



# ARTS, CULTURE, AND HERITAGE COMMISSION MINUTES

September 20, 2023 at 4:30 PM

Wilsonville City Hall

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## CALL TO ORDER [4:30 PM]

A regular meeting of the Arts, Culture, and Heritage Commission (ACHC) was held at City Hall beginning at 4:30pm on Wed September 20, 2023. Vice Chair Sims called the meeting to order at 4:40pm followed by roll call.

## PRESENT

Member Angela Sims, Member Joan Carlson, Member Benjamin Mefford, Member Sageera Oravil Abdulla Koya, Member Susan Schenk, Member David Altman

## ABSENT

Member Chair Deborah Zundel, Member Jason Jones

## EX OFFICIO/ CITY STAFF / GUEST ATTENDEES:

Kris Ammerman, Parks and Recreation Director  
Erika Valentine, Arts and Culture Program Coordinator  
Bill Flood, Consultant  
Shasta Sasser, Library Director  
Ethan Picman, Library Manager

Megan Oldenstadt, Guest

## CONSENT AGENDA

Member Altman made a motion to approve the July 19, 2023 ACHC Minutes. Member Carlson seconded the motion. Motion passed.

## CITIZEN INPUT

Megan Oldenstadt provided information about History Club she is in the process of forming.

## COMMISSION BUSINESS

### 1. Arts & Culture Program Coordinator Update (Valentine)

Valentine provided updates on: ACHC having one vacant seat, the Artist Exhibition Program accepting applications, Harvest Festival Updates, local events update that previously took place and upcoming events, CCEP Grant accepting applications, school theater update.

**2. ACHC Five Year Action Plan and annual One-Year Implementation Plan (Valentine)**

Valentine gave an overview of the background and purpose of the plan and explained the plan needs to go to Council annually. The ACHC reviewed the plan as presented and provided edits to the plan.

Member Schenk made a motion approving staff bringing the ACHC Five Year Action Plan and annual One-Year Implementation Plan to City Council for final approval with the amendments made by the ACHC. Member Carlson Seconded. Motion Passed.

**3. Public Art Program Policy and Guidelines (Valentine)**

Valentine reminded the ACHC that they previously reviewed this at their July meeting. Then the document went to the City Council work session in August where it received minimal changes. The ACHC reviewed the Policy and Guidelines and provided amendments.

Member Altman made a motion approving staff to bring the Public Art Program Policy and Guidelines to City Council for final approval with the amendments made by the ACHC. Member Schenk Seconded. Motion Passed.

**ADJOURN**

Meeting adjourned at 5:46pm

**NEXT MEETING**

Wed, Nov 15, 2023 5:00 PM