



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**VOLUME 2025-41
WEEK OF OCT 20**

The Treasurer continued the MFT audit and coordinated a meeting with external auditors Benning and LOCiS, while finalizing year-end adjustments pending clarification from our auditors. Sales tax access documents were prepared. The Assistant Deputy Clerk completed meeting minutes and entered accounts payable, and the front office prepared for next week's billing cycle and conducted file audits. The Village Administrator held a negotiation meeting with the director of Public Works and special counsel regarding the sale of village-owned property and met with technical staff to review ongoing developments. The Administrator also attended a Phase I engineering site walk at 114 S Benton and Bud's Auto, the PSAP meeting in Loves Park, and the WIPC meeting at the school district offices. Department head evaluations were conducted, and two business retention meetings were held with Dimensions Senior Living and Sullivan's.

ADMINISTRATION

Public Works completed required daily rounds for IEPA compliance, including inspections of six deep wells, water sampling, and SCADA monitoring. Tree trimming and removal continued across multiple locations to ensure plow clearance and visibility. Two mowing circuits and three trash circuits were completed. Coordination with ComEd is ongoing regarding street light issues. Routine wellhouse maintenance was performed. Additional water main locates and re-marking were completed for Silo fiber boring. One driveway/sidewalk permit was processed with resident coordination. Ten JULIE locates were performed, supporting multiple projects including Silo fiber, Nicor, and Rock 39. Staff continued orientation and training of the new assistant and engaged residents regarding the Goodling Street project. Critical infrastructure oversight was maintained alongside Silo. Emergency response was provided for a downed tree on N Benton and a grass fire at Rock 39. Cold patching, sidewalk and curb replacements, and fall equipment maintenance continued. Staff attended ILRMA flagger training and received culvert inventory. Two water services were disconnected for non-payment. Recreation work included prepping the lighted diamond and cleaning facilities.

PUBLIC WORKS

The Police Department responded to 53 calls for service and produced 9 incident and supplemental reports. One arrest was made during this period, and 16 traffic citations and warnings were issued. A Walmart Business account was established with tax-exempt status to streamline local and online purchases. Squad 113 was decommissioned, with all emergency lighting removed. The department provided full coverage at Trunk or Treat without issue; remaining candy will be distributed on Halloween. All employee evaluations were completed and submitted to the Village Administrator. The Chief and SRO participated in a multi-agency school safety meeting focused on evacuation and reunification planning.

POLICE