

DEVELOPMENT REVIEW BOARD MEETING

MONDAY, JULY 13, 2026

6:30 PM

Board Member Communications:

4. Recent City Council Action Minutes



ACTION MINUTES

June 01, 2026 at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Andrea Villagrana, Human Resource Manager
Diana Kotler, Transit Operations Manager
Dwight Brashear, Transit Director
Jeanna Troha, City Manager
Katherine Smith, Assistant Finance Director
Keith Katko, Finance Director
Kelsey Lewis, Grants & Programs Manager
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Miranda Bateschell, Planning Director
Matt Lorenzen, Economic Development Manager
Sarah Pearlman, Assistant Planner
Zach Weigel, City Engineer
Zoe Mombert, Assistant to the City Manager

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

Councilors were asked to submit recommendations for filling upcoming vacancies on various boards and commissions.

PRE-COUNCIL WORK SESSION

1. 2026 Town Center Urban Renewal Feasibility Study

Staff walked the Council through the 2026 Wilsonville Town Center Urban Renewal Feasibility Study. The Council expressed its desire to pursue a vote on the establishment of a Town Center urban renewal district in November's general election and directed staff to begin drafting ballot measure language.

2. Statewide Transportation Improvement Fund (STIF) Plan for the 2028-29 Biennium

Staff presented plans for Statewide Transportation Improvement Fund (STIF) projects for the 2028-2029 biennial plan, to be included in the application for funding through TriMet to the Oregon Transportation Commission.

3. City Attorney Performance Evaluation

Council considered granting a second two-month extension of the City's employment agreement with City Attorney through August to provide adequate time to negotiate the agreement.

ADJOURN [6:22 PM]

There was a brief break to switch Zoom accounts.

EXECUTIVE SESSION [6:30 PM]

- ORS 192.660(2)(f) Exempt Public Records
 - To consider information or records that are exempt by law from public inspection.

- ORS 192.660(2)(h) Legal Counsel/Litigation
 - To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

ADJOURN [7:13 PM]

CITY COUNCIL MEETING [7:20 PM]

CALL TO ORDER

1. Roll Call

2. Pledge of Allegiance

3. Motion to approve the following order of the agenda.

The order of agenda was approved 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor provided a written report on past and upcoming meetings and events.

COMMUNICATIONS

5. Metro Presentation

Metro District 3 Councilor Rosenthal provided an update on many of the agency's regional initiatives, including ongoing development of its 50-year vision, natural area restorations, and projects made possible by the recent affordable housing bond.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

CONSENT AGENDA

6. Minutes of the May 18, 2026 City Council Meeting.

The Consent Agenda was adopted 5-0.

NEW BUSINESS

7. **Resolution No. 3262**

A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2026/2027.

Resolution No. 3262 was adopted 4-1.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

8. **Ordinance No. 903** - *1st Reading (Legislative Land Use Hearing)*

An Ordinance Of The City Of Wilsonville Adopting Amendments To Chapter 2 And Chapter 4 Of The Wilsonville City Code Related To The Housing Statutory Compliance Project – Part 1; And Declaring An Emergency.

After a public hearing, Ordinance No. 903 was adopted 5-0 on first reading.

9. **Resolution No. 3264**

A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.

After a public hearing Resolution No. 3264 was adopted 5-0.

10. **Resolution No. 3265**

A Resolution Declaring The City's Election To Receive State Shared Revenues.

After a public hearing Resolution No. 3265 was adopted 5-0.

11. **Resolution No. 3266**

A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2026-27.

After a public hearing Resolution No. 3266 was adopted 5-0.

CITY MANAGER'S BUSINESS

The City Manager reported that the Town Center Communications Plan approved by Council in February 2026 was being implemented.

LEGAL BUSINESS

There was none.

ADJOURN [9:16 PM]

URBAN RENEWAL AGENCY [9:16 PM]

CALL TO ORDER

1. Roll Call

2. Motion to approve the following order of the agenda.

The order of the URA agenda was approved 5-0.

CITIZEN INPUT

This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

CONSENT AGENDA

3. Minutes of April 20, 2026, Urban Renewal Agency Meeting.

The URA Consent Agenda was adopted 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

4. **URA Resolution No. 359**

A Resolution Of The Urban Renewal Agency Of The City Of Wilsonville Adopting The Budget, Making Appropriations, And Declaring The Intent To Collect Tax Increment For Fiscal Year 2026-27.

After a public hearing URA Resolution No. 359 was adopted 5-0.

ADJOURN [9:22 PM]



ACTION MINUTES

June 15, 2026 at 5:00 PM

Wilsonville City Hall & Remote Video Conferencing

PRESENT:

Mayor O'Neil
Councilor President Berry
Councilor Cunningham
Councilor Shevlin
Councilor Scull

STAFF PRESENT:

Amanda Guile-Hinman, City Attorney
Amy Magg, Engineering Manager
Aliese Cloo, Assistant City Attorney
Andrea Villagrana, Human Resource Manager
Delora Kerber, Public Works Director and Interim Community Development
Everett Wild, Government Relations Manager
Jim Cartan, Environmental Specialist
Jeanna Troha, City Manager
Kimberly Rybold, Senior Planner
Kimberly Veliz, City Recorder
Miranda Bateschell, Planning Director
Zach Weigel, City Engineer

WORK SESSION [5:00 PM]

REVIEW OF AGENDA AND ITEMS ON CONSENT

There was none.

