



**CITY COUNCIL MEETING  
STAFF REPORT**

<p><b>Meeting Date:</b> September 5, 2024</p>	<p><b>Subject: Resolution No. 3131</b>  A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Musco Athletic Lighting, LLC. To Construct The Memorial Park Athletic Field Lighting Project.</p> <p><b>Staff Member:</b> Dustin Schull, Parks Supervisor</p> <p><b>Department:</b> Parks and Recreation</p>	
<p><b>Action Required</b></p> <p><input checked="" type="checkbox"/> Motion  <input type="checkbox"/> Public Hearing Date:  <input type="checkbox"/> Ordinance 1<sup>st</sup> Reading Date:  <input type="checkbox"/> Ordinance 2<sup>nd</sup> Reading Date:  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Information or Direction  <input type="checkbox"/> Information Only  <input type="checkbox"/> Council Direction  <input checked="" type="checkbox"/> Consent Agenda</p>	<p><b>Advisory Board/Commission Recommendation</b></p> <p><input type="checkbox"/> Approval  <input type="checkbox"/> Denial  <input type="checkbox"/> None Forwarded  <input checked="" type="checkbox"/> Not Applicable</p> <p><b>Comments:</b></p>	
<p><b>Staff Recommendation:</b> Staff recommends Council adopt the Consent Agenda.</p>		
<p><b>Recommended Language for Motion:</b> I move to adopt the Consent Agenda.</p>		
<p><b>Project / Issue Relates To:</b></p>		
<p><input type="checkbox"/> Council Goals/Priorities:</p>	<p><input checked="" type="checkbox"/> Adopted Master Plan(s):  Memorial Park Master Plan; Parks and Recreation Comprehensive Master Plan</p>	<p><input type="checkbox"/> Not Applicable</p>

**ISSUE BEFORE COUNCIL:**

A City of Wilsonville resolution approving a contract with Musco Athletic Lighting, LLC. in the amount of \$669,613 for the purchase and installation of lighting at the Memorial Park athletic fields, Capital Improvement Project (CIP) No. 9131.

**EXECUTIVE SUMMARY:**

The 2015 Memorial Park Master Plan includes a project to improve lighting at the athletic fields. Memorial Park is the largest park in the city and includes 5 (five) athletic fields. These fields are heavily utilized by athletic organizations for baseball, softball, and soccer. Improved lighting was a key priority that the community expressed during the master planning process for the Memorial Park Master Plan and the Park and Recreation Master. Given the expense associated with new lighting, the City has phased in this project over several years. This project will replace lighting on field four (4) and install lighting on field five (5). Lighting projects for fields one (1), two (2), and three (3) are planned in future years. Field 5 currently has no lighting. The City continually receives requests from athletic associations for increased field availability and lighting on field five (5), helps to accomplish this. Having lighting installed will increase the number of hours the field can be used by approximately 50 hours per year.

The new lighting will be LED dark sky compliant and consist of metal poles, which will increase the lifespan of the lights. The current light poles are made of wood and require ongoing maintenance of approximately \$3000/annually. Additionally, the current lighting does not comply with safety standards. The current lights were likely installed in 1995.

**EXPECTED RESULTS:**

Installation of lighting at Memorial Park athletic fields four (4) and five (5).

**TIMELINE:**

Construction is expected to begin in the Winter of 2024/2025.

**CURRENT YEAR BUDGET IMPACTS:**

The project is included in the fiscal year (FY) 2024-2025 budget (CIP #9131) and funded by the General Fund.

**COMMUNITY INVOLVEMENT PROCESS:**

The community engagement process for the Parks and Recreation Comprehensive Master Plan and Memorial Park Master Plan identified increased field capacity as a high priority to the community.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

The installation of improved lighting on the athletic fields will expand user capacity and create a better user experience with upgraded technology.

**ALTERNATIVES:**

The alternative is to do nothing and keep the existing field lighting in Memorial Park.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3131
  - A. Contract
  - B. Map