

DEVELOPMENT REVIEW BOARD MEETING
MARCH 14, 2022
6:30 PM

Board Member Communications:

3. Recent City Council Action Minutes

City Council Meeting Action Minutes

February 7, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West – 7:00 p.m. to 7:20 p.m.
 Councilor Linville

Barbara Jacobson, City Attorney
 Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Zoe Mombert, Assistant to the City Manager
 Ryan Adams, Assistant City Attorney
 Keith Katko, Assistant Finance Director
 Andy Stone, IT Director
 Robert Wurpes, Chief of Police
 Erica Behler, Recreation Coordinator

Staff present included:

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:02 p.m.
A. Council/City Board Retreat Discussion Items	Council provided direction to the facilitator for the upcoming City Council and City Board retreat.
B. Tourism Promotion Committee Bylaw Update	Staff informed Council of Resolution No. 2951, which amends the Tourism Promotion Committee Charter.
C. ERP/Fiber Update	Council heard an update of the IT Department's many projects including the Enterprise Resource Program also known as the Eden Replacement Program and Fiber Installation Projects.
REGULAR MEETING	
<u>Public Hearing</u>	
A. <u>Ordinance No. 856</u> An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Section 4.181 To Correct A Scrivener's Error.	A public hearing was conducted for Ordinance No. 856. The ordinance was read a single time at a regular meeting and unanimously adopted by a vote of 5-0.
B. <u>Resolution No. 2950</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.	After a public hearing was conducted, Resolution No. 2950 was approved 4-0.
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. City Attorney Profile	Staff shared an update on the process to recruit and hire a new City Attorney.

<u>Communications</u> A. Compost Bucket Update B. Public Safety Tips	Council heard a presentation on the Compost Project. The Wilsonville- Metro Community Enhancement grant program funded the Project. The Chief of Police provided Council and the audience with tips to keep themselves and their belongings safe.
<u>Consent Agenda</u> A. <u>Resolution No. 2951</u> A Resolution Of The Wilsonville City Council Amending The City Of Wilsonville Tourism Promotion Committee Charter Of Resolution No. 2541. B. Minutes of the January 20, 2022 Council Meeting.	The Consent Agenda was approved 4-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	
<u>City Manager's Business</u>	Shared the Mayor had appeared on KOIN News AM Extra that morning. Requested that even after Councilor Lehan's term expires that she continue to provide a presentation on Wilsonville's history to the Civics Academy.
<u>Legal Business</u> A. Settlement Agreement	Council approved a Settlement Agreement between the City and CWI, Inc.; Symonds Flags and Poles, Inc.; and FPI-Wilsonville, LLC. Passed 4-0.
ADJOURN	8:37 p.m.

City Council Meeting Action Minutes

February 24, 2022

City Council members present included:

Mayor Fitzgerald
 Council President Akervall
 Councilor Lehan
 Councilor West
 Councilor Linville – Arrived at 5:05 p.m.

Kimberly Veliz, City Recorder
 Jeanna Troha, Assistant City Manager
 Beth Wolf, Senior Systems Analyst
 Zoe Mombert, Assistant to the City Manager
 Matt Lorenzen, Economic Development Manager
 Kimberly Rybold, Senior Planner
 Philip Bradford, Associate Planner
 Mike Nacrelli, Civil Engineer
 Andrea Villagrana, Human Resource Manager
 Miranda Bateschell, Planning Director

Staff present included:

Bryan Cosgrove, City Manager
 Barbara Jacobson, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:01 p.m.
A. Vertical Housing Development Zones (VHDZ)	Staff sought direction on draft Vertical Housing Development Zones (VHDZ) criteria.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Arts, Culture, and Heritage Commission & Parks and Recreation Advisory Board Appointments	<p><u>Arts, Culture, and Heritage Commission - Appointments (1-Year Term)</u> Appointment of David Altman, Elaine Swyt and Angela Sims to the Arts, Culture, and Heritage Commission for a term beginning 2/24/2022 to 6/30/2023. Passed 5-0.</p> <p><u>Arts, Culture, and Heritage Commission - Appointments (2-Year Term)</u> Appointment of Steven Traugh, Joan Carlson and Jason Jones to the Arts, Culture, and Heritage Commission for a term beginning 2/24/2022 to 6/30/2024. Passed 5-0.</p> <p><u>Arts, Culture, and Heritage Commission - Appointments (3-Year Term)</u> Appointment of Benjamin Mefford, Susan Schenk and Deborah Zundel to the Arts, Culture, and Heritage Commission for a term beginning 2/24/2022 to 6/30/2025. Passed 5-0.</p>

	<p><u>Parks and Recreation Advisory Board – Appointment (Unexpired Term)</u></p> <p>Appointment of Amanda Harmon to the Parks and Recreation Advisory Board for a term beginning 2/24/2022 to 12/31/2024. Passed 5-0.</p>
<p><u>Communications</u></p> <p>A. Family Empowerment Center</p>	<p>West Linn-Wilsonville School District staff detailed the work of the district's Family Empowerment Center, a program that provides families with food, clothing, supplies, mental health resources and other support.</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2952</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With R.L. Reimers Co. For The Corral Creek And Rivergreen Lift Stations Rehabilitation Project (Capital Improvement Project #2105).</p> <p>B. <u>Resolution No. 2953</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Braun Construction & Design, LLC DBA Braun Construction For Construction Of The 95th Avenue Storm Line Repairs Project (Capital Improvement Project 7062).</p> <p>C. <u>Resolution No. 2962</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract Amendment With Stantec Consulting Services For Construction Support Services For The Willamette River Water Treatment Plant Expansion Project (Capital Improvement Project #1144).</p> <p>D. Minutes of the February 7, 2022 City Council Meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. None.</p>	
<p><u>Continuing Business</u></p> <p>A. None.</p>	

<p><u>Public Hearing</u></p> <p>A. <u>Ordinance No. 854</u> An Ordinance Of The City Of Wilsonville Annexing Approximately 9.74 Acres Of Property Located On The West Side Of SW Stafford Road North Of SW Frog Pond Lane Into The City Limits Of The City Of Wilsonville, Oregon; The Land Is More Particularly Described As Tax Lots 100, 300 And 302, And A Portion Of SW Stafford Road Right-Of-Way, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Paul C. Chaney, Janene P. Chaney, Petitioners.</p> <p>B. <u>Ordinance No. 855</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Clackamas County Rural Residential Farm Forest 5-Acre (RRFF-5) Zone To The Residential Neighborhood (RN) Zone On Approximately 8.46 Acres On The West Side Of SW Stafford Road North Of SW Frog Pond Lane; The Land Is More Particularly Described As Tax Lots 100, 300 And 302, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Venture Properties, Inc., Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 854 was approved on first reading by a vote of 5-0.</p> <p>After a public hearing was conducted, Ordinance No. 855 was approved on first reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>Announced that this week the City of Wilsonville received two payments in full for the Aurora Airport case and the Wilsonville Subaru case.</p>
<p>ADJOURN</p>	<p>8:25 p.m.</p>