



JULY MONTHLY REPORT

FINANCE—The department where everyone counts

- **Fiscal Year End:** The end of fiscal year 2024 has come and gone (June 30), kicking off a busy summer as Finance staff work to complete the fiscal year-end process, including: analyzing, reviewing, and reconciling accounts—leading up to the preparation of financial statements, including the Annual Comprehensive Financial Report (ACFR).
- **Continuing Education / Training:** In a joint venture with Legal, Finance is working diligently to update our policies and procedures surrounding procurement. As a next step, City wide training and follow-up department specific trainings will occur. This is a great opportunity to revisit with the departments, best practices surrounding procurement, coinciding workflows, and various search engines, to ensure we're consistently staying up to date with best practices, laws, rules, and regulations, utilizing the system to its fullest, and eliminating any potential redundancies.
- **Sustainability:** In keeping with one of City Council's prior year goals, Finance continues to promote a paperless and electronic environment wherever and whenever possible. This includes Utility Billing's current campaign, in which we're again promoting and encouraging enrollment both in paperless billing, and coinciding electronic payments. As a next step, because currently less than 20% of our customers make payment via paper check, in an effort to continuously reduce our carbon footprint, beginning in September, a blank, return envelope will no longer be provided with the monthly utility bills. This will significantly reduce paper waste, as currently 80% of those envelopes go unused.
- **Attached Financials:** Finance continues to monitor all departments for on-going budget compliance. Of note, the attached July financials currently appear as understated, as both revenues and expenses that pertained to last fiscal year were accrued back (to fiscal year 2024). Further, due to timing differences, expenditures for July are often not received/posted until early August. As such, it's important to note these financials serve more as a snap shot, of a moment in time—more noticeably during our fiscal year end close process. If any questions, please don't hesitate to reach out.

City of Wilsonville - Fund Summaries
Reporting Month: July FY 2025



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
110 - General Fund				
Taxes	\$ 16,395,000	\$ 108,589	\$ 16,286,411	1%
Intergovernmental	3,299,090	6,170	3,292,920	0%
Licenses and permits	176,700	103,855	72,845	59%
Charges for services	439,822	14,372	425,450	3%
Fines and forfeitures	190,000	16,399	173,601	9%
Investment revenue	620,000	-	620,000	0%
Other revenues	704,070	29,989	674,081	4%
Transfers in	5,292,360	487,602	4,804,758	9%
TOTAL REVENUES	\$ 27,117,042	\$ 766,976	\$ 26,350,066	3%
Personnel services	\$ 13,336,720	\$ 499,712	\$ 12,837,008	4%
Materials and services	13,991,845	1,195,848	12,795,997	9%
Capital outlay	210,200	18,471	191,729	9%
Transfers out	7,808,917	137,500	7,671,417	2%
TOTAL EXPENDITURES	\$ 35,347,682	\$ 1,851,531	\$ 33,496,151	5%
610 - Fleet Fund				
Charges for services	\$ 1,781,890	\$ 148,491	\$ 1,633,399	8%
Investment revenue	27,000	-	27,000	0%
TOTAL REVENUES	\$ 1,808,890	\$ 148,491	\$ 1,660,399	8%
Personnel services	\$ 1,059,030	\$ 38,562	\$ 1,020,468	4%
Materials and services	823,040	30,565	792,475	4%
Capital outlay	257,000	-	257,000	0%
TOTAL EXPENDITURES	\$ 2,139,070	\$ 69,127	\$ 2,069,943	3%
230 - Building Inspection Fund				
Licenses and permits	\$ 939,000	\$ 141,428	\$ 797,572	15%
Investment revenue	140,000	-	140,000	0%
TOTAL REVENUES	\$ 1,079,000	\$ 141,428	\$ 937,572	13%
Personnel services	\$ 1,027,800	\$ 36,771	\$ 991,029	4%
Materials and services	201,036	10,395	190,641	5%
Transfers out	368,400	30,700	337,700	8%
TOTAL EXPENDITURES	\$ 1,597,236	\$ 77,866	\$ 1,519,370	5%
231 - Community Development Fund				
Licenses and permits	\$ 668,567	\$ 162,855	\$ 505,712	24%
Charges for services	443,006	39	442,967	0%
Intergovernmental	265,000	-	265,000	0%
Investment revenue	70,000	-	70,000	0%
Transfers in	3,427,337	175,600	3,251,737	5%
TOTAL REVENUES	\$ 4,873,910	\$ 338,494	\$ 4,535,416	7%
Personnel services	\$ 3,976,150	\$ 142,651	\$ 3,833,499	4%
Materials and services	755,100	97,049	658,051	13%
Transfers out	824,000	53,000	771,000	6%
TOTAL EXPENDITURES	\$ 5,555,250	\$ 292,700	\$ 5,262,550	5%
240 - Road Operating Fund				
Intergovernmental	\$ 2,249,000	\$ -	\$ 2,249,000	0%
Investment revenue	91,500	-	91,500	0%
Other revenues	-	313	(313)	-
TOTAL REVENUES	\$ 2,340,500	\$ 313	\$ 2,340,187	0%
Personnel services	\$ 590,870	\$ 18,141	\$ 572,729	3%
Materials and services	641,312	22,938	618,374	4%
Capital outlay	42,000	-	42,000	0%
Debt service	360,000	-	360,000	0%
Transfers out	998,000	24,000	974,000	2%
TOTAL EXPENDITURES	\$ 2,632,182	\$ 65,079	\$ 2,567,103	2%

