



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**VOLUME 2025-43
WEEK OF NOV 3**

Public Works completed required IEPA daily rounds including deep well monitoring, data logging, and sample collection. Monthly bacti samples were collected and delivered to the lab for both water systems. Crews completed one full mowing circuit and three trash circuits. The batwing mower was winterized and stored, and routine wellhouse cleaning was performed. Water main locates and re-markings continued in support of Silo's directional boring. Staff worked alongside contractors on the MFT Goodling Street overlay and continued training the new Public Works Assistant. Additional duties included diamond maintenance, concession stand cleaning, water service curb box repairs, hot and cold patching, zero-turn mower maintenance, and shoulder restoration along Goodling Street. Preventative maintenance was completed on the 2021 Chevy 1500. Staff participated in a ComEd emergency operations storm prep meeting and continued oversight of critical infrastructure related to the Silo project.

PUBLIC WORKS

The Police Department responded to 52 calls for service and documented six incident or supplemental reports. Two arrests were made during the reporting period. Officers issued 20 traffic citations and warnings. Halloween events proceeded without incident, with officers maintaining high visibility and engaging positively with the community. The pumpkin and costume collection drive concluded successfully and without issue. The School Resource Officer managed multiple student-related matters, conducting interviews and ensuring juvenile justice protocols were followed. With winterization of public restrooms completed, daily access duties ceased, but patrols of these locations continue. An ongoing communication issue with the Village's alarm monitoring service remains unresolved, though on-site systems were cleared of fault. Officers supported both Winnebago County and Pecatonica PD on various calls. The sale of Squad 113 was finalized, with ownership transfer steps underway. The workstation at the police garage is nearly operational pending cellular connectivity and camera installation by Public Works. Staff responded to an inquiry from a resident about unreturned property, ultimately confirming the arrest in question involved the Sheriff's Department, not village police.

POLICE

Administrative staff addressed a utility billing concern for a local business involving a meter issue. The Assistant Deputy Clerk processed accounts payable, while the Deputy Clerk continued the IPBC transition and supported pre- and post-board meeting tasks. The Treasurer worked on the MFT audit and began bank reconciliations. The Village Administrator held departmental budget meetings, participated in a NorthCOG finance presentation, collaborated with office staff and software vendors to resolve utility billing issues, and coordinated and led presentations for the zoning board, village board, and committee of the whole.

ADMINISTRATION