



## **PARKS AND RECREATION ADVISORY BOARD MINUTES**

**January 12, 2023 at 4:00 PM**

**Remote Video Conferencing**

---

### **PARTICIPANTS MAY ATTEND THE MEETING AT:**

*Via remote video conferencing here: <https://us02web.zoom.us/j/81648048933>*

### **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Laura Ruggles:

[parksandrec@ci.wilsonville.or.us](mailto:parksandrec@ci.wilsonville.or.us) or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Laura Ruggles - Wilsonville City Hall  
29799 SW Town Center Loop East, Wilsonville, OR 97070

### **CALL TO ORDER**

Chair Barnes called the meeting to order at 4:00 pm.

#### 1. Roll Call

##### PRESENT

Chair James Barnes

Vice-Chair Daniel Christensen

Member Amanda Aird

Member Steve Werts

Member Amanda Harmon

##### ABSENT (EXCUSED)

Member Jennifer Link Raschko

Member Keith Gary

##### EX OFFICIO MEMBERS/CITY STAFF PRESENT

Kris Ammerman, Parks and Recreation Director

Brian Stevenson, Program Manager

Dustin Schull, Parks Supervisor

Erica Behler, Recreation Coordinator

Laura Ruggles, Program Coordinator

Erika Valentine, Arts and Culture Program Coordinator

Kerry Rappold, Natural Resources Manager

## CONSENT AGENDA

### 2. Approval of Minutes: 10.13.2022

Motion made by Member Werts, Seconded by Chair Barnes.

Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Aird, Member Werts, Member Harmon

### 3. 2023 Officer Appointments

Motion made by Vice-Chair Christensen to reappoint Jim Barnes as Chair, Seconded by Member Werts.

Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Aird, Member Werts, Member Harmon

Motion made by Chair Barnes to reappoint Daniel Christensen as Vice-Chair, Seconded by Member Werts.

Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Aird, Member Werts, Member Harmon

### 4. 2023 Board Goals & Action Items

Chair Barnes reiterated the four goals and action items from the prior year. These were:

- Each board member comes up with an idea for a new class offering and presents that idea at an upcoming board meeting
- Support department event by volunteering to set-up, table, and take-down at the event
- Free class pass - attend and provide feedback to one recreation activity
- Identify a minor park improvement (e.g. bench, table, trash receptacle, dog waste station, etc.)

Vice-Chair Christensen said they were reasonable and actionable within the confines of the advisory board to keep for the upcoming year. Member Harmon asked that these goals are included in each agenda so they're able to act on them. Chair Barnes reminded everyone that the "free class" perk is available to everyone, not just advisory board members.

Motion made by Member Werts, Seconded by Member Harmon.

Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Aird, Member Werts, Member Harmon

## CITIZEN INPUT

There was no citizen input.

## BEE CITY USA PRESENTATION

### 5. Role of the Parks & Recreation Advisory Board (Rappold)

The City's Natural Resources Manager, Kerry Rappold, gave a presentation on the City's status as a Bee City USA.

## **PARKS AND RECREATION DEPARTMENT UPDATES**

### 6. 2022 Highlights

Parks and Recreation team members shared department highlights from 2022.

## **BOARD COMMENTS**

Chair Barnes asked why the parking lot by the River Shelter was closed. Parks Supervisor Schull said they did that during low use season. Member Aird asked if the water was off at the dog park because of ice and freezing weather. Schull noted that it was unfortunately still broken but the parts are on order. Aird also congratulated the team on the Nature Play award. Member Harmon asked about the Laser Light Show and if it would return in 2023. Parks and Recreation Director Ammerman said a request had been submitted, but it depends on budget approval. Ammerman reminded everyone that the next meeting is a special session to talk about updates to the SDC Methodology with the consultants.

## **ADJOURN**

Meeting was adjourned at 5:00 pm.

## **NEXT MEETING**

Thursday, February 9, 2023 4:00 PM for Special Session (Via Zoom)

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at 503-783-7529 or [ParksandRec@ci.wilsonville.or.us](mailto:ParksandRec@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aquellas personas que no hablan Ingl s, previo acuerdo. Comuniquese al 503-783-7529.*