



JULY MONTHLY REPORT

FINANCE—The department where everyone counts

- **UTILITY BILLING (UB) SOFTWARE IMPLEMENTATION:** Cue orchestra...., It's the final countdown. The City's migration to a new utility billing system (MUNIS) is on track for Go Live October 2022. The Department is working on a communication strategy to update and engage with utility customers as to the impending change. [More detail to come at the August 15, 2022 Council Meeting.](#)

The most significant UB customer impacts will be:

- (1) The assignment of new utility account numbers
 - (2) Customers set-up on automatic payment will need to re-enroll
 - (3) Customers using their bank's bill pay service will need to login to their bank to update the utility account number that is referenced.
- **BUDGET SUPPLEMENTAL:** Early preparation has begun for the first budget supplemental adjustment to the adopted FY 2022-23 Budget, scheduled for October 17, 2022. The supplemental will include the re-appropriation of funds from the prior fiscal year for capital projects (CIPs) that were started but not completed in that fiscal year, as well as a few unanticipated changes to legal appropriations (new requests), and also certain adjustments to budgeted beginning working capital. More detail will come by way of a Council Staff Report as well as public notice before the required public hearing is held.
 - **Urban Renewal Year 2000 Plan:** The last remaining outside (bonded) debt has been paid off. While there is now no outside debt remaining, the Plan still has \$4,000,000 remaining in maximum indebtedness (MID) capacity. That MID will be reached through an overnight loan from the General Fund to the Urban Renewal (UR) CIP Fund sometime later this year. The overnight debt is paid back from the UR Debt Fund where UR tax revenue is receipted. As UR property taxes are only available for debt servicing, this overnight funding strategy enables the UR CIP Fund to access property tax revenue for construction projects without the expense of seeking outside funded debt. This internal overnight lending was included in the FY 2022-23 Adopted Budget, however City as well as Urban Renewal Agency resolutions will be drafted for specific lending authorization.
 - **ATTACHED Monthly (July) FINANCIALS:** Finance continues to monitor all departments for on-going budget compliance.

City of Wilsonville - Fund Summaries
Reporting Month: July FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
110 - General Fund				
Taxes	\$ 13,243,000	\$ 118,420	\$ 13,124,580	1%
Intergovernmental	5,407,399	-	5,407,399	0%
Licenses and permits	202,850	111,394	91,456	55%
Charges for services	426,984	15,584	411,400	4%
Fines and forfeitures	230,000	14,210	215,790	6%
Investment revenue	87,000	26,762	60,238	31%
Other revenues	4,143,900	1,422	4,142,478	0%
Transfers in	4,458,119	265,550	4,192,569	6%
TOTAL REVENUES	\$ 28,199,252	\$ 553,342	\$ 27,645,910	2%
Personnel services	\$ 11,075,352	\$ 371,586	\$ 10,703,766	3%
Materials and services	15,033,218	758,057	14,275,161	5%
Capital outlay	182,000	1,428	180,572	1%
Debt service	408,250	-	408,250	0%
Transfers out	4,265,905	37,500	4,228,405	1%
TOTAL EXPENDITURES	\$ 30,964,725	\$ 1,168,571	\$ 29,796,154	4%
610 - Fleet Fund				
Charges for services	\$ 1,640,860	\$ -	\$ 1,640,860	0%
Investment revenue	6,800	1,580	5,220	23%
TOTAL REVENUES	\$ 1,647,660	\$ 1,580	\$ 1,646,080	0%
Personnel services	\$ 970,860	\$ 25,457	\$ 945,403	3%
Materials and services	789,340	10,834	778,506	1%
Capital outlay	126,800	-	126,800	0%
Transfers out	2,400	200	2,200	8%
TOTAL EXPENDITURES	\$ 1,889,400	\$ 36,491	\$ 1,852,909	2%
230 - Building Inspection Fund				
Licenses and permits	\$ 1,442,750	\$ 49,627	\$ 1,393,123	3%
Charges for services	8,190	683	7,508	8%
Investment revenue	14,000	4,116	9,884	29%
Transfers in	46,532	3,877	42,655	8%
TOTAL REVENUES	\$ 1,511,472	\$ 58,302	\$ 1,453,170	4%
Personnel services	\$ 1,116,250	\$ 40,717	\$ 1,075,533	4%
Materials and services	228,181	53,754	174,427	24%
Transfers out	391,215	26,683	364,532	7%
TOTAL EXPENDITURES	\$ 1,735,646	\$ 121,153	\$ 1,614,493	7%
231 - Community Development Fund				
Intergovernmental	\$ 339,500	\$ -	\$ 339,500	0%
Licenses and permits	715,389	87,605	627,784	12%
Charges for services	789,369	10,744	778,625	1%
Investment revenue	13,500	3,166	10,334	23%
Transfers in	2,336,615	71,225	2,265,390	3%
TOTAL REVENUES	\$ 4,194,373	\$ 172,741	\$ 4,021,632	4%
Personnel services	\$ 3,578,090	\$ 123,159	\$ 3,454,931	3%
Materials and services	765,548	17,433	748,115	2%
Transfers out	805,368	246,633	558,735	31%
TOTAL EXPENDITURES	\$ 5,149,006	\$ 387,224	\$ 4,761,782	8%
240 - Road Operating Fund				
Intergovernmental	\$ 2,051,500	\$ -	\$ 2,051,500	0%
Investment revenue	18,700	9,905	8,795	53%
TOTAL REVENUES	\$ 2,070,200	\$ 9,905	\$ 2,060,295	0%
Personnel services	\$ 440,310	\$ 7,665	\$ 432,645	2%
Materials and services	529,672	6,114	523,558	1%
Capital outlay	105,000	-	105,000	0%
Debt service	359,000	-	359,000	0%
Transfers out	1,823,563	20,109	1,803,454	1%
TOTAL EXPENDITURES	\$ 3,257,545	\$ 33,888	\$ 3,223,657	1%

