



# Agenda Item Executive Summary

A RESOLUTION AUTHORIZING THE ISSUANCE OF  
A REQUEST FOR PROPOSALS FOR PROFESSIONAL  
PLANNING SERVICES FOR A COMPREHENSIVE  
PLAN AND UNIFIED DEVELOPMENT ORDINANCE  
UPDATE FOR THE VILLAGE OF WINNEBAGO

Committee or  
Board

Board

Item Name

## BUDGET IMPACT

Amount:

N/A

Budgeted:

N/A

List what fund:

N/A

## EXECUTIVE SUMMARY

The Village of Winnebago prepared a Request for Proposals (RFP) to solicit professional planning services for a comprehensive update to the Village's Comprehensive Plan and Unified Development Ordinance (UDO). This joint update is intended to integrate prior planning efforts into a unified, user-friendly framework that will guide future development decisions and ensure regulatory consistency.

Key components of the project include public engagement, coordination with Village boards and a steering committee, development of a long-term annexation strategy, and improvements to downtown zoning. The UDO update will also address clarity, legal compliance, and overall usability of existing zoning and subdivision regulations.

The draft RFP was reviewed and discussed by the Village Board at the February 18, 2026 Committee of the Whole meeting. Following that discussion and direction provided, the Resolution before the Board formally authorizes issuance of the RFP.

## ATTACHMENTS (PLEASE LIST)

Resolution, Comprehensive Plan & UDO RFP, Exhibit A - Proposal Pricing Sheet

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION: I move to approve resolution 2026-\_\_R, A RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR PROFESSIONAL PLANNING SERVICES FOR A COMPREHENSIVE PLAN AND UNIFIED DEVELOPMENT ORDINANCE UPDATE FOR THE VILLAGE OF WINNEBAGO.**

Staff: Joey Dienberg, Village Administrator

Date: 3/4/2026