



PLANNING COMMISSION

WEDNESDAY, FEBRUARY 8, 2023

INFORMATIONAL

4. City Council Action Minutes (January 5 & 19, 2022) *(No staff presentation)*

City Council Meeting Action Minutes
January 5, 2023

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Jeanna Troha, Assistant City Manager
Amy Pepper, Engineering Manager
Ryan Adams, Assistant City Attorney
Fred Weinhouse, Municipal Court Judge
Zach Weigel, City Engineer
Cindy Luxhoj, Associate Planner
Bill Evans, Communications & Marketing Manager
Shasta Sasser, Library Director
Zoe Mombert, Assistant to the City Manager
Dan Pauly, Planning Manager

STAFF PRESENT

Bryan Cosgrove, City Manager
Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:01 p.m.
A. Addendum to the Community Enhancement Grant Program Agreement between Metro and the City of Wilsonville to accept Community Investment Fees.	Council was informed of Resolution No. 3033, which amends the Community Enhancement Grant Program IGA between Metro and the City Of Wilsonville to accept Community Investment Fees.
B. Transportation Planning Training/Q&A	Consultants provided a training to Council on transportation planning.
C. Code Revisions Relating to Code Enforcement	Staff sought Council’s feedback on possible revisions to the Wilsonville City Code.
SWEARING IN CEREMONY	
A. Oath of Office	Oath of office administered by Judge Fred Weinhouse to newly elected Councilor Caroline Berry and Councilor Katie Dunwell.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. None.	
<u>Consent Agenda</u>	The Consent Agenda was approved 5-0.

<p>A. <u>Resolution No. 3019</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract Amendment With Otak, Inc. For Construction Engineering Services For The 5th Street / Kinsman Road Extension Project (Capital Improvement Project #1139, 2099, &4196).</p> <p>B. <u>Resolution No. 3029</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Emery And Sons Construction Group, LLC For Construction Of The 2022 Street Maintenance Project (Capital Improvement Projects No. 4014, 4118, And 4717).</p> <p>C. <u>Resolution No. 3033</u> A Resolution Of The Wilsonville City Council Amending To The Community Enhancement Grant Program Intergovernmental Agreement Between Metro And The City Of Wilsonville To Accept Community Investment Fees.</p> <p>D. Diversity, Equity and Inclusion Cultural Calendar</p> <p>E. Minutes of the December 19, 2022 Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. <u>Resolution No. 3028</u> A Resolution Of The City Of Wilsonville Approving The City Of Wilsonville Flag Policy.</p>	<p>Resolution No. 3028 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 874</u> An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Section 6.150, "Special Use Of Streets And Sidewalks And Large Special Events Signs And Street Banners."</p> <p>B. <u>Ordinance No. 872</u> An Ordinance of the City of Wilsonville Annexing Approximately 9.17 Acres of Property Located at</p>	<p>After a public hearing was conducted, Ordinance No. 874 was adopted on first reading by a vote of 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 872 was adopted on first reading by a vote of 5-0.</p>

<p>9710 SW Day Road for Development of a Warehouse/Manufacturing Building and Associated Site Improvements.</p> <p>C. <u>Ordinance No. 873</u> An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development – 20 Acre (FD-10) Zone to the Planned Development Industrial – Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.17 Acres Located at 9710 SW Day Road for Development of a Warehouse /Manufacturing Building and Associated Site Improvements.</p>	<p>After a public hearing was conducted, Ordinance No. 873 was approved on first reading by a vote of 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>The City Manager welcomed the new City Councilors.</p> <p>Council was reminded that they were scheduled to present at the upcoming Civics Academy.</p>
<p><u>Legal Business</u></p>	<p>Shared information on the survey to be released on the topic of prohibited camping.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>URA Consent Agenda</u></p> <p>A. <u>URA Resolution No. 341</u> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Professional Services Agreement Contract Amendment With Otak, Inc. For Construction Engineering Services For The 5th Street / Kinsman Road Extension Project (Capital Improvement Project #1139, 2099, &4196).</p> <p>B. Minutes of the November 21, 2022 URA Meeting.</p>	<p>The URA Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>URA Public Hearing</u></p> <p>A. None.</p>	
<p>ADJOURN</p>	<p>8:29 p.m.</p>

City Council Meeting Action Minutes
January 19, 2023

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Zoe Mombert, Assistant to the City Manager
Mark Ottenad, Public/Government Affairs Director
Dustin Schull, Parks Supervisor
Chris Neamtzu, Community Development Director
Kris Ammerman, Parks and Recreation Director

STAFF PRESENT

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:03 p.m.
A. City Council Members’ Assignments to City Boards and to Intergovernmental Bodies	Council made determinations as to whom would serve as primary and alternative representatives on City, State and regional boards.
B. 2023-24 State Legislative Agenda and 2023 State Legislative Priorities	Staff informed Council of the 2023-24 State Legislative Agenda and 2023 State Legislative Priorities.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Vote for Council President	Motion to nominate Councilor Akervall as Council President. Passed 4-0-1.
B. 2023-24 State Legislative Agenda and 2023 State Legislative Priorities	Motion to adopt the 2023 State Legislative Priorities and Agenda as provided in the packet. Passed 5-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Chamber of Commerce Grant Update	The Chamber of Commerce CEO shared details of a new regional program being administered by the Chamber to provide financial relief to small businesses impacted by the COVID-19 pandemic.
<u>Consent Agenda</u>	
A. <u>Resolution No. 3034</u>	The Consent Agenda was approved 5-0.

<p>A Resolution Of The City Of Wilsonville Approving A Construction Contract With Northwest Playground Equipment, Inc. For The Murase Playground Inclusive Climber Project</p> <p>B. Minutes of the January 5, 2023 Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 872</u> An Ordinance of the City of Wilsonville Annexing Approximately 9.17 Acres of Property Located at 9710 SW Day Road for Development of a Warehouse/Manufacturing Building and Associated Site Improvements.</p> <p>B. <u>Ordinance No. 873</u> An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development – 20 Acre (FD-10) Zone to the Planned Development Industrial – Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.17 Acres Located at 9710 SW Day Road for Development of a Warehouse / Manufacturing Building and Associated Site Improvements.</p> <p>C. <u>Ordinance No. 874</u> An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Section 6.150, “Special Use Of Streets And Sidewalks And Large Special Events Signs And Street Banners.”</p>	<p>Ordinance No. 872 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 873 was adopted on second reading by a vote of 5-0.</p> <p>Ordinance No. 874 was adopted on second reading by a vote of 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager’s Business</u></p>	<p>The City Manager reminded Council about prep work that they needed to complete prior to the Council Goal Setting and Retreat.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney provided an update on the City’s State-mandated project to bring the City’s prohibited camping code into compliance with new Oregon laws.</p>
<p>ADJOURN</p>	<p>7:54 p.m.</p>