



CITY COUNCIL & STATE OF THE CITY ADDRESS MINUTES

May 05, 2025, at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, May 5, 2025. The Mayor called the meeting to order at 7:00 p.m., followed by the roll call and the Pledge of Allegiance.

PRESENT

Mayor O'Neil
Council President Berry
Councilor Dunwell
Councilor Shevlin
Councilor Cunningham

STAFF PRESENT

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Andy Stone, IT Director
Bill Evans, Communications & Marketing Manager
Bryan Cosgrove, City Manager
Dwight Brashear, Transit Director
Jeanna Troha, Assistant City Manager
Katherine Smith, Assistant Finance Director
Keith Katko, Finance Director
Kimberly Veliz, City Recorder
Kris Ammerman, Parks and Recreation Director
Mark Ottenad, Public/Government Affairs Director
Nancy Kraushaar, Engineer
Shasta Sasser, Library Director
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

3. Motion to approve the following order of the agenda.

The Mayor requested to approve the amended agenda with Resolution No. 3186 moved to New Business.

Motion: Moved to approve the amended agenda with Resolution No. 3186 moved to New Business.

Motion made by Councilor Berry Seconded by Councilor Cunningham.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

4. State of the City Address

The Mayor presented the 2025 State of the City Address which is appended to the minutes in its entirety.

RECESS

The Mayor recessed the meeting.

There was a brief recess for a reception which included a performance by the Wilsonville Choir.

The Mayor reconvened the meeting at 8:02p.m.

The Mayor acknowledged that former Mayor John Ludlow was in the audience.

COMMUNICATIONS

There was none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

The following individuals provided public comment:

John Ludlow	Maripat Hensel	Doris Wehler
Kara Clark	Garret Prior	Tim Knapp

Next, the Scouts in the audience were recognized.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

5. Council President Berry

Council President Berry provided a detailed report on the following items:

- Volunteer Appreciation Event on May 1, 2025
- Book titled *"Growing Up in Wilsonville the Boy who Dreamed to be a Steamboat Captain"* published by the Wilsonville Historical Society

6. Councilor Dunwell

Councilor Dunwell provided a detailed report on the following items:

- Willamette Intake Facilities (WIF) Commission meeting on April 28, 2025
- Volunteer Appreciation Event on May 1, 2025
- *"Samurai in the Oregon Sky"* documentary and Q&A with director on May 1, 2025
- Mental Health Fair on May 3, 2025

7. Councilor Cunningham

Councilor Cunningham provided a detailed report on the following:

- Mental Health Fair on May 3, 2025

8. Councilor Shevlin

Councilor Shevlin provided a detailed report on the following items:

- Meeting with West Linn Wilsonville School Board Candidates
- Volunteer Appreciation Event on May 1, 2025
- New restaurant in Charbonneau called Lumière
- Charbonneau Music Festival *"Blues for Schools Festival"* on August 2-3, 2025
- Boeckman Bridge Ribbon Cutting on May 5, 2025
- Clackamas County Coordinating Committee(C4) on May 8, 2025
- Meeting with residents

CONSENT AGENDA

The agenda was amended to move Resolution No. 3186 from the Consent Agenda to New Business.

The City Attorney read the title of the Consent Agenda items into the record.

9. Minutes of the April 21, 2025, City Council Meeting.

Motion: Moved to approve the Consent Agenda.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 5-0.

NEW BUSINESS

10. Adoption of Council Goals

Sara Singer Wilson of SSW Consulting presented the 2025 City Council Goals, which the Council created during their March 14-15, 2025, Retreat and Goal Setting sessions. The PowerPoint displayed was added to the record.

The City Council Goals were as follows:

- Financial Health
 - Explore cost savings/efficiencies and alternative revenue options for sustainable fiscal health.
- Public Safety
 - Streamline response to code enforcement challenges.
 - Expand on-the-ground mental health resources to support community.
 - Evaluate rental inspection program.
- Parks
 - Maintain existing maintenance levels of service with upcoming expansion (approx. 30 acres).
- Communication and Engagement
 - Community understands Town Center Plan, Urban Renewal, and other funding sources for infrastructure through engagement to inform Council direction.
 - Evaluate and improve online engagement tools to expand audience and reach.

Following the presentation the Mayor requested a motion on the 2025 City Council Goals.

Motion: Moved to adopt the Council Goals.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 5-0.

11. Resolution No. 3186

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With JayRay Ads & PR, Inc, For 'Explore Wilsonville' Tourism Promotion And Development And Destination Marketing Services.

The City Attorney read the title of Resolution No. 3186 into the record.

Zoe Mombert, Assistant to the City Manager, recalled the presentation given during the Work Session prior to the City Council meeting.

Councilor Dunwell asked Council to amend the contract and make it a single year contract or to revisit any option to extend the additional two years as it was written.

Motion: Moved to amend the current contract to change it from a three-year contract to a one year contract.

Motion made by Councilor Dunwell Seconded by Councilor Cunningham.

After discussion and clarification from the City Attorney about the existing termination clauses in the contract, the original motion was retracked by Councilor Dunwell. Councilor Cunningham, who seconded the original motion, agreed to the retraction.

Councilor Dunwell mentioned her conversations with Councilor Berry and Zoe Mombert, Assistant to the City Manager, about adding data points to the reporting requirements.

Motion: Moved to approve Resolution No. 3186.

Motion made by Councilor Berry Seconded by Councilor Shevlin.

Voting Yea:

Mayor O'Neil, Council President Berry, Councilor Dunwell, Councilor Shevlin, Councilor Cunningham

Vote: Motion carried 5-0.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

There was none.

LEGAL BUSINESS

The City Attorney announced the Legal team would be at a conference Thursday May 8, 2025, and Friday, May 9, 2025.

ADJOURN

The Mayor adjourned the meeting at 8:57 p.m.

Respectfully submitted,

Kimberly Veliz, City Recorder

ATTEST:

Shawn O'Neil, Mayor