



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: June 5, 2023		Subject: Resolution No. 3070 Authorizing SMART To Purchase Four CNG Buses From Northwest Bus Sales, Inc.	
		Staff Member: Scott Simonton, Fleet Services Manager	
		Department: Fleet Services	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

Staff is seeking Council approval for the purchase of four Compressed Natural Gas (CNG) fueled buses, using a combination of State and Federal grant funds.

EXECUTIVE SUMMARY:

SMART obtains funding for vehicle purchases from various sources. This procurement is funded by a combination of Federal Transit Administration (FTA) and Statewide Transportation Improvement Fund (STIF) grants. The four vehicles are identical allowing them to be combined into one procurement.

Through a Request for Proposals, Northwest Bus Sales proposed price of \$191,151 per bus was selected as the best value to the City. This project includes four (4) buses, at a total cost of \$764,604. Grants will cover \$649,913 of the cost, leaving SMART responsible for a local match of \$114,691. Breakdown of funding sources is depicted below.

	FTA Section 5307	FTA Section 5339	STIF Regional Coordination Program (TriMet)	Transit Tax	Total
Federal (3 buses)	\$ 354,318	\$ 104,444			\$ 458,762
State (1 bus)			\$ 191,151		\$ 191,151
Local (match)				\$ 114,691	\$ 114,691
Total Bid Amount					\$ 764,604

EXPECTED RESULTS:

Upon award of a contract, Northwest Bus Sales will work with their suppliers to produce and deliver four (4) Compressed Natural Gas (CNG) buses within the expected delivery timeline.

TIMELINE:

Anticipated lead-time for the production of these buses is 430 days from the date of order placement. This would give us an estimated delivery date of August 2024.

CURRENT YEAR BUDGET IMPACTS:

This purchase will have no impact on the current budget. Because of the delivery timeline, this purchase will be budgeted in FY 24-25.

COMMUNITY INVOLVEMENT PROCESS:

SMART’s Transit Master Plan included extensive public outreach. The plan states that SMART will maintain a modern fleet of vehicles, procuring alternatively fueled vehicles whenever possible.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

Adding four new CNG buses will aid SMART in their efforts to expand service, including service to Clackamas Town Center. Additionally, this purchase will improve passenger comfort, system reliability, and air quality.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 3070

A. Goods and Services Contract