

## Library Service or Material Statement of Concern

*The Director of the Wilsonville Public Library is responsible for the selection of materials for the Library. Patrons may use this form to express concern about library programs and services or material owned by the Library. The Library Director and appropriate staff will review the concern, and with the advice of the Library Board, take appropriate action. Decisions of the Library Director may be appealed in writing to the Library Board. The decision of the Library Board may be appealed in writing to the City Council.*

*Please help us understand your concern by filling out the form below (please use the back of this form or a separate sheet as necessary), and either return it to the circulation desk, or mail it to: Library Director, Wilsonville Public Library, 8200 SW Wilsonville Rd., Wilsonville, OR, 97070. You should expect to hear from the Library Director within 10 business days after receipt to clarify your concerns and discuss the process, and the Library Director should notify you of her decision within 21 business days.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Do you represent yourself? \_\_\_\_\_ An organization? \_\_\_\_\_

1. Item on which you are commenting (Please check all that apply):

Book \_\_\_\_\_ Magazine \_\_\_\_\_ Video/DVD \_\_\_\_\_

Audio Recording \_\_\_\_\_ Magazine/Newspaper \_\_\_\_\_ Library Program \_\_\_\_\_

Electronic Resource (Please Specify) \_\_\_\_\_

Other \_\_\_\_\_

Title \_\_\_\_\_ Author/Producer \_\_\_\_\_

2. What brought this item to your attention?
3. Have you examined the entire item? If not, what sections did you review?
4. What concerns you about the item?
5. Are there item(s) you suggest to provide additional information and/or other viewpoints on this topic?
6. What do you feel would be a satisfactory resolution to your concern?