

The Board of Trustees of the Village of Winnebago met in person on March 4, 2026, at 6:00 p.m. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – GRAHAM –KIM – MCKINNON – SPRINGER -, present  
ABSENT: LEFEVRE

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Public Works Director Chad Insko, Treasurer Dana Novinson, Lieutenant Nick Haff, Brenda Huetson, Joshua Hooper. Attending remotely Luke Ziegler of Fehr Graham.

4. ROLL CALL & ESTABLISHMENT OF A QUORUM - A quorum was established.
5. MEETING GUIDELINES: No trustees attended remotely.
6. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
7. CHANGES TO THE AGENDA – No changes to the agenda.
8. PUBLIC COMMENT

Mr. Hooper, who lives at 306 West Winnebago Street Unit 1, explained the use of the camper he has which was provided by Make-A-Wish for his seven-year-old son who has special needs. The camper is on wood blocks. He asked the Village to consider allowing the camper for his son. The Board will look into the matter.

#### 9. CONSENT AGENDA

A motion was made by MR. MCKINNON, seconded by MR. KIM to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.

- a. \*Approval of Board Trustees Meeting Minutes from February 18, 2026
- b. \*Approval of Invoices Presented for Payment \$14,177.18

10. PRESIDENT’S REPORT – Not provided.
11. TREASURER’S REPORT – Not provided.
12. DEPARTMENT HEAD REPORTS

- a. Administrator Report – Not included in the packet.
- b. Police Chief Report – Not included in the packet
- c. Public Works Director – Not included in the packet.

#### 13. ACTION ITEMS

- a. A motion was made by MR. ACKERMAN, seconded by MR. KIM to adopt Resolution 2026-08R A RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSAL FOR PROFESSIONAL PLANNING SERVICES FOR A COMPREHENSIVE PLAN AND UNIFIED DEVELOPMENT ORDINANCE UPDATE FOR THE VILLAGE OF WINNEBAGO. Motion carried on a voice vote.
- b. A motion was made by MR. KIM, seconded by MR. GRAHAM to adopt Ordinance 2026-02 AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF WINNEBAGO, WINNEBAGO COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING ON DECEMBER 31, 2026. Motion carried on a unanimous roll call vote of those present.
- c. A motion was made by MR. MCKINNON, seconded by MR. KIM to adopt Resolution 2026-09R A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGAGEMENT

LETTER WITH THE BENNING GROUP, LLC FOR INDEPENDENT AUDITING SERVICES. Motion carried on a unanimous roll call vote of those present.

- d. A motion was made by MR. GRAHAM, seconded by MR. ACKERMAN to adopt Resolution 2026-10R A RESOLUTION APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH FEHR GRAHAM FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE WEST MAIN STREET WIDENING PROJECT. There will be a cost savings on this project by inhouse oversight. Motion carried on a unanimous roll call vote of those present. .
  - e. A motion was made by MR. ACKERMAN, seconded by MR. SPRINGER to adopt Resolution 2026-11R A RESOLUTION APPROVING AND AUTHORIZING THE IMPLEMENTATION OF THE VILLAGE OF WINNEBAGO ANNUAL SIDEWALK REPAIR AND REPLACEMENT PROGRAM AND SAFE STEP SIDEWALK PROGRAM FUNDING. Motion carried on a unanimous roll call vote of those present.
  - f. The Swift Street project remains open.
  - g. The Westfield Road Box Culvert project remains open.
15. NEW BUSINESS:

The issue with the camper is no fault of the Building Official. The UDO as it is now is being followed by MR. Moore.

As Mr. Dienberg noted in an email the Prairie Path will be under disruption from this April to April 2027 for transition of lines by COMED.

The Statement of Economic Interest request will be mailed by the County this Friday. Everyone was reminded the form will need to be filed by May 1, 2026.

A letter was received about the late penalty on water bills because of the postal service was discussed. It was suggested the postmark date should be used for lateness rather than the date received in the office.

The Board was reminded of the Special Meeting March 10, 2026, at the High School at about 2:20 p.m.

16. UPCOMING MEETINGS

The next Board meeting will be held on March 18, 2026, at 6:00 pm, followed by the Committee of the Whole Meeting.

17. ADJOURNMENT

A motion was made by MR. KIM, seconded by MR. ACKERMAN, to adjourn at 7:10 p.m. The motion carried on a voice vote.

UAPPROVED

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Sally Jo Huggins, Village Clerk