City of Wilsonville - Fund Summaries
Reporting Month: July FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
241 - Road Maintenance Fund				
Charges for services	\$ 2,192,850	\$ 197,213	\$ 1,995,637	9%
Investment revenue	19,760	3,383	16,377	17%
TOTAL REVENUES	\$ 2,212,610	\$ 200,596	\$ 2,012,014	9%
Transfers out	\$ 1,031,093	\$ -	\$ 1,031,093	0%
TOTAL EXPENDITURES	\$ 1,031,093	\$ -	\$ 1,031,093	0%
260 - Transit Fund				
Taxes	\$ 5,600,000	\$ 374,043	\$ 5,225,957	7%
Intergovernmental	4,604,416	26,026	4,578,390	1%
Charges for services	29,000	9,815	19,186	34%
Fines and forfeitures	5,000	21	4,979	0%
Investment revenue	58,000	10,558	47,442	18%
Other revenues	16,800	-	16,800	0%
TOTAL REVENUES	\$ 10,313,216	\$ 420,462	\$ 9,892,754	4%
Personnel services	\$ 4,897,540	\$ 149,813	\$ 4,747,727	3%
Materials and services	2,795,317	73,224	2,722,093	3%
Capital outlay	1,276,000	-	1,276,000	0%
Transfers out	1,439,057	51,346	1,387,711	4%
TOTAL EXPENDITURES	\$ 10,407,914	\$ 274,383	\$ 10,133,531	3%
510 - Water Operating Fund				
Charges for services	\$ 9,992,600	\$ 704,340	\$ 9,288,260	7%
Investment revenue	108,000	31,225	76,775	29%
Other revenues	30,000	2,359	27,641	8%
TOTAL REVENUES	\$ 10,130,600	\$ 737,924	\$ 9,392,676	7%
Personnel services	\$ 667,000	\$ 16,247	\$ 650,753	2%
Materials and services	4,906,612	47,333	4,859,279	1%
Capital outlay	734,250	-	734,250	0%
Debt service	372,000	-	372,000	0%
Transfers out	9,929,454	61,949	9,867,505	1%
TOTAL EXPENDITURES	\$ 16,609,316	\$ 125,529	\$ 16,483,787	1%
520 - Sewer Operating Fund				
Charges for services	\$ 8,434,450	\$ 626,660	\$ 7,807,790	7%
Investment revenue	84,700	22,870	61,830	27%
Other revenues	31,500	2,605	28,895	8%
Transfers in	600,000	-	600,000	0%
TOTAL REVENUES	\$ 9,150,650	\$ 652,134	\$ 8,498,516	7%
Personnel services	\$ 440,600	\$ 15,505	\$ 425,095	4%
Materials and services	3,803,134	26,743	3,776,391	1%
Capital outlay	259,000	-	259,000	0%
Debt service	2,881,000	-	2,881,000	0%
Transfers out	5,988,908	45,841	5,943,067	1%
TOTAL EXPENDITURES	\$ 13,372,642	\$ 88,089	\$ 13,284,553	1%
550 - Street Lighting Fund				
Charges for services	\$ 547,965	\$ 46,456	\$ 501,509	8%
Investment revenue	1,900	1,865	35	98%
TOTAL REVENUES	\$ 549,865	\$ 48,321	\$ 501,544	9%
Materials and services	\$ 401,500	\$ -	\$ 401,500	0%
Transfers out	445,000	-	445,000	0%
TOTAL EXPENDITURES	\$ 846,500	\$ -	\$ 846,500	0%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,609,538	\$ 293,716	\$ 3,315,822	8%
Investment revenue	25,900	11,685	14,215	45%
TOTAL REVENUES	\$ 3,635,438	\$ 305,401	\$ 3,330,037	8%
Personnel services	\$ 292,810	\$ 11,519	\$ 281,291	4%
Materials and services	818,292	13,583	804,709	2%
Capital outlay	107,000	-	107,000	0%
Debt service	839,000	-	839,000	0%
Transfers out	1,883,118	46,231	1,836,887	2%
TOTAL EXPENDITURES	\$ 3,940,220	\$ 71,333	\$ 3,868,887	2%