COUNCILORS' CONCERNS

The boards/commissions appointment process was discussed.

PRE-COUNCIL WORK SESSION

1. West Hills Legislative Request

Representatives of West Hills presented two code-related issues impeding the financial feasibility of development in the Frog Pond East master plan area.

2. Town Center Building Height Waiver Provision Project

Staff reviewed with Council recommendations from the Town Center Building Height Waiver Task Force.

3. Public Safety Council Goal Update – Nuisance Code Revisions

The City Attorney presented an update on nuisance code revisions under Council Goal 2 (Public Safety), Strategy 2.3.

ADJOURN [6:30 PM]

EXECUTIVE SESSION [6:35 PM]

- ORS 192.660(2)(e) Real Property Transactions
 - *To conduct deliberations with persons designated by the governing body to negotiate real property transactions.*
- ORS 192.660(2)(f) Exempt Public Records
 - *To consider information or records that are exempt by law from public inspection.*
- ORS 192.660(2)(h) Legal Counsel/Litigation
 - *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*
- ORS 192.660(2)(i) Performance Evaluations of Public Officer and Employees
 - *To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.*

RECESSED [6:54 PM]

CITY COUNCIL [7:00 PM]

CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

3. Motion to approve the following order of the agenda.

Motion carried 5-0.

MAYOR'S BUSINESS

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

The Mayor reported on past and upcoming meetings and events.

5. Boards/Commission Appointments/Reappointments

Arts, Culture, and Heritage Commission – Reappointments

Reappointment of David Altman and Aaron Harris to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

Arts, Culture, and Heritage Commission – Appointment

Appointment of Susan Hanson to the Arts, Culture, and Heritage Commission for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

Library Board – Reappointment

Reappointment of Sarah Ebersole to the Library Board for a term beginning 7/1/2026 to 6/30/2030. Passed 5-0.

Library Board – Appointment

Appointment of Leann Scotch to the Library Board for a term beginning 7/1/2026 to 6/30/2030. Passed 5-0.

Tourism Promotion Committee – Reappointments

Reappointment of Elaine Owen, Gus Castaneda, and Sungim Park to the Tourism Promotion Committee for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

Wilsonville-Metro Community Enhancement Committee – Appointments

Appointment of James Warram to the Wilsonville-Metro Community Enhancement Committee for a term beginning 7/1/2026 to 6/30/2029. Passed 5-0.

6. City Attorney Contract Extension

Council moved to extend the City Attorney contract. Passed 5-0.

COMMUNICATIONS

7. Stormwater Stewards Recognition Program

Staff recognized the honorees of the City's new Stormwater Stewards Recognition Program.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

CONSENT AGENDA

8. **Resolution No. 3263**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The Coffee Creek – Day Road Sewer Extension Project (Capital Improvement Project No. 2115).

9. **Resolution No. 3270**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Professional Services Agreement With Dowl, LLC To Provide Engineering Consulting Services For The Stafford Road Improvements Project (Capital Improvement Project No. 4219, 2111, And 1158).

10. **Resolution No. 3272**

A Resolution Adopting The Canvass Of Votes Of The May 19, 2026 General Election.

11. **Resolution No. 3273**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into Amendment #2 To The Intergovernmental Agreement Between Clackamas County And City Of Wilsonville For Housing Services.

12. Minutes of the June 1, 2026 City Council Meeting.

The Consent Agenda was adopted 5-0.

COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS

Councilors provided comments, announced prior and anticipated meetings and events.

NEW BUSINESS

13. **Resolution No. 3271**

A Resolution Of The City Of Wilsonville Approving An Amendment To The City's Fee Schedule Clarifying Fees For Class 2 Administrative Review Applications And Applying Fees For Public Hearings.

Resolution No. 3271 was adopted 5-0.

CONTINUING BUSINESS

14. Ordinance No. 903 - 2nd Reading (Legislative Land Use Hearing)

An Ordinance Of The City Of Wilsonville Adopting Amendments To Chapter 2 And Chapter 4 Of The Wilsonville City Code Related To The Housing Statutory Compliance Project – Part 1; And Declaring An Emergency.

Ordinance No. 903 was adopted on Second Reading, 5-0.

PUBLIC HEARING

There was none.

CITY MANAGER'S BUSINESS

The City Manager informed Council that staff had contracted with a consultant to conduct statistically valid community polling regarding the potential Town Center Urban Renewal District.

LEGAL BUSINESS

There was none.

ADJOURN [7:56 PM]

URBAN RENEWAL AGENCY [7:57 PM]

1. Roll Call
2. Motion to approve the following order of the agenda.

Motion carried 5-0.

CITIZEN INPUT

This is an opportunity for visitors to address the Urban Renewal Agency on any matter concerning City's Business or any matter over which the Agency has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Urban Renewal Agency will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

CONSENT AGENDA

3. **URA Resolution No. 360**

A Resolution Of The City Of Wilsonville Urban Renewal Agency Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The Coffee Creek – Day Road Sewer Extension Project (Capital Improvement Project No. 2115).

4. Minutes of June 1, 2026, Urban Renewal Agency meeting.

The Consent Agenda was adopted 5-0.

NEW BUSINESS

There was none.

CONTINUING BUSINESS

There was none.

PUBLIC HEARING

There was none.

ADJOURN [7:58 PM]

EXECUTIVE SESSION CONTINUED [8:00 PM]

ADJOURN [8:29 PM]