



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: June 2, 2025	Subject: Resolution No. 3196 A Resolution Authorizing the City Manager to Execute a Construction Contract with VSS International, Inc for the FY 2026 Slurry Seal Project (Capital Improvement Project 4014) Staff Member: Marissa Rauthause, PE, Civil Engineer Department: Community Development	
Action Required <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda	Advisory Board/Commission Recommendation <input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.		
Recommended Language for Motion: I move to adopt the Consent Agenda.		
Project / Issue Relates To:		
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

A City of Wilsonville Resolution approving the joint cooperative public bid process, accepting the lowest responsible bidder, and awarding a construction contract to VSS International, Inc. in the amount of \$1,021,614.85 for the construction of the Fiscal Year (FY) 2026 Slurry Seal Project.

EXECUTIVE SUMMARY:

The FY 2026 Slurry Seal Project, a sub-project of the annual Street Maintenance Program, will reseal the asphalt driving surface of several Wilsonville neighborhoods in July through August 2025 (see Attachment 1). The project will reseal approximately 363,968 square yards of city roadways.

The City of Wilsonville, along with three other local public agencies, partnered with the City of Hillsboro in a Joint Cooperative Procurement (as authorized in ORS 279A.210) to realize project savings through economies of scale. Under this Joint Cooperative Procurement, the City of Hillsboro is acting as the administrative contracting agency, but the City of Wilsonville must issue its own construction contract binding only the City of Wilsonville to VSS International, Inc.

The City of Hillsboro advertised the Slurry Seal project on Monday, March 24, 2025, and received three (3) bids by the April 10, 2025, deadline (see Attachment 2) of which VSS International, Inc. submitted the lowest, responsive bid at \$1,041,614.85 for City of Wilsonville project elements, which was reduced to \$1,021,614.85 for City of Wilsonville project elements after removal of unneeded services.

EXPECTED RESULTS:

Reseal the asphalt driving surface and extend the serviceable life of the roadway surface for 363,968 square yards of city roadways including local streets in the Villebois neighborhood, Camelot Street and surrounding neighborhood streets, and Montebello Drive and surrounding neighborhood streets. Refer to Attachment 1 for a detailed map of all streets being slurry sealed.

TIMELINE:

Construction can begin in July 2025 with a final completion date scheduled before September 2025.

CURRENT YEAR BUDGET IMPACTS:

The 2026 Slurry Seal project (Capital Improvement Project #4014) is funded through Road Maintenance fees. The proposed FY 2025-26 Wilsonville budget includes \$2,392,000 for construction, contract administration, and overhead for Street Maintenance Projects. The contract amount with VSS International, Inc. is within the proposed budgeted amount.

COMMUNITY INVOLVEMENT PROCESS:

A project website has been formed to communicate project related impacts and updates. Mailers will be prepared to communicate project impacts to residents and businesses within and near the various project areas.

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

Completion of the project will positively impact roadway surfaces by providing an extension of serviceable life by sealing the top surface of the existing roadways.

Impacts to residential neighborhoods include single day (7AM – 5PM) restrictions to roadway parking and property access. Barricades and no parking signs will be placed no less than thirty-six (36) hours but no more than seventy-two (72) hours prior to commencement of work. Advance door hanger notices and day prior door-to-door verbal contact will be utilized by the Contractor to notify residents and coordinate temporary relocation and parking of vehicles outside of the work area.

ALTERNATIVES:

Council could direct staff to modify the construction contract and re-solicit for construction bids or reject the construction contract and cancel the project outright. Either alternative is not recommended as it will delay implementation of the City's annual street maintenance program, leading to further degradation of roadway surfaces and an increase in road maintenance costs over time. Further, re-bidding the contract will likely lead to higher construction costs as any modified work would be delayed until the 2026 construction season and the City will not be able to take advantage of the "economy of scale" pricing through participation in the City of Hillsboro Joint Cooperative Procurement.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Resolution No. 3196
 - A. 2026 Slurry Seal Construction Contract
2. Project Location Map
3. Bid Summary