



Agenda Item Executive Summary

Item Name AN ORDINANCE ADOPTING FEES FOR ZONING APPLICATIONS AND AUTHORIZING THE USE OF A CONSISTENT ZONING APPLICATION FORM Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The attached ordinance establishes a formal fee schedule for zoning-related applications submitted to the Village of Winnebago. The purpose of this ordinance is to ensure that the Village recovers the costs associated with the processing, review, and administration of zoning applications. It introduces a consistent application form, defines key zoning terms, and outlines standard base fees for Zoning Map Amendments, Special Use Permits, Variances, PUDs, Appeals, and Text Amendments. It also clarifies that applicants may be responsible for additional professional service fees as necessary. The ordinance includes provisions for possible fee waivers for nonprofits or local taxing bodies and authorizes administrative updates to the zoning application form for compliance with the Unified Development Ordinance (UDO).

ATTACHMENTS (PLEASE LIST)

Ordinance

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☒ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE ORDINANCE 2025-__ , AN ORDINANCE ADOPTING FEES FOR ZONING APPLICATIONS AND AUTHORIZING THE USE OF A CONSISTENT ZONING APPLICATION FORM FOR THE VILLAGE OF WINNEBAGO, ILLINOIS.

Staff: Joseph Dienberg, Village Administrator Date: 5/21/25