



BOARD BRIEFS

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

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WEEK OF MAR 24

The Police Department responded to 47 calls for service, filed 5 incident reports, issued 16 traffic citations and warnings, and made 6 arrests. One vehicle was impounded during this period. Squad 222 underwent routine maintenance, including an oil change, new battery installation, and a complete brake service to ensure optimal performance for patrol duties. SRO Spelman is on leave for the school spring break, recharging before returning to his vital role. The department had all four radar units in the squad cars calibrated and certified to maintain accuracy in speed enforcement. Officer McNeely returned to duty after paternity leave, and the department is pleased to have him back. Chief White and Lt. Haff met with the President of Buss Boyz Customs to discuss a lighting upgrade for the newest squad vehicle. The Public Works Department also installed a new toilet in the police garage, addressing water leakage issues and ensuring a functional workspace.

POLICE

The Treasurer finished preparing the budget for installation next week, reviewed A/P checks for the upcoming meeting, and scheduled a meeting with Mark Olson for 04/08/25. The Treasurer also attended regional IMTA training. Utility Billing was completed, and business registrations were mailed out today, with follow-ups being conducted for a few outstanding ones. The Clerk staff prepared the board packet for zoning, board, and CoW meetings. The Assistant Deputy Clerk completed the final draft of the spring/summer newsletter and sent it to the printer. The Village Administrator prepared for upcoming paternity leave, worked on the board packet, attended the NorthCOG meeting, met with Fehr Graham, Ancel Glink, and staff regarding the sale of village-owned property, and reviewed various project options.

OFFICE STAFF

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. They conducted 1 emergency water shut-off and turn-on at 305 S Church St., and responded to an emergency water main break at 207 East Cunningham St., repairing the service saddle and installing a new service and corp saddle, along with a 1" poly service line to the curb stop. The team moved mowers from cold storage, began spring maintenance and battery checks, and started mower exchanges and demo presentations with vendors. Public Works also completed 2 trash circuits, roadside trash pickup, and routine wellhouse cleaning and maintenance. They continued working with the office on final meter topper swap outs and scheduling concerns, including door knocking and hanging notices. Additional water main locates and re-marking for Silo Fiber directional boring in the Village ROW were conducted. The team began village-wide street sweeping, focusing on curbed areas and heavy debris. Public Works also performed Pec Prairie Path maintenance after the County brush hogged trees east of Swift Street to Meridian Rd., removing debris and adding gravel and lime. The final residential meter topper swap out was completed at a problematic residence. The team continued storm clean-up following straight-line winds and thunderstorms and equipment clean-up post-water main break. The 3" compound water meter at the Post Office was replaced and re-plumbed for a new e-series meter with a cellular topper, completing the commercial accounts now served via cellular toppers. Additionally, IEPA compliance work began for Jim Johnson to be recorded as an IEPA certified Class C water operator after passing the certification exam.

PUBLIC WORKS