



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

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WEEK OF SEPT 15**

The Police Department responded to 67 calls for service and completed 8 incident or supplemental reports. Two arrests were made during the week, and 18 traffic citations or warnings were issued. Three FOIA requests were processed. Officers completed follow-up on open cases from previous months, including two photo lineups. Transition efforts continued with the new Winnebago County Jail software, with officers actively learning the system. The School Resource Officer experienced an uptick in calls for service and worked additional hours for after-school activities and a school board meeting; patrol staff provided supplemental coverage. IT issues related to Comcast and Verizon were monitored and appear to be resolved, with the Lieutenant coordinating with regional IT support. A meeting with Silo Communications and RockfordIT was scheduled to assess equipment needs for a potential switch that may reduce annual costs and benefit all departments. Additionally, a multi-agency meeting was scheduled to review school safety planning at the request of the SRO. Over the weekend, night shift officers responded to a domestic incident resulting in an arrest for battery, domestic battery, and home invasion, classified as a Class X felony.

POLICE

The Administrative Department welcomed the return of the Assistant Deputy Clerk from maternity leave, who began work on the fall newsletter. The Treasurer met with LOCIS to review the accounts payable process and the disbursing fund, continued FY26 budget development, and attended the IML conference on Friday. The Deputy Clerk processed payroll, completed pre-board meeting tasks, and participated in a meeting with IPBC regarding the upcoming benefits transition. The front office team, Deputy Clerk, intern, and Administrator met to evaluate ways to improve CY26 business registration compliance. The community development intern continued research on stormwater utility fees. The Village Administrator also attended the IML conference, coordinated with a national homebuilder on potential development in the Willingham area, and participated in a regional public communications meeting at the EOC. This meeting introduced the new ESDA Coordinator and reviewed updates to the EOC facility for future disaster response coordination.

ADMINISTRATION

Public Works completed daily IEPA-mandated rounds for all six deep water wells, collected ten QA/QC water samples, and maintained SCADA systems. Tree trimming for visibility and height clearance took place at multiple sites, along with one full mowing circuit and three trash circuits. Street light repairs and routine Wellhouse cleaning were completed. Water main locates and re-markings continued in coordination with Silo fiber directional boring. Staff assisted residents with driveway and sidewalk replacements and related permits. A total of 24 JULIE locates were completed, including support for Silo, Rock 39, Nicor, and Amazon projects. Orientation and training of the new PW Assistant progressed. Emergency JULIE locates were handled outside regular hours. Project oversight continued for critical infrastructure near Silo fiber installations. Field preparation was completed for the Thursday Night Adult softball league, including drugging and cleaning the concession stand. Lead and Copper compliance work with IEPA continued. Brush was cleared along walking paths, and a hazardous maple tree was removed at 208 S. Benton Street. Noxious weeds and trees were removed at 114 S. Benton Street. Staff attended training on water main clamping systems and began fall park maintenance, including bed edging, mulching, and watering. Heavy equipment was greased and washed. Repairs were made to the auto flusher at Rock 39 and a sink drain in the Village Hall restroom.

PUBLIC WORKS