



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date: June 5, 2023</b>		<b>Subject:</b> Park System Development Charge (SDC) Methodology Analysis	
		<b>Staff Member:</b> Kris Ammerman, Parks and Recreation Director	
		<b>Department:</b> Parks and Recreation	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable	
		<b>Comments:</b> N/A	
<b>Staff Recommendation:</b> N/A			
<b>Recommended Language for Motion:</b> N/A			
<b>Project / Issue Relates To:</b>			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): 2018 Parks and Recreation Comprehensive Master Plan 2015 Boones Ferry Park Master Plan 2014 Memorial Park Master Plan	<input checked="" type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

The City of Wilsonville Parks and Recreation department has engaged FCS Group to evaluate its System Development Charges (SDCs) to ensure long-term financial viability for at least the next ten years. The project team will present information on the recalculated Parks SDC based on recent growth estimates, project lists, and inventory data. Following the report, the team will gather Council's initial input on the information shared and answer questions.

**EXECUTIVE SUMMARY:**

The City of Wilsonville's Parks SDC Methodology was last updated in 2008. Since that time the Parks and Recreation Comprehensive Master Plan (2018) has been completed along with site specific Master Plans for Memorial Park and Boones Ferry Park. These planning efforts involved extensive community engagement that resulted in the formation of the current park/trails project list. This list along with growth estimates and current inventory data were used to recalculate the Park SDC rate so that contributions made by development can cover a fair share of the cost of existing and planned facilities that provide capacity to serve future users – growth.

**EXPECTED RESULTS:**

- Present Council with the recalculated Parks SDC rate based on recent growth estimates, project lists, and inventory data.
- Collect feedback
- Answer questions

**TIMELINE:**

- May 15, 2023 – Issue 90 day notice to builders/developers
- June 5, 2023 – City Council Work Session #1
- June 14, 2023 – Builders Open House
- July 17, 2023 – City Council Work Session #2 – if necessary
- August 21, 2023 – City Council Public Hearing
- Fall 2023 – Anticipated rollout of recalculated SDC rate

**CURRENT YEAR BUDGET IMPACTS:**

The adopted budget for FY22/23 includes \$70,370 (CIP # 9161) for the park SDC methodology update. The contract amount for consulting services is within the FY22/23 budgeted amount.

**COMMUNITY INVOLVEMENT PROCESS:**

- February 9, 2023 - Parks and Recreation Advisory Board Presentation
- June 14, 2023 - Community Open House at City Hall
- August 21, 2023 – City Council Public Hearing

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

A recalculated Park SDC rate that will accurately reflect recent growth estimates, project lists, and inventory data resulting in updated funding for park infrastructure.

**ALTERNATIVES:**

Council can choose not to update the Park SDC rate, which will result in less funding for future park infrastructure.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENT:**

1. City of Wilsonville Parks SDC Analysis Power Point Presentation