



**CITY COUNCIL MEETING  
STAFF REPORT**

<b>Meeting Date:</b> January 18, 2024		<b>Subject: Resolution No. 3039</b> Authorize the City Manager to Enter Into and Execute an Intergovernmental Agreement with Clackamas County Relating to the Stafford-65 <sup>th</sup> -Elligsen Roundabout Project.  <b>Staff Member:</b> Zach Weigel, PE, City Engineer  <b>Department:</b> Community Development	
<b>Action Required</b>		<b>Advisory Board/Commission Recommendation</b>	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading Date: <input type="checkbox"/> Ordinance 2 <sup>nd</sup> Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable  <b>Comments:</b> N/A	
<b>Staff Recommendation:</b> Staff recommends Council adopt the Consent Agenda.			
<b>Recommended Language for Motion:</b> I move to adopt the Consent Agenda.			
<b>Project / Issue Relates To:</b>			
<input type="checkbox"/> Council Goals/Priorities:	<input checked="" type="checkbox"/> Adopted Master Plan(s): 2013 Transportation System Plan – Project #SI-03	<input type="checkbox"/> Not Applicable	

**ISSUE BEFORE COUNCIL:**

A City of Wilsonville resolution approving an Intergovernmental Agreement (IGA) between the City of Wilsonville and Clackamas County for the design and construction of the Stafford-65<sup>th</sup>-Elligsen Roundabout Project.

**EXECUTIVE SUMMARY:**

Clackamas County is undertaking a major transportation enhancement project with a planned roundabout at the intersection of Stafford Road, 65<sup>th</sup> Avenue, and Elligsen Road (Project). While the planned roadway project is currently located within unincorporated Clackamas County, the intersection is of key importance to Wilsonville's transportation system. This location serves as a major intersection of two Wilsonville arterial roadways, Stafford Road running north-south and Elligsen Road running east-west. The existing intersection actually consists of two offset intersections in a non-standard configuration and does not meet City of Wilsonville level of service or safety standards.

The Wilsonville 2013 Transportation System Plan (TSP) - Updated 2023 identifies a high priority intersection improvement project at this location, identified as Project SI-03 – Stafford Road/65<sup>th</sup> Avenue Intersection Improvements. The TSP recognizes that the project is outside of the City limits and is part of the Clackamas County transportation system, but recommends that the City of Wilsonville contribute a portion of the funding for the project. Following the TSP, the Wilsonville Transportation System Development Charge (TSDC) Update completed and adopted by City Council in 2017, includes the Project in the TSDC project list. The TSDC update identifies the City's maximum share of eligible costs for the Project as 25% of the project total. Since the TSDC rate adoption 2017, the City has been collecting TSDC from development to contribute to the Project.

In April 2023, Clackamas County staff contacted Wilsonville, letting the City staff know that they are proceeding with design of the Project in 2024. With the understanding that the City has been collecting funds for the Project, Clackamas County offered to include Wilsonville as part of the project team and asked if the City could contribute funding toward the Project. In review of the TSDC funds and project expenses, the City is able to contribute up to \$1,000,000 in TSDC funds for the design and construction of the Project. An Intergovernmental Agreement (IGA) is required between Clackamas County and the City of Wilsonville that documents each jurisdiction's responsibilities and compensation amounts for the Project design and construction.

Currently, the existing temporary 65<sup>th</sup>/Stafford traffic signal built as part of the Boeckman Road Corridor Project (BRCP) is to be removed by the City at the completion of BRCP construction. As part of the IGA, Clackamas County agrees to take over the traffic signal ownership and maintenance responsibilities from the City when the BRCP is substantially complete. The County will then remove the temporary traffic signal as part of the roundabout construction as a cost of the Project.

**EXPECTED RESULTS:**

Approval of the IGA will allow the City of Wilsonville to participate as part of the project team in the design and construction of the Stafford Road, 65<sup>th</sup> Avenue, and Elligsen Road Roundabout project. The IGA also identifies financial contribution the City of Wilsonville will make to the Project, helping to ensure a high priority transportation improvement project is completed.

**TIMELINE:**

Upon approval of the IGA, the Wilsonville staff will participate in design consultant selection, review construction drawings, and documents at key milestones, and assist with public engagement activities for the Project. Selection of the Project design consultant by a formal request for proposals is anticipated to begin in February 2024. Design work is scheduled to start May 2024 with construction documents ready for bidding by the end of 2026.

**CURRENT YEAR BUDGET IMPACTS:**

There are no current year budget impacts anticipated with approval of the IGA. Per the agreement, the City will make two payment contributions to Clackamas County during the course of the Project. The first payment in the amount of \$250,000, will be made when the project plans are complete and ready for construction bidding, anticipated to occur October 2026. The second payment in the amount of \$750,000, will be made at 50% of construction completion, anticipated to occur during Fiscal Year 2028. The City project contribution is anticipated to be funded through Transportation System Development Charges, which will be budgeted as part of the appropriate fiscal year budget cycle.

**COMMUNITY INVOLVEMENT PROCESS:**

The Stafford Road/65<sup>th</sup> Avenue Intersection Improvements is identified as a high priority project in the 2013 Wilsonville Transportation System Plan (TSP). The TSP included an extensive community involvement process to determine the City's transportation enhancement priorities and subsequently adopted by the City Council through a public hearing.

In addition, Clackamas County is planning a robust public engagement program to be implemented as design and construction work get underway. Activities include open houses (in-person & virtual) and stakeholder meetings, as well as engagement through County webpage, social media, and mailers. The City will assist the County's public engagement program utilizing *Let's Talk, Wilsonville!* and Boones Ferry Messenger, as well as City website and social media to make sure the Wilsonville community is involved and informed about the Project.

**POTENTIAL IMPACTS OR BENEFIT TO THE COMMUNITY:**

The Project will improve the Stafford-65<sup>th</sup>-Elligsen intersection by replacing the existing temporary traffic signal and stop controls with a roundabout, providing a safer, more efficient transportation connection along two important transportation corridors. The roundabout will bring the intersection within level of service operating standards, significantly reducing the associated vehicle delay that occurs through the evening commute time, while also removing the existing confusing offset intersections and improving driver safety.

**ALTERNATIVES:**

Reject the Intergovernmental Agreement and not participate or assist Clackamas County in the design or construction of the Project. This option is not recommended as the City has been collecting Transportation System Development Charges since 2017 to help fund the Project and

would make funding of the Project much more difficult for Clackamas County, delaying or possibly jeopardizing completion of an important transportation enhancement project. In addition, the City would not be able to participate in the design and construction of the Project, missing an opportunity to help ensure the long term needs of the City are met.

**CITY MANAGER COMMENT:**

N/A

**ATTACHMENTS:**

1. Resolution No. 3039
  - A. Intergovernmental Agreement between the City of Wilsonville and Clackamas County Relating to the Stafford-65<sup>th</sup>-Elligsen Roundabout Project.