



PLANNING COMMISSION

WEDNESDAY, MAY 8, 2024

INFORMATIONAL

3. City Council Action Minutes (April 1, 3 & 15, 2024) *(No staff presentation)*

City Council Meeting Action Minutes

April 1, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
 Council President Akervall
 Councilor Linville
 Councilor Berry
 Councilor Dunwell

Dan Carlson, Building Official
 Dan Pauly, Planning Manager
 Katherine Smith, Assistant Finance Director
 Kerry Rappold, Natural Resources Manager
 Kimberly Rybold, Senior Planner
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Martin Montalvo, Public Works Ops. Manager
 Mark Ottenad, Public/Government Affairs Director
 Stephanie Davidson, Assistant City Attorney
 Zoe Mombert, Assistant to the City Manager

STAFF PRESENT

Bryan Cosgrove, City Manager
 Andrea Villagrana, Human Resource Manager
 Amanda Guile-Hinman, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:02 p.m.
A. Republic Services update on Recycling Modernization Act (RMA)	Republic Services provided Council an update on the Recycling Modernization Act. The PowerPoint has been added to the record.
B. Willamette Water Supply Program Quarterly Updates	Representatives from Willamette Water Supply Program (WWSP) presented the quarterly update on the pipeline project.
C. Updating Local Building Codes	The Building Official reported on Resolution No. 3110, which adopts the Residential Specialty Code, the Plumbing Specialty Code, and the Electrical Specialty Code and repealing all prior resolutions that previously adopted a Residential Specialty Code, Plumbing Specialty Code, or Electrical Specialty Code.
D. Public Contracting Code Update	Due to time constraints, this item was moved to Legal Business.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. None.	

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 3110</u> A Resolution Of The City Of Wilsonville Adopting The Residential Specialty Code, The Plumbing Specialty Code, And The Electrical Specialty Code And Repealing All Prior Resolutions That Previously Adopted A Residential Specialty Code, Plumbing Specialty Code, Or Electrical Specialty Code.</p> <p>B. <u>Resolution No. 3130</u> A Resolution Of The City Of Wilsonville Authorizing The Increase Of The Rate Agreement With Metereaders LLC.</p> <p>C. <u>Resolution No. 3133</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Woodburn Construction CM/GC, LLC, Inc. To Construct The Wilsonville Police Department Interim Renovations.</p> <p>D. Minutes of the March 18, 2024 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 890</u> An Ordinance Of The City Of Wilsonville To Adopt The 2024 Stormwater Master Plan As A Sub-Element To The City Of Wilsonville Comprehensive Plan And The Stormwater Capital Improvement Project List.</p>	<p>After a public hearing was conducted, Ordinance No. 890 was adopted on first reading by a vote of 5-0.</p>
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p> <p>A. Ballot Measure 3-609 Explanatory Statement</p>	<p>Council moved to ratify the Explanatory Statement ballot language for Measure 3-609. Passed 5-0.</p>

<p>B. Consideration Of Scope Of Appeal Proceeding For The Appeal Of Development Review Board Resolution No. 429 To City Council, And The Procedure That City Council Will Follow During This Appeal Proceeding</p> <p>C. Public Contracting Code Update</p>	<p>Council moved to approve the order establishing scope of the appeal proceeding for the appeal of Development Review Board Resolution No. 429 to City Council, and the procedure that City Council will follow during this appeal proceeding. Passed 5-0.</p> <p>The City Attorney sought direction from Council regarding the desired content and level of detail for the report to Council on contracts.</p>
<p>ADJOURN</p>	<p>9:07 p.m.</p>

Special City Council Meeting Action Minutes
April 3, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville
Councilor Berry
Councilor Dunwell

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 7:00 p.m.
A. None.	
REGULAR MEETING	
<u>Mayor's Business</u> A. None.	
<u>Communications</u> A. None.	
<u>Consent Agenda</u> A. None.	
<u>New Business</u> A. Appeal Consideration Of Scope Of Appeal Proceeding For The Appeal Of Development Review Board Resolution No. 429 To City Council, And The Procedure That City Council Will Follow During This Appeal Proceeding	Council moved to continue the Appeal Proceeding to April 15 at 7:00 p.m., Council meeting being held at City Hall at that time. Passed 5-0.
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u> A. None.	
<u>Legal Business</u> A. None.	
ADJOURN	7:05 p.m.

City Council Meeting Action Minutes
April 15, 2024

COUNCILORS PRESENT

Mayor Fitzgerald
Council President Akervall
Councilor Linville - Excused
Councilor Berry
Councilor Dunwell

Dan Pauly, Planning Manager
Delora Kerber, Public Works Director
Jeanna Troha, Assistant City Manager
Kerry Rappold, Natural Resources Manager
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Mark Ottenad, Public/Government Affairs Director
Miranda Bateschell, Planning Director
Robert Wurpes, Chief of Police
Zach Weigel, Capital Projects Engineering Manager
Zoe Mombert, Assistant to the City Manager

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Bryan Cosgrove, City Manager
Cindy Luxhoj, Associate Planner

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:02 p.m.
A. Frog Pond East and South Master Plan Development Code	Council provided Planning staff feedback on the Frog Pond East and South Master Plan Development Code.
REGULAR MEETING	
<u>Mayor’s Business</u> A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u> A. Child Abuse Prevention Month Proclamation	Representatives of the Children’s Center of Clackamas County shared details of the center’s work. In conjunction with their visit, the Mayor read a proclamation declaring April as Childhood Abuse Prevention Month in Wilsonville.
<u>Consent Agenda</u> A. <u>Resolution No. 3122</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into And Execute A Cooperative Maintenance Agreement And Accept The Relinquishment Of A Portion Of SW Elligsen Road With The State Of Oregon Department Of Transportation.	The Consent Agenda was approved 4-0.

<p>B. <u>Resolution No. 3138</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Flow Line Construction, LLC., Inc. To Construct The Park At Merryfield And Boones Ferry Park Trails Project.</p> <p>C. Minutes of the April 1, 2024, City Council Meeting.</p> <p>D. Minutes of the April 3, 2024, Special City Council Meeting.</p>	
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 890</u> An Ordinance Of The City Of Wilsonville To Adopt The 2024 Stormwater Master Plan As A Sub-Element To The City Of Wilsonville Comprehensive Plan And The Stormwater Capital Improvement Project List.</p> <p>B. Appeal of DRB Resolution No. 429, A Resolution Affirming the Planning Director's Determination of Non-Conformance in Case File ADMN23-0029 and Denying the Applicant's Appeal DB24-0002.</p>	<p>Ordinance No. 890 was adopted on second reading by a vote of 4-0.</p> <p>Council affirmed Development Review Board (Panel B) Resolution 429. Passed 4-0.</p>
<p><u>Public Hearing</u></p> <p>A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>11:13 p.m.</p>