



PLANNING COMMISSION

WEDNESDAY, APRIL 9, 2025

INFORMATIONAL

4. City Council Action Minutes (March 3 & 17, 2025) *(No staff presentation)*



ACTION MINUTES

March 03, 2025 at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Dunwell
Councilor Cunningham
Councilor Shevlin

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Kimberly Veliz, City Recorder
Matt Lorenzen, Economic Development Manager
Miranda Bateschell, Planning Director
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:00 PM]

REVIEW OF AGENDA

There was none.

COUNCILORS' CONCERNS

Councilor Cunningham mentioned feedback about Town Center and Urban Renewal, expressing his wish to require a binding advisory vote before proceeding with Urban Renewal.

PRE-COUNCIL WORK SESSION

1. City Manager Recruitment Process

The Human Resources Manager detailed the steps to fill the City Manager role in anticipation of Bryan Cosgrove's retirement, scheduled for the end of 2025.

2. Town Center Planning Process

To equip the Council for their forthcoming goal-setting discussions, staff presented an overview of the community engagement efforts undertaken to develop the Town Center Plan, alongside details on the timeline, costs, and staffing resources involved in the initiative.

ADJOURN [7:31 PM]



CITY COUNCIL ACTION MINUTES

March 17, 2025 at 7:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Dunwell
Councilor Cunningham
Councilor Shevlin

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Anne MacCracken, Transit Management Analyst
Bryan Cosgrove, City Manager
Dwight Brashear, Transit Director
Jeanna Troha, Assistant City Manager
Katherine Smith, Assistant Finance Director
Kimberly Veliz, City Recorder
Zoe Mombert, Assistant to the City Manager

WORK SESSION [6:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There were none.

COUNCILORS' CONCERNS

There were none.

PRE-COUNCIL WORK SESSION

A. SMART Annual Rider Survey Results

The City Council heard the results of the SMART Annual Rider Survey.

B. Property Tax Exemptions

The City Council was informed of Resolution Nos. 3189, 3190, 3191, 3192, and 3193 which grant exemptions from property taxes under ORS 307.540 to ORS 307.548 for low-income apartment development.

ADJOURN [6:31 PM]

CITY COUNCIL MEETING [7:01 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Motion to approve the following order of the agenda.

Passed 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings

The Mayor reported on City Council's goal setting session which occurred on Friday, March 14, and Saturday, March 15, 2025.

COMMUNICATIONS

There were none.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

5. Council President Berry

6. Councilor Dunwell
7. Councilor Cunningham
8. Councilor Shevlin

CONSENT AGENDA

9. **Resolution No. 3189**
A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Autumn Park Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.
10. **Resolution No. 3190**
A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Charleston Apartments, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.
11. **Resolution No. 3191**
A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Creekside Woods LP, A Low-Income Apartment Development Owned And Operated By Northwest Housing Alternatives, Inc.
12. **Resolution No. 3192**
A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Rain Garden Limited Partnership, A Low-Income Apartment Development Owned And Operated By Caritas Community Housing Corporation.
13. **Resolution No. 3193**
A Resolution Of The City Of Wilsonville Granting An Exemption From Property Taxes Under ORS 307.540 To ORS 307.548 For Wiedemann Park, A Low-Income Apartment Development Owned And Operated By Accessible Living, Inc.
14. Minutes of the February 20, 2025 City Council Meeting.

The Consent Agenda was approved 5-0.

NEW BUSINESS

There were none.

CONTINUING BUSINESS

There were none.

PUBLIC HEARING

There were none.

CITY MANAGER'S BUSINESS

There were none.

LEGAL BUSINESS

15. Wilsonville Code Chapter 3 Interpretation

The City Council moved to adopt the interpretations of Wilsonville Code 3.340 and 4.300 through 4.320, as described in the presented memorandum. Passed 5-0.

ADJOURN [8:26 PM]