

**DEVELOPMENT REVIEW BOARD MEETING**  
**APRIL 8, 2024**  
**6:30 PM**

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Board Member Communications:

2. Recent City Council Action Minutes

City Council Meeting Action Minutes  
March 18, 2024

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry  
Councilor Dunwell

Bryan Cosgrove, City Manager  
Cricket Jones, Finance Operations Supervisor  
Delora Kerber, Public Works Director  
Jeanna Troha, Assistant City Manager  
Katherine Smith, Assistant Finance Director  
Keith Katko, Assistant Finance Director  
Kimberly Veliz, City Recorder  
Miranda Bateschell, Planning Director  
Stephanie Davidson, Assistant City Attorney  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

**STAFF PRESENT**

Amanda Guile-Hinman, City Attorney  
Andrea Villagrana, Human Resource Manager  
Andrew Barrett, Capital Projects Eng. Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:00 p.m.</b>
A. Utility Meter Reader Rate Increase	Council was informed of an amendment to a contract with Metereaders, LLC.
B. Public Contracting Code Update	Council and staff continued discussion on refining the City’s contracting code.
<b>REGULAR MEETING</b>	
<u>Communications</u>	
A. Representative Courtney Neron End of Legislative Session Presentation	Council heard a summary of the actions taken by the State legislature during the 2024 legislative session
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Consent Agenda</u>	
A. <u>Minutes of the March 4, 2024 Council Meeting.</u>	The Consent Agenda was approved 5-0.
<u>New Business</u>	
A. None.	
<u>Continuing Business</u>	
A. <b>Ordinance No. 889</b> An Ordinance Of The City Of Wilsonville Amending The Text Of The Development Code To Make Minor Modifications To The Coffee Creek Industrial Design Overlay District Standards.	Ordinance No. 889 was adopted on second reading by a vote of 5-0.

<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	8:51 p.m.