



# **PLANNING COMMISSION**

## **WEDNESDAY, SEPTEMBER 10, 2025**

### **INFORMATIONAL**

3. City Council Action Minutes (August 4, 2025)(*No staff presentation*)



## **ACTION MINUTES**

**August 04, 2025, at 7:00 PM**

**Wilsonville City Hall**

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### **PRESENT:**

Mayor O'Neil  
Councilor President Berry  
Councilor Dunwell – Only Attended Executive Session  
Councilor Cunningham  
Councilor Shevlin

### **STAFF PRESENT:**

Amanda Guile-Hinman, City Attorney  
Andrew Barrett, Capital Projects Engineering Manager  
Arush Goswami, Admin Intern  
Bryan Cosgrove, City Manager  
Bill Evans, Communications & Marketing Manager  
Cindy Luxhoj, Associate Planner  
Dan Pauly, Planning Manager  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Everett Wild, Government Affairs Manager  
Marissa Rauthause, Civil Engineer  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

### **EXECUTIVE SESSION [5:00 PM]**

- ORS 192.660(2)(h) Legal Counsel/Litigation

### **ADJOURN [5:41 PM]**

There was a brief break to switch Zoom accounts.

### **WORK SESSION [5:47 PM]**

### **REVIEW OF AGENDA AND ITEMS ON CONSENT**

There was none.

## **COUNCILORS' CONCERNS**

There was none.

## **PRE-COUNCIL WORK SESSION**

### **1. Parks Amenity Update**

The Administration Student Intern detailed work to inventory park assets for the purpose of updating the City's website with more detailed information about each park's amenities, including accessibility features, parking, seating areas, restrooms, trails, and other information.

### **2. Wilsonville Industrial Land Readiness – Citywide Economic Opportunities Analysis**

Staff sought input from the Council on two key work products that informed the Economic Opportunities Analysis (EOA) for the Citywide portion of the Wilsonville Industrial Land Readiness (WILR) project.

### **3. Special Legislative Session Update**

The Government Affairs Manager informed Council of outcomes of the Special Legislative Session.

## **ADJOURN [6:34 PM]**

## **CITY COUNCIL MEETING [7:00 PM]**

## **CALL TO ORDER**

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Passed 4-0.

## **MAYOR'S BUSINESS**

### **4. Transportation Package Legislative Advocacy**

The Council moved to direct staff to work with the League of Oregon Cities and the State Legislature to support a transportation package that retains local revenue sharing, eliminates the threat of tolls on the Boone Bridge, and includes accountability measures to minimize financial burden on Wilsonville residents and businesses. Passed 3-1.

## 5. Board/Commission Appointments

### **Arts, Culture, and Heritage Commission – Appointment**

Appointment of Creed Harmon to the Arts, Culture, and Heritage Commission for a term beginning 8/4/2025 to 6/30/2027. Passed 4-0.

### **Diversity, Equity and Inclusion Committee – Appointment**

Appointment of Jason Smith to the Diversity, Equity and Inclusion Committee for a term beginning 8/4/2025 to 12/31/2026. Passed 4-0.

### **Kitakata Sister City Advisory Board – Appointment**

Appointment of Devan Olmstead to the Kitakata Sister City Advisory Board for a term beginning 8/4/2025 to 12/31/2025. Passed 4-0.

## 6. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

## **COMMUNICATIONS**

### 7. Civics Academy Project Presentation & Graduation

A representative from the Civics Academy presented to City Council on their interest to reboot and relaunch the Boones Ferry Days Event.

Certificates and street signs were awarded to the graduates of the Civics Academy, Class of 2025.

### 8. Recess for Photos & Refreshments

The Council recessed to celebrate the Civics Academy graduates.

## **CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

## **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS**

Councilors announced prior and upcoming meetings and events.

## **CONSENT AGENDA**

9. **Resolution No. 3208**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Water Systems Consultants, Inc. To Provide Engineering Consulting Services For The Water Distribution System Master Plan Project (Capital Improvement Project #1154).

10. Minutes of the July 21, 2025, City Council Meeting.

The Consent Agenda was approved 4-0.

**NEW BUSINESS**

11. **Resolution No. 3205**

A Resolution Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The Brown Road Improvements Project, Capital Improvements Project (CIP) #4216.

Resolution No. 3205 was adopted 4-0.

**CONTINUING BUSINESS**

12. **Ordinance No. 899** - *2<sup>nd</sup> Reading (Legislative Land Use)*

An Ordinance Of The City Of Wilsonville Adopting The Climate Friendly And Equitable Communities (CFEC) Parking Compliance Development Code Amendments.

Ordinance No. 899 was adopted 4-0, on second reading.

**PUBLIC HEARING**

There was none.

**CITY MANAGER'S BUSINESS**

The City Manager reported that the City has been awarded \$6 million to fund construction of the Boeckman Trail underneath the new Boeckman Bridge. Updated the Council on the City's work to identify executive recruitment agencies to guide the City's search for a new City Manager and discussed preliminary strategies to gauge the sentiment of the Council and the community on how to proceed with the Wilsonville Town Center Plan in the community's best interest.

**LEGAL BUSINESS**

There was none.

**ADJOURN [8:37 PM]**

## **URBAN RENEWAL AGENCY MEETING [8:37 PM]**

### **CALL TO ORDER**

1. Roll Call
2. Motion to approve the following order of the agenda.

Passed 4-0.

### **CITIZEN INPUT**

This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

### **CONSENT AGENDA**

3. Minutes of the June 2, 2025, Urban Renewal Agency Meeting.

The URA Consent Agenda was approved 4-0.

### **NEW BUSINESS**

4. **URA Resolution No. 354**

A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Authorizing Acquisition Of Property And Property Interests Related To Construction Of The Brown Road Improvements Project, Capital Improvements Project (CIP) #4216.

URA Resolution No. 354 was adopted 4-0.

### **CONTINUING BUSINESS**

There was none.

### **PUBLIC HEARING**

There was none.

### **ADJOURN [8:40 PM]**