



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> September 5, 2024		<b>Subject: Resolution No. 3156</b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With In Line Commercial Construction, Inc. For The Smart Yard Expansion Project (Capital Improvement Project #8148).  <b>Staff Member:</b> Kelsey Lewis, Grants & Programs Manager  <b>Department:</b> SMART	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable  <b>Comments:</b> N/A	
<b>Staff Recommendation:</b> Staff recommends Council adopt the Consent Agenda.			
<b>Recommended Language for Motion:</b> I move to adopt the Consent Agenda.			
<b>Project / Issue Relates To:</b>			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): Transit Master Plan	<input type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

A Resolution awarding a construction contract with In Line Commercial Construction, Inc., in the amount of \$3,645,000 for the SMART Yard Expansion Project.

**EXECUTIVE SUMMARY:**

The current SMART maintenance facility was constructed in 2012 to house SMART and Fleet with the funding that was available at the time. As we continue to grow our transit service, and transition our bus fleet to alternative fuels, the maintenance facility needs more space for new vehicles and battery electric charging/compressed natural gas (CNG) fueling. The firm will be responsible for constructing the yard expansion to provide additional bus parking, a reconfigured drive aisle and security gate, automated bus wash facility, and improving electric utilities for battery electric bus charging.

This project is included in the capital improvement plan (CIP) as Project #8148, although it is important to note this construction scope does not include any administrative building expansion as the CIP originally included as “SMART Facility Phase II”. While it is critical to move forward with the yard expansion to meet current goals, the administrative expansion ideas are paused due to impending construction of the SMART customer service center in the Transit Oriented Development (TOD) at Wilsonville Transit Center. A holistic review of future SMART administrative office expansion may occur after the TOD project is completed and the new customer service center opens.

SMART released an Invitation to Bid for this project on June 17, 2024. We received nine sealed bids on July 11, 2024. Staff evaluated the submitted bids and determined that In Line Commercial Construction, Inc. (INLINE), doing business as INLINE, was the lowest responsive bidder for the Project.

**EXPECTED RESULTS:**

Contract approval with INLINE and their subsequent performance to construct the SMART Yard Expansion Project.

**TIMELINE:**

Contract execution and ordering of materials will immediately after award in August 2024. We anticipate construction will begin in September 2024, due to long lead-times for materials, and project completion in mid-2025.

**CURRENT YEAR BUDGET IMPACTS:**

The Fiscal Year 2024-2025 budget includes funding for the Project. The total bid amount is \$3,645,000 and will be funded with a combination of Statewide Transportation Improvement Fund (STIF) formula (\$1,000,000) and local transit tax funding.

**COMMUNITY INVOLVEMENT PROCESS:**

This project is supported by community involvement conducted during the Transit Master Plan process.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

This yard expansion will support further efforts to transition to alternative fuels for our transit fleet, addressing climate resiliency and allowing us to pursue further grant funding opportunities

(like federal No-Low grants for electric vehicles) to expand our service and fleet. Updated facilities will also allow for greater safety and security, for operators and mechanics on-site.

**ALTERNATIVES:**

The City could rebid this project. Not approving this contract will delay the project construction, which in turn would delay service expansion plans and the transition to more battery electric buses.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3156
  - A. SMART Yard Expansion Construction Contract