



Agenda Item Executive Summary

Item Name A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT WITH NORTHERN ILLINOIS UNIVERSITY FOR A TUITION-WAIVER STUDENT INTERN Committee or Board Board

BUDGET IMPACT

Amount:	\$17,896 total over FY 2025–2026	Budgeted:	Yes (CY25)
List what fund:	Community Development Fund		

EXECUTIVE SUMMARY

This resolution authorizes the Village of Winnebago to enter into a pre-approved agreement with Northern Illinois University (NIU) for the placement of a graduate student intern, contingent upon the Village being matched with a tuition-waiver student. The contract term will run from August 16, 2025, through June 30, 2026, with a potential renewal period through May 15, 2027.

The intern will be employed by NIU and reimbursed by the Village at a rate of \$1,789.60 per month for ten months, totaling \$17,896. This arrangement allows the Village to host a qualified graduate assistant without delay if a suitable student match is made. If no such placement occurs, the resolution remains unexecuted.

ATTACHMENTS (PLEASE LIST)

Resolution, Sample Agreement

ACTION REQUESTED

- ☐ For Discussion Only
- ☒ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2025-__ R, A RESOLUTION AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT WITH NORTHERN ILLINOIS UNIVERSITY FOR A TUITION-WAIVER STUDENT INTERN

Staff: Joseph Dienberg, Village Administrator Date: 5/21/2025