

RESOLUTION NO. 3270

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH DOWL, LLC TO PROVIDE ENGINEERING CONSULTING SERVICES FOR THE STAFFORD ROAD IMPROVEMENTS PROJECT (CAPITAL IMPROVEMENT PROJECT NO. 4219, 2111, AND 1158).

WHEREAS, the City has planned and budgeted for engineering design for Capital Improvement Project No. 4219, 2111, and 1158, known as the Stafford Road Improvement Project (the Project); and,

WHEREAS, the City solicited proposals from qualified consulting firms that duly followed State of Oregon Public Contracting Rules and the City of Wilsonville Municipal Code; and,

WHEREAS, DOWL, LLC submitted a proposal on February 13, 2025, and was subsequently evaluated and determined to be the most qualified consultant to perform the work; and,

WHEREAS, the City entered into a Professional Services Agreement with DOWL (Resolution No. 3188) for engineering services on July 21, 2025; and

WHEREAS, DOWL, LLC has performed design engineering services to the satisfaction of the City for the Project since July 2025; and,

WHEREAS, the City desires to amend the Professional Services Agreement contract with DOWL, LLC to perform the preparation final engineering design plans, specifications, and construction documents;

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. The procurement process for the Project duly followed Oregon Public Contracting Rules, and DOWL, LLC provided a responsive and responsible proposal for engineering consulting services.

Section 2. The City Council, acting as the Local Contract Review Board, previously authorized the City Manager to enter into and execute, on behalf of the City of Wilsonville, a Professional Services Agreement with DOWL, LLC for a not-to-exceed amount of \$682,290.57

Section 3. The Third Amendment will also incorporate two earlier Amendments to the Professional Services Agreement with DOWL, LLC (First Amendment and Second Amendment) in the amount of \$31,322.00.

Section 4. The City Council, acting as the Local Contract Review Board, authorizes the City Manager to enter into and execute, on behalf of the City of Wilsonville, a Third Amendment to the Professional Services Agreement with DOWL, LLC for engineering consulting services for the Stafford Road Improvements Project (Capital Improvement Projects No. 4219, 2111, and 1158) totaling \$1,640,945.06, which brings the total contract amount of the Professional Services Agreement with DOWL, LLC to a not-to-exceed amount of \$2,354,557.63, which is substantially similar to **Exhibit A** attached hereto.

Section 5. Effective Date. This Resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 15th day of June, 2026, and filed with the Wilsonville City Recorder this date.

Shawn O'Neil, Mayor

ATTEST:

Kimberly Veliz, MMC, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil

Council President Berry

Councilor Cunningham

Councilor Scull

Councilor Shevlin

EXHIBIT:

- A. Stafford Road Improvements Project Third Amendment To Professional Services Agreement