City of Wilsonville - SDC Fund Summaries
Reporting Month: July FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
336 - Frog Pond Development				
Licenses and permits	\$ 1,615,000	\$ -	\$ 1,615,000	0%
Investment revenue	1,100	3,970	(2,870)	361%
TOTAL REVENUES	\$ 1,616,100	\$ 3,970	\$ 1,612,130	0%
Materials and services	\$ 34,790	\$ -	\$ 34,790	0%
Transfers out	4,985,920	-	4,985,920	0%
TOTAL EXPENDITURES	\$ 5,020,710	\$ -	\$ 5,020,710	0%
348 - Washington County TDT				
Investment revenue	\$ 1,800	\$ 1,121	\$ 679	62%
TOTAL REVENUES	\$ 1,800	\$ 1,121	\$ 679	62%
346 - Roads SDC				
System Development Charges	\$ 3,960,000	\$ -	\$ 3,960,000	0%
Investment revenue	40,300	11,707	28,593	29%
TOTAL REVENUES	\$ 4,000,300	\$ 11,707	\$ 3,988,593	0%
Materials and services	\$ 41,470	\$ -	\$ 41,470	0%
Transfers out	12,528,852	-	12,528,852	0%
TOTAL EXPENDITURES	\$ 12,570,322	\$ -	\$ 12,570,322	0%
396 - Parks SDC				
System Development Charges	\$ 373,000	\$ -	\$ 373,000	0%
Investment revenue	12,200	4,027	8,173	33%
TOTAL REVENUES	\$ 385,200	\$ 4,027	\$ 381,173	1%
Materials and services	\$ 16,890	\$ -	\$ 16,890	0%
Transfers out	1,958,920	-	1,958,920	0%
TOTAL EXPENDITURES	\$ 1,975,810	\$ -	\$ 1,975,810	0%
516 - Water SDC				
System Development Charges	\$ 1,429,000	\$ 27,480	\$ 1,401,520	2%
Investment revenue	21,700	18,006	3,694	83%
TOTAL REVENUES	\$ 1,450,700	\$ 45,486	\$ 1,405,214	3%
Materials and services	\$ 25,940	\$ -	\$ 25,940	0%
Debt service	453,000	-	453,000	0%
Transfers out	10,913,630	-	10,913,630	0%
TOTAL EXPENDITURES	\$ 11,392,570	\$ -	\$ 11,392,570	0%
526 - Sewer SDC				
System Development Charges	\$ 290,000	\$ -	\$ 290,000	0%
Investment revenue	3,700	2,215	1,485	60%
TOTAL REVENUES	\$ 293,700	\$ 2,215	\$ 291,485	1%
Materials and services	\$ 22,050	\$ -	\$ 22,050	0%
Transfers out	728,975	-	728,975	0%
TOTAL EXPENDITURES	\$ 751,025	\$ -	\$ 751,025	0%
576 - Stormwater SDC				
System Development Charges	\$ 990,000	\$ -	\$ 990,000	0%
Investment revenue	14,300	3,936	10,364	28%
TOTAL REVENUES	\$ 1,004,300	\$ 3,936	\$ 1,000,364	0%
Materials and services	\$ 5,750	\$ -	\$ 5,750	0%
Transfers out	472,602	-	472,602	0%
TOTAL EXPENDITURES	\$ 478,352	\$ -	\$ 478,352	0%