City of Wilsonville - Fund Summaries
Reporting Month: July FY 2025



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
241 - Road Maintenance Fund				
Charges for services	\$ 2,585,000	\$ 806	\$ 2,584,194	0%
Investment revenue	89,000	-	89,000	0%
TOTAL REVENUES	\$ 2,674,000	\$ 806	\$ 2,673,194	0%
Transfers out	\$ 2,623,945	\$ -	\$ 2,623,945	0%
TOTAL EXPENDITURES	\$ 2,623,945	\$ -	\$ 2,623,945	0%
260 - Transit Fund				
Taxes	\$ 6,200,000	\$ 333,299	\$ 5,866,701	5%
Intergovernmental	3,683,000	896,345	2,786,655	24%
Charges for services	20,000	457	19,543	2%
Investment revenue	640,000	-	640,000	0%
Other revenues	21,000	937	20,063	4%
TOTAL REVENUES	\$ 10,564,000	\$ 1,231,038	\$ 9,332,962	12%
Personnel services	\$ 5,611,270	\$ 165,953	\$ 5,445,317	3%
Materials and services	2,909,951	122,532	2,787,419	4%
Capital outlay	2,030,000	-	2,030,000	0%
Transfers out	3,563,550	68,400	3,495,150	2%
TOTAL EXPENDITURES	\$ 14,114,771	\$ 356,885	\$ 13,757,886	3%
510 - Water Operating Fund				
Charges for services	\$ 10,263,900	\$ (18,606)	\$ 10,282,506	0%
Investment revenue	800,000	-	800,000	0%
Other revenues	40,000	30	39,970	0%
TOTAL REVENUES	\$ 11,103,900	\$ (18,576)	\$ 11,122,476	0%
Personnel services	\$ 716,720	\$ 15,274	\$ 701,446	2%
Materials and services	5,935,766	322,191	5,613,575	5%
Capital outlay	1,518,500	49,486	1,469,014	3%
Debt service	375,000	-	375,000	0%
Transfers out	8,945,416	69,825	8,875,591	1%
TOTAL EXPENDITURES	\$ 17,491,402	\$ 456,776	\$ 17,034,626	3%
520 - Sewer Operating Fund				
Charges for services	\$ 7,787,000	\$ (35,071)	\$ 7,822,071	0%
Investment revenue	420,000	-	420,000	0%
Other revenues	31,500	-	31,500	0%
TOTAL REVENUES	\$ 8,238,500	\$ (35,071)	\$ 8,273,571	0%
Personnel services	\$ 481,890	\$ 12,452	\$ 469,438	3%
Materials and services	4,219,192	20,906	4,198,286	0%
Capital outlay	230,000	-	230,000	0%
Debt service	2,880,000	-	2,880,000	0%
Transfers out	2,813,972	53,100	2,760,872	2%
TOTAL EXPENDITURES	\$ 10,625,054	\$ 86,458	\$ 10,538,596	1%
550 - Street Lighting Fund				
Charges for services	\$ 544,500	\$ 275	\$ 544,225	0%
Investment revenue	30,000	-	30,000	0%
TOTAL REVENUES	\$ 574,500	\$ 1,275	\$ 573,225	0%
Materials and services	\$ 331,310	\$ -	\$ 331,310	0%
Transfers out	621,000	-	621,000	0%
TOTAL EXPENDITURES	\$ 952,310	\$ -	\$ 952,310	0%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,527,500	\$ 1,309	\$ 3,526,191	0%
Investment revenue	230,000	-	230,000	0%
TOTAL REVENUES	\$ 3,757,500	\$ 1,309	\$ 3,756,191	0%
Personnel services	\$ 459,780	\$ 14,888	\$ 444,892	3%
Materials and services	852,592	13,491	839,101	2%
Debt service	842,000	-	842,000	0%
Transfers out	2,141,755	53,100	2,088,655	2%
TOTAL EXPENDITURES	\$ 4,324,127	\$ 81,479	\$ 4,242,648	2%

