

DEVELOPMENT REVIEW BOARD MEETING

**MONDAY, AUGUST 22, 2022
6:30 PM**

Board Member Communications:

4. Recent City Council Action Minutes

City Council Meeting Action Minutes

July 18, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall – Excused
 Councilor Lehan
 Councilor West
 Councilor Linville

Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Bill Evans, Communications & Marketing Manager
 Delora Kerber, Public Works Director
 Matt Lorenzen, Economic Development Manager
 Chris Neamtzu, Community Development Director
 Dan Pauly, Planning Manager
 Zoe Mombert, Assistant to the City Manager

Staff present included:

Bryan Cosgrove, City Manager
 Amanda Guile-Hinman, City Attorney

| AGENDA ITEM | ACTIONS |
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| WORK SESSION | START: 5:04 p.m. |
| A. Construction Excise Tax (CET) for Affordable Housing | Council directed staff to continue studying the pros and cons of the City establishing a Construction Excise Tax. |
| B. Frog Pond East and South Master Plan | Staff shared an update on the status of the Frog Pond East and South Master Plan. Council then provided direction on their desired mix of housing types. |
| REGULAR MEETING | |
| <u>Mayor's Business</u> | |
| A. Civics Academy Graduation | Street signs were awarded to the graduates of the Civics Academy, Class of 2022. |
| B. Appointment of City Manager Pro Tem | Council appointed Assistant City Manager Jeanna Troha as City Manager Pro Tem for the period July 19, 2022 through July 23, 2022 and then again, August 1, 2022 through August 14, 2022. Furthermore, Council appointed City Attorney Amanda Guile-Hinman as City Manager Pro Tem for the period July 24, 2022 through July 31, 2022. Passed 4-0. |
| C. Upcoming Meetings | Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City. |

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| <u>Communications</u> A. City of Wilsonville Receipt of the Bronze Walk Friendly Communities Designation. | Staff shared news of the City of Wilsonville's designation as a Walk Friendly City by the University of North Carolina Highway Safety Research Center. |
| <u>Consent Agenda</u> A. <u>Resolution No. 2987</u> A Resolution of the City of Wilsonville Authorizing the City Manager to Execute the Tri-County Metropolitan Transportation District of Oregon (TriMet) Subrecipient Agreement B. Minutes of the June 20, 2022 City Council Meeting. | The Consent Agenda was approved 4-0. |
| <u>New Business</u> A. <u>Resolution No. 2979</u> A Resolution Of The City Council Adopting The Diversity, Equity And Inclusion (DEI) Committee Strategic Plan. | Resolution No. 2979 was adopted 4-0. |
| <u>Continuing Business</u> A. None. | |
| <u>Public Hearing</u> A. None. | |
| <u>City Manager's Business</u> | The City Manager provided an update on the recruitment of the Arts and Culture Program Coordinator and Behavioral Health position. Council was then informed staff would push out information on tolling via the City's website, and social media platforms. |
| <u>Legal Business</u> | No report. |
| ADJOURN | 8:33 p.m. |

City Council Meeting Action Minutes

August 1, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville

Jeanna Troha, Assistant City Manager
 Delora Kerber, Public Works Director
 Martin Montalvo, Public Works Ops. Manager
 Mark Ottenad, Public/Government Affairs Director
 Mike Nacrelli, Civil Engineer
 Cindy Luxhoj, Associate Planner
 Zach Weigel, City Engineer
 Martin Montalvo, Public Works Ops. Manager
 Zoe Mombert, Assistant to the City Manager
 Ryan Adams, Assistant City Attorney

Staff present included:

Amanda Guile-Hinman, City Attorney
 Kimberly Veliz, City Recorder

| AGENDA ITEM | ACTIONS |
|---|---|
| WORK SESSION | START: 5:05 p.m. |
| A. Public Works Complex Construction Contract | Council was informed of Resolution No. 2988, which authorizes the City Manager to execute a construction contract with Emerick Construction Company for construction of the Public Works Complex Project. |
| B. Waste Water Treatment Plant Master Plan | Staff shared tenets of a draft Wastewater Treatment Master Plan that accommodates the City's projected 20-year growth, addresses seismic resiliency and identifies assets to be upgraded and/or replaced. |
| C. 2023 League of Oregon Cities Legislative Priorities Ballot | The City's lobbyist sought the Council's direction to finalize the legislative priorities to be listed on the League of Oregon Cities' (LOC) legislative priority ballot. |
| REGULAR MEETING | |
| <u>Mayor's Business</u> | |
| A. July 30, 2022 Curtailment Event | Staff explained the water pump failure at the Willamette River Water Treatment Plant (WRWTP) and the subsequent Water Curtailment Notice for the cities of Wilsonville and Sherwood. |
| B. Upcoming Meetings | Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City. |

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| <u>Communications</u> A. Tourism Promotion Committee Marketing | City Council heard highlights about the City's current promotional activities displayed on ExploreWilsonville.com, which are designed to attract visitors for overnight lodging. |
| <u>Consent Agenda</u> A. <u>Resolution No. 2988</u> Authorizing the City Manager to execute a construction contract with Emerick Construction Company for construction of the Public Works Complex Project (Capital Improvement Project #8113). B. <u>Resolution No. 2991</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The Second Amendment To Construction Contract With Moore Excavation, Inc. For The 5th Street / Kinsman Road Extension Project. C. Minutes of the July 18, 2022 City Council Meeting. | The Consent Agenda was approved 5-0. |
| <u>New Business</u> A. None. | |
| <u>Continuing Business</u> A. None. | |
| <u>Public Hearing</u> A. <u>Ordinance No. 865</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Future Development Agricultural – Holding (FDA-H) Zone To The Planned Development Industrial (PDI) Zone On Approximately 0.55 Acre Located At 28505 SW Boones Ferry Road; The Land Is More Particularly Described As Tax Lot 800, Section 14A, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Davidsons Boones Ferry Industrial LLC, Owner/Applicant. | After a public hearing was conducted, Ordinance No. 865 was approved on first reading by a vote of 5-0. |
| <u>City Manager's Business</u> | No report. |
| <u>Legal Business</u> | No report. |

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| URBAN RENEWAL AGENCY | |
| <u>URA Consent Agenda</u> A. <u>URA Resolution No. 327</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute The Second Amendment To Construction Contract With Moore Excavation, Inc. For The 5th Street / Kinsman Road Extension Project. B. Minutes of the June 20, 2022 Urban Renewal Agency Meeting. | The URA Consent Agenda was approved 5-0. |
| <u>New Business</u> A. None. | |
| <u>URA Public Hearing</u> A. None. | |
| EXECUTIVE SESSION | Pursuant to ORS 192.660(2)(h) Legal Counsel/Litigation |
| ADJOURN | 9:01 p.m. |