City of Wilsonville - URA Fund Summaries
Reporting Month: July FY 2023



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
800 - Year 2000 Program Income				
Investment revenue	\$ 8,200	\$ 1,162	\$ 7,038	14%
Other revenues	-	1,000	(1,000)	-
TOTAL REVENUES	\$ 8,200	\$ 2,162	\$ 6,038	26%
Materials and services	\$ 5,000	\$ -	\$ 5,000	0%
Transfers out	919,094	-	919,094	0%
TOTAL EXPENDITURES	\$ 924,094	\$ -	\$ 924,094	0%
805 - Year 2000 Capital Projects				
Investment revenue	\$ 88,570	\$ 18,527	\$ 70,043	21%
Loan proceeds	4,000,000	-	4,000,000	0%
TOTAL REVENUES	\$ 4,088,570	\$ 18,527	\$ 4,070,043	0%
Materials and services	\$ 347,000	\$ 73	\$ 346,927	0%
Capital outlay	16,089,442	-	16,089,442	0%
TOTAL EXPENDITURES	\$ 16,436,442	\$ 73	\$ 16,436,369	0%
807 - Year 2000 Debt Service				
Taxes	\$ 3,544,880	\$ -	\$ 3,544,880	0%
Investment revenue	999	6,080	(5,081)	609%
TOTAL REVENUES	\$ 3,545,879	\$ 6,080	\$ 3,539,799	0%
Debt service	\$ 8,294,525	\$ -	\$ 8,294,525	0%
TOTAL EXPENDITURES	\$ 8,294,525	\$ -	\$ 8,294,525	0%
810 - Westside Program Income				
Investment revenue	\$ 750	\$ 168	\$ 582	22%
TOTAL REVENUES	\$ 750	\$ 168	\$ 582	22%
815 - Westside Capital Projects				
Investment revenue	\$ 44,502	\$ 7,843	\$ 36,659	18%
TOTAL REVENUES	\$ 44,502	\$ 7,843	\$ 36,659	18%
Materials and services	\$ 280,336	\$ 11,048	\$ 269,289	4%
Capital outlay	710,000	-	710,000	0%
TOTAL EXPENDITURES	\$ 990,336	\$ 11,048	\$ 979,289	1%
817 - Westside Debt Service				
Taxes	\$ 5,084,500	\$ -	\$ 5,084,500	0%
Investment revenue	36,000	4,474	31,526	12%
TOTAL REVENUES	\$ 5,120,500	\$ 4,474	\$ 5,116,026	0%
Debt service	\$ 6,039,075	\$ -	\$ 6,039,075	0%
TOTAL EXPENDITURES	\$ 6,039,075	\$ -	\$ 6,039,075	0%
825 - Coffee Creek Capital Projects				
Investment revenue	\$ 1,500	\$ 342	\$ 1,158	23%
TOTAL REVENUES	\$ 1,500	\$ 342	\$ 1,158	23%
Materials and services	\$ 149,290	\$ 11,978	\$ 137,312	8%
TOTAL EXPENDITURES	\$ 149,290	\$ 11,978	\$ 137,312	8%
827 - Coffee Creek Debt Service				
Taxes	\$ 385,200	\$ -	\$ 385,200	0%
Investment revenue	1,000	78	922	8%
TOTAL REVENUES	\$ 386,200	\$ 78	\$ 386,122	0%
Debt service	\$ 279,500	\$ -	\$ 279,500	0%
TOTAL EXPENDITURES	\$ 279,500	\$ -	\$ 279,500	0%