

DEVELOPMENT REVIEW BOARD MEETING

MONDAY, MARCH 10, 2025

6:30 PM

Consent Agenda:

1. Approval of minutes from the January 13, 2025 DRB Panel A meeting



CALL TO ORDER - ROLL CALL

Acting Chair Candrian called the meeting to order at 6:32 pm.

Present: Clark Hildum, Rob Candrian, Alice Galloway and Janis Sanford

Excused: Jordan Herron

Staff Present: Daniel Pauly, Stephanie Davidson, Kimberly Rybold and Shelley White

CHAIR'S REMARKS

The Conduct of Hearing and Statement of Public Notice were read into the record.

CITIZEN INPUT

There was none.

ELECTION OF 2025 CHAIR AND VICE-CHAIR

Stephanie Davidson, Assistant City Attorney, read the rules for election of Board Chair and Vice-Chair.

1. Chair

Clark Hildum nominated Rob Candrian for 2025 Development Review Board Chair. There were no other nominations.

Following a roll call vote, Rob Candrian was unanimously elected 2025 Development Review Board Chair.

Voting Yea: Rob Candrian, Clark Hildum, Alice Galloway, and Janis Sanford

2. Vice-Chair

Rob Candrian nominated Alice Galloway for 2025 Development Review Board Vice-Chair. There were no other nominations.

Following a roll call vote, Alice Galloway was unanimously elected 2025 Development Review Board Vice-Chair.

Voting Yea: Rob Candrian, Clark Hildum, Alice Galloway, and Janis Sanford

CONSENT AGENDA

3. Consideration of the December 9, 2024 Development Review Board Minutes
Clark Hildum moved to accept the December 9, 2024 DRB Panel A meeting minutes as presented. Janis Sanford seconded the motion, which passed unanimously.

Voting Yea: Rob Candrian, Clark Hildum, Alice Galloway, and Janis Sanford

PUBLIC HEARING

4. **Resolution No. 439. ParkWorks Class 3 Sign Permit and Waiver.** The applicant is requesting approval of a Class 3 Sign Permit and Waiver for a 603 square foot wall sign at the ParkWorks Industrial Building.

Case Files:

DB24-0010 ParkWorks Class 3 Sign Permit and Waiver

-Class 3 Sign Permit (SIGN24-0013)

-Waiver (WAIV24-0003)

This item was continued to this time and date certain at the December 9, 2024 DRB meeting.

Clark Hildum moved to continue the public hearing on Resolution No. 439 to 6:30 pm on March 10, 2025 time and date certain. The motion was seconded by Janis Sanford and passed unanimously.

Voting Yea: Rob Candrian, Clark Hildum, Alice Galloway, and Janis Sanford

BOARD MEMBER COMMUNICATIONS

1. Recent City Council Action Minutes

None.

STAFF COMMUNICATIONS

Board members briefly introduced themselves and shared insights about serving on the Development Review Board.

Daniel Pauly, Planning Manager, conducted a brief training session about making motions and answered questions from the Board.

ADJOURNMENT

The meeting was adjourned at 7:09 p.m.