



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**2024 VOLUME 28
WEEK OF AUG 19**

The Police Department recorded 48 calls for service, wrote 12 incident reports, made 12 arrests, and issued 24 citations and warnings. One FOIA request was received and is being processed. Officer D. Cotter attended Taser Instructor Training, enabling the department to conduct this training and certification in-house. Sgt. Haff participated in a Northern Illinois Police Memorial Committee meeting to plan for the 2025 Police Memorial Week events. Another retail theft at a local business was thwarted by an observant employee and the quick response of police officers, leading to a felony arrest.

POLICE

The Treasurer continued training for the software transition and worked on reversing errors in historical reconciliations while also progressing on the Municipal Utility Tax (MUT) Report. The Village Administrator advanced discussions with developers on the Peak Storage project and worked with the school district on their parking lot project. Together with the Deputy Clerk, the Administrator worked on preparing the packet for the Committee of the Whole (CoW) meeting, which included drafting ordinances, preparing memos, and conducting various research. Additionally, the Village Administrator, Public Works Director Chad Insko, and the Treasurer met with Region1 Planning to explore potential stormwater grants. The Village Administrator also attended a NorthCOG meeting on Friday.

OFFICE STAFF

The Public Works team completed their daily rounds as per IEPA requirements, which included data recording and water treatment at six deep water wells, in-person site visits, SCADA supervision, and the collection of 10 representative water samples for QA/QC. They conducted weed eating along all poles of the 7-mile walking path and around heavy school routes, collaborated with Winnebago County on repairing adversely affected areas of the walking path, and began tree trimming along the path. Additionally, tree trimming was conducted around school signs and for corner visibility. The team completed two mowing circuits and two trash circuits, performed routine wellhouse cleaning and maintenance on Tuesday (including public restrooms at lighted ball diamonds), and continued debris cleanup. They also completed 10 Julie locates, removed additional sidewalk, curb, and gutter in preparation for concrete work, and completed street sweeping in several curbed areas, including manually sweeping residential areas in the Willingham subdivision. The 2017 Ford F-350 was delivered to the dealership for a factory recall of steering components, and the 2024 Chevy 1-ton dump truck was delivered for a factory recall of braking and trailer braking components. Mowers were also serviced, with the ignition switch replaced on the Simplicity and tires on the Ferris. Finally, the walk-through and punch list on the 2024 MFT project were finalized with Fehr Graham and Rock Road.

PUBLIC WORKS