



# PLANNING COMMISSION

## WEDNESDAY, OCTOBER 9, 2024

### INFORMATIONAL

4. City Council Action Minutes (September 5 & 16, 2024)*(No staff presentation)*

City Council Meeting Action Minutes  
September 5, 2024

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville – Excused  
Councilor Berry  
Councilor Dunwell

Andy Stone, IT Director  
Bill Evans, Communications & Marketing Manager  
Chris Neamtzu, Community Development Director  
Erica Behler, Recreation Coordinator  
Erika Valentine, Arts & Culture Program Coordinator  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Kris Ammerman, Parks and Recreation Director  
Zach Weigel, City Engineer  
Zoe Mombert, Assistant to the City Manager

**STAFF PRESENT**

Bryan Cosgrove, City Manager  
Amanda Guile-Hinman, City Attorney

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	<b>START: 5:04 p.m.</b>
A. Natural Hazard Mitigation Plan Update	Staff presented Resolution No. 3129, which adopts City of Wilsonville representation in the updates to the Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan.
B. Update on Response to the Mediterranean Oak Borer (MOB)	Staff updated the Council on continued strategies the City has pursued to mitigate the Mediterranean Oak Borer (MOB), an invasive beetle that was decimating Oregon white oaks.
<b>URBAN RENEWAL AGENCY</b>	
<u>URA Consent Agenda</u>	The URA Consent Agenda was approved 4-0.
A. <b><u>URA Resolution No. 351</u></b> A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Professional Services Agreement With Harper Houf Peterson Righellis Inc. (HHPR) For Engineering Consulting Services For The Brown Road Improvements Project (Capital Improvement Project No. 4216).	
B. Minutes of the June 3, 2024 URA Meeting.	
<u>New Business</u>	
A. None.	
<u>URA Public Hearing</u>	
A. None.	

<b>REGULAR MEETING</b>	
<u>Mayor's Business</u> A. Upcoming Meetings  B. City Council Consideration of Endorsement of Clackamas Community College Bond Measure #3-613 on November 2024 Ballot	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.  City Council moved to endorse Clackamas Community College Bond Measure #3-613. Passed 4-0.
<u>Communications</u> A. Skate Park Mural Community Enhancement Program (CEP) Project Update  B. Kitakata Sister City Advisory Board FY 2024/25 Goals	Staff highlighted the new Skate Park Mural which was funded by the Wilsonville-Metro Community Enhancement Program.  Members of the Kitakata Sister City Advisory Board presented the board's goals for Fiscal Year 2024/25 which, included awareness building, youth engagement and increased network building with peers in Kitakata.
<u>Consent Agenda</u> A. <b><u>Resolution No. 3129</u></b> A Resolution Of The City Of Wilsonville Adopting The City Of Wilsonville Representation In The Updates To The Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan.  B. <b><u>Resolution No. 3131</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Musco Athletic Lighting, LLC. To Construct The Memorial Park Athletic Field Lighting Project.  C. <b><u>Resolution No. 3155</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Harper Houf Peterson Righellis Inc. (HHPR) For Engineering Consulting Services For The Brown Road Improvements Project (Capital Improvement Project No. 4216).  D. <b><u>Resolution No. 3156</u></b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With In Line Commercial Construction, Inc. For The	The Consent Agenda was approved 4-0.

Smart Yard Expansion Project (Capital Improvement Project #8148).  E. Minutes of the June 17, 2024 City Council Meeting.	
<u>New Business</u> A. None.	
<u>Continuing Business</u> B. None.	
<u>Public Hearing</u> A. <b>Ordinance No. 893</b> An Ordinance Of The City Of Wilsonville Adding Sections 2.380 Through 2.386 To The Wilsonville Code Concerning The Diversity, Equity And Inclusion Committee.	After a public hearing was conducted, Ordinance No. 893 was approved on first reading by a vote of 4-0.
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	9:59 p.m.

City Council Meeting Action Minutes  
September 16, 2024

**COUNCILORS PRESENT**

Mayor Fitzgerald  
Council President Akervall  
Councilor Linville  
Councilor Berry – Excused for the Council Meeting  
Councilor Dunwell

**STAFF PRESENT**

Amanda Guile-Hinman, City Attorney  
Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Kimberly Veliz, City Recorder  
Mark Ottenad, Public/Government Affairs Director  
Stephanie Davidson, Assistant City Attorney  
Zoe Mombert, Assistant to the City Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
<b>START: 5:01 p.m.</b>	
<p>A. 2024 LOC Legislative Priorities Ballot for 2025 Session</p> <p>B. Clackamas Communities Statement on 2025 State Transportation Package</p> <p>C. Wilsonville/SMART 2025 Legislative Session Priorities</p>	<p>Council and staff discussed twenty-three potential policy priorities for the 2025-26 legislative session of the 83<sup>rd</sup> Oregon Legislative Assembly under consideration by the League of Oregon Cities.</p> <p>Staff informed City Council of the Joint Values and Outcomes for the 2025 State Legislative Transportation Package by the Communities of Clackamas County” that was adopted in August by the Clackamas County Coordinating Committee (C4), which sought endorsements of C4 member jurisdictions prior to the start of the 2025 legislative session.</p> <p>Staff notified Council and sought adoption a set of 2025 State Legislative Session Priorities.</p>
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
<p>A. Upcoming Meetings</p> <p>B. Council consideration of adoption of Clackamas Communities Statement on 2025 State Transportation Package and Wilsonville/SMART 2025 Legislative Priorities</p>	<p>Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.</p> <p>Council moved to adopt the Joint Values and Outcomes for the 2025 State Legislative Transportation Package by the Communities of Clackamas County and the “2025 Legislative Session Priorities SMART and City of Wilsonville. Passed 4-0.</p>

<u>Communications</u> A. Republic Services Annual Report Presentation	Waste and recycling hauler Republic Services provided an annual report of activities, customer events and ongoing improvements.
<u>Consent Agenda</u> A. <b><u>Resolution No. 3177</u></b> A Resolution Of The City Of Wilsonville Amending The Intergovernmental Agreement Between The City Of Wilsonville, Tualatin Valley Water District, And The Willamette Water Supply Commission For The Raw Water Facilities Project.  B. Minutes of the July 15, 2024, Council Meeting.	The Consent Agenda was approved 4-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. <b><u>Ordinance No. 893</u></b> An Ordinance Of The City Of Wilsonville Adding Sections 2.380 Through 2.386 To The Wilsonville Code Concerning The Diversity, Equity And Inclusion Committee.	Ordinance No. 893 was adopted on second reading by a vote of 4-0.
<u>Public Hearing</u> A. None.	
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	9:06 p.m.