

**RESOLUTION NO. 3271**

**A RESOLUTION OF THE CITY OF WILSONVILLE APPROVING AN AMENDMENT TO THE CITY'S FEE SCHEDULE CLARIFYING FEES FOR CLASS 2 ADMINISTRATIVE REVIEW APPLICATIONS AND APPLYING FEES FOR PUBLIC HEARINGS.**

WHEREAS, amendments to Wilsonville Code (WC) Section 4.030 under Ordinance No. 903 will allow for decisions on new residential development applications to be issued by the Planning Director consistent with recent changes to State law; and

WHEREAS, these changes to the City's review process for residential development necessitate updating the Planning Division Fee Schedule to clarify how application fees are calculated for new development under the Class 2 administrative review process; and

WHEREAS, the Class 2 administrative review fee identified in the Fee Schedule, listed in Exhibit A, is applied to modifications to previously approved plans and does not represent a reasonable recovery of cost for the processing of an application for new development; and

WHEREAS, applications for new development reviewed under the Class 2 administrative review process are most similar to applications for new non-residential development requiring a public hearing; and

WHEREAS, the total fee for applications requiring a public hearing is calculated as the sum of each requested application type as identified in the existing Fee Schedule; and

WHEREAS, addition of the meeting fee identified in the existing Fee Schedule to the total fee for applications requiring a public hearing will represent a reasonable recovery of the cost for holding public hearings; and

WHEREAS, the City desires to add descriptive language to provide clarity for City staff and customers on calculation of the appropriate fee for development applications; and

WHEREAS, no changes to any of the fee amounts identified on the Fee Schedule are necessary to accommodate the review process updates; and

WHEREAS, the fees identified on the Fee Schedule will continue to be indexed to inflation annually as established in Resolution No. 2620; and

WHEREAS, the Fee Schedule, as listed in Exhibit A, attached hereto and incorporated herein, reflects the desired edits to the Planning Division Fee Schedule.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

- Section 1. Findings. The above-recited findings are adopted and incorporated herein.
- Section 2. Determination. Based on such findings, the City Council hereby adopts the updated Planning Division Fee Schedule, attached hereto as Exhibit A.
- Section 3. Effective Date. This Resolution is effective on the effective date of Ordinance No. 903.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 15<sup>th</sup> day of June, 2026, and filed with the Wilsonville City Recorder this date.

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Shawn O'Neil, Mayor

ATTEST:

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Kimberly Veliz, MMC, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil  
Council President Berry  
Councilor Cunningham  
Councilor Scull  
Councilor Shevlin

EXHIBIT:

- A. Updated Planning Division Fee Schedule