



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: December 4, 2023		Subject: Resolution No. 3101 A Resolution Authorizing the City Manager to Enter Into a Contract with Absco Solutions for the Card Access and Security Camera Project at the Wilsonville Public Library. Staff Member: Andy Stone, IT Director Department: Information Technology	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends Council adopt the Consent Agenda.			
Recommended Language for Motion: I move to adopt the Consent Agenda.			
Project / Issue Relates To:			
<input type="checkbox"/> Council Goals/Priorities:	<input type="checkbox"/> Adopted Master Plan(s):	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

The award of a contract between the City of Wilsonville and Absco Solutions for the installation of a card access and security camera system at the Library.

EXECUTIVE SUMMARY:

The City’s current card access system was installed in 2006 during the construction of City Hall and then expanded to all City facilities. This system is reaching the end of its useful life and has increasing maintenance issues associated with it.

The new Public Works Complex will utilize a new, advanced card access system. This system will eventually be used at all City facilities to provide uniformity and the Library will be the first facility to migrate to the new system.

The card access system, manufactured by Motorola, has significantly more capabilities than the older system. One of the key components is the ability to integrate security cameras with the card access system. If there is an incident, the City has the ability to determine when the doors were accessed and the camera footage associated with it.

The project will replace card access on all of the current doors and add several more access locations. It will integrate with the current alarm system at the Library and have a lock down function in the event it is needed. Several cameras will also be added to the Library to enhance safety and security for staff and customers.

EXPECTED RESULTS:

The replacement of the card access system and the addition of three (3) cameras at the Library will provide enhanced security and reduce costs of maintenance associated with the current system.

TIMELINE:

Equipment will be ordered and the upgrade will be scheduled for early 2024.

CURRENT YEAR BUDGET IMPACTS:

This project is budgeted in the fiscal year 2023-2024 budget (CIP 8129).

COMMUNITY INVOLVEMENT PROCESS:

N/A

POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:

N/A

ALTERNATIVES:

Continue with the current card access system that has significant maintenance issues and lacks the versatility to address current needs.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

- A. Resolution No. 3101
 - 1. Contract