Resolution Authorizing Execution of 9714 Cunningham Road Annexation Agreement”. Motion carried on a unanimous roll call vote of those present. Administrator Dienberg noted that Mr. DeWitt received a scam invoice for approximately \$5,000.00. The President told Mr. DeWitt and Ms. Sanders they could stay or leave the meeting if they wished. Mr. DeWitt thanked the Board for all their effort on this matter. Then they departed from the Board room.

b. A motion was made by MR. MCKINNON seconded by MR. LEFEVRE to adopt Ordinance 2025-25 “An Ordinance to Effect a Zoning Map Amendment to Designate Zoning for the Property Located at 9714 Cunningham Road Annexed into the Village of Winnebago, Illinois”.

Motion carried on a unanimous roll call vote of those present.

c. A motion was made by MR. MCKINNON seconded by MR. LEFEVRE to adopt Resolution 2025-38R “A Resolution Authorizing a Commodity Purchase for the Water Main Looping Project at Kasch Drive”.

Motion carried on a unanimous roll call vote of those present. It was noted that these materials could be used for other projects if this looping project did not come to fruition. MR. ACKERMAN requested that when money is saved by doing a project in-house that the amount be included in the Executive Summary as justification for a future project.

14. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c) – None needed.
15. NEW BUSINESS – None
16. UPCOMING MEETINGS

The next Board meeting will be held on January 7, 2026, at 6:00 pm, followed by the Committee of the Whole Meeting.

17. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN, to adjourn at 6:16 p.m. The motion carried on a voice vote.

UNAPPROVED

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Sally Jo Huggins, Village Clerk