

Diversity, Equity and Inclusion Committee Staff Report

Date: September 9, 2025

From: Zoe Mombert, Assistant to the City Manager

Subject: Juneteenth Subcommittee (2026)

Recommended Action:

Create a subcommittee for the 2026 Juneteenth event and select up to five committee members to participate in subcommittee meetings.

Sample Motion:

“I move to establish a subcommittee for the 2026 Juneteenth event to plan all elements of the event including entertainment, food and other event activities.”

Background:

The committee has hosted a Juneteenth event annually since 2021. To ensure a well-organized and elevated event in 2026, it is recommended that planning begin this fall. To support a more efficient planning process, the formation of a subcommittee is also recommended.

Due to staff scheduling constraints, most committee meetings will take place between 7:30 a.m. and 4:30 p.m., Monday through Friday. However, there may be opportunities for evening meetings on the second Tuesday of the month, prior to regular committee meetings.

Attachments:

N/A