



## **ARTS, CULTURE, AND HERITAGE COMMISSION MINUTES**

**September 18, 2024 at 5:00 PM**

**Wilsonville City Hall**

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### **CALL TO ORDER**

A regular meeting for the Arts, Culture, and Heritage Commission (ACHC) was held at City Hall and called to order at 5:02 PM.

### **ACHC PRESENT**

Vice Chair Nadine Elbitar, Susan Schenk, Aaron Harris, Joan Carlson, Sageera Oravil Abdulla Koya, David Altman

### **ACHC ABSENT**

Chair Deb Zundel, Jason Jones, Benjamin Mefford

### **EX OFFICIO/CITY STAFF/ GUESTS**

Kris Ammerman, Parks and Recreation Director  
Erika Valentine, Arts and Culture Program Coordinator  
Ariella-Sophie Sternberg, Clackamas County Arts Alliance, Guest

### **CITIZEN INPUT**

None

### **CONSENT AGENDA – APPROVAL OF MINUTES**

Member Schenk made a motion to approve the August 21, 2024 ACHC Minutes. Member Altman seconded the motion. Motion passed.

### **COMMISSION BUSINESS**

#### **ACHC FY 2024/25 Five-Year Action Plan and Annual One-Year Implementation Plan**

Valentine gave an overview and background of the plan and explained that it goes to Council for approval annually. The ACHC reviewed the plan document and discussed and wanted language regarding a percent for art ordinance added to it. Member Schenk made a motion to approve the plan with the additional language added to it about a percent for art ordinance, and recommend it be forwarded to Council for approval. Member Carlson seconded the motion. Motion passed.

### **ACHC Speaker/Performance Series and Opportunity Grant Application**

Valentine provided a refresher on the event idea/plan and Opportunity Grant Process. Valentine let the ACHC know future planning meetings would take place with interested members who would then report back to the larger group. Member Altman made a motion to approve the Opportunity Grant application getting presented to the Parks and Recreation Advisory Board for funding the ACHC's event(s). Member Carlson seconded the motion. Motion Passed.

### **Harvest Fest Vendor Selection**

Valentine provided information about the Harvest Fest Event and vendor information. The ACHC was provided information about the selected vendors from Valentine which included Name/Business Name, City, and Images which included approximately 30 vendors. Member Schenk made a motion to approve the Harvest Fest Vendor selections as presented by staff with ability for staff to make changes as necessary. Member Altman seconded the motion. Motion Passed.

### **ADJOURN**

Meeting adjourned at 6:13 PM.