	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
336 - Frog Pond Development				
Licenses and permits	\$ 2,000,000	\$ 105,789	\$ 1,894,211	5%
Investment revenue	93,500	-	93,500	0%
TOTAL REVENUES	\$ 2,093,500	\$ 105,789	\$ 1,987,711	5%
Materials and services	\$ 32,560	\$ -	\$ 32,560	0%
Transfers out	3,061,015	-	3,061,015	0%
TOTAL EXPENDITURES	\$ 3,093,575	\$ -	\$ 3,093,575	0%
348 - Washington County TDT				
Washington County TDT	\$ -	\$ 311,156	\$ (311,156)	-
Investment revenue	34,000	-	34,000	0%
TOTAL REVENUES	\$ 34,000	\$ 311,156	\$ (277,156)	915%
346 - Roads SDC				
System Development Charges	\$ 900,000	\$ 1,844,623	\$ (944,623)	205%
Investment revenue	242,500	-	242,500	0%
TOTAL REVENUES	\$ 1,142,500	\$ 1,844,623	\$ (702,123)	161%
Materials and services	\$ 38,820	\$ -	\$ 38,820	0%
Transfers out	9,559,895	-	9,559,895	0%
TOTAL EXPENDITURES	\$ 9,598,715	\$ -	\$ 9,598,715	0%
396 - Parks SDC				
System Development Charges	\$ 825,000	\$ 34,469	\$ 790,531	4%
Investment revenue	43,500	-	43,500	0%
TOTAL REVENUES	\$ 868,500	\$ 34,469	\$ 834,031	4%
Materials and services	\$ 15,810	\$ -	\$ 15,810	0%
Transfers out	974,383	-	974,383	0%
TOTAL EXPENDITURES	\$ 990,193	\$ -	\$ 990,193	0%
516 - Water SDC				
System Development Charges	\$ 1,000,000	\$ 276,012	\$ 723,988	28%
Investment revenue	238,000	-	238,000	0%
TOTAL REVENUES	\$ 1,238,000	\$ 276,012	\$ 961,988	22%
Materials and services	\$ 24,280	\$ -	\$ 24,280	0%
Debt service	457,000	-	457,000	0%
Transfers out	8,270,238	-	8,270,238	0%
TOTAL EXPENDITURES	\$ 8,751,518	\$ -	\$ 8,751,518	0%
526 - Sewer SDC				
System Development Charges	\$ 550,000	\$ 73,662	\$ 476,338	13%
Investment revenue	31,500	-	31,500	0%
TOTAL REVENUES	\$ 581,500	\$ 73,662	\$ 507,838	13%
Materials and services	\$ 20,640	\$ -	\$ 20,640	0%
Transfers out	2,150,759	-	2,150,759	0%
TOTAL EXPENDITURES	\$ 2,171,399	\$ -	\$ 2,171,399	0%
576 - Stormwater SDC				
System Development Charges	\$ 200,000	\$ 187,141	\$ 12,859	94%
Investment revenue	77,500	-	77,500	0%
TOTAL REVENUES	\$ 277,500	\$ 187,141	\$ 90,359	67%
Materials and services	\$ 5,380	\$ -	\$ 5,380	0%
Transfers out	530,093	-	530,093	0%
TOTAL EXPENDITURES	\$ 535,473	\$ -	\$ 535,473	0%

	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
810 - Westside Program Income				
Investment revenue	\$ 5,000	\$ -	\$ 5,000	0%
TOTAL REVENUES	\$ 5,000	\$ -	\$ 5,000	0%
815 - Westside Capital Projects				
Investment revenue	\$ 128,500	\$ -	\$ 128,500	0%
TOTAL REVENUES	\$ 128,500	\$ -	\$ 128,500	0%
Materials and services	\$ 223,808	\$ -	\$ 223,808	0%
Capital outlay	2,080,000	-	2,080,000	0%
TOTAL EXPENDITURES	\$ 2,303,808	\$ -	\$ 2,303,808	0%
825 - Coffee Creek Capital Projects				
Investment revenue	\$ 2,500	\$ -	\$ 2,500	0%
Transfers in	500,000	-	500,000	0%
TOTAL REVENUES	\$ 502,500	\$ -	\$ 502,500	0%
Materials and services	\$ 136,004	\$ -	\$ 136,004	0%
TOTAL EXPENDITURES	\$ 136,004	\$ -	\$ 136,004	0%
827 - Coffee Creek Debt Service				
Taxes	\$ 748,000	\$ -	\$ 748,000	0%
Investment revenue	6,000	-	6,000	0%
TOTAL REVENUES	\$ 754,000	\$ -	\$ 754,000	0%
Debt service	\$ 782,000	\$ -	\$ 782,000	0%
TOTAL EXPENDITURES	\$ 782,000	\$ -	\$ 782,000	0%
830 - Wilsonville Investment Now Program				
Taxes	\$ 1,056,000	\$ 2,586	\$ 1,053,414	0%
TOTAL REVENUES	\$ 1,056,000	\$ 2,586	\$ 1,053,414	0%
Materials and services	\$ 1,056,000	\$ -	\$ 1,056,000	0%
TOTAL EXPENDITURES	\$ 1,056,000	\$ -	\$ 1,056,000	0%