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Submission information

Form: [Community Cultural Events and Programs Grant Application](#) [1]
Submitted by Visitor (not verified)
Fri, 11/22/2024 - 12:44pm
71.238.96.193

Applicant Information

Project Title

Wilsonville Music Festival @ Charbonneau

Applicant Name

Charbonneau Arts Association

Registered Tax Exempt Number (if applicable)

47-4653404

Applicant Street Address

32050 SW Charbonneau Drive (PO Box 1313)

City

Wilsonville

State

OR

Zip

97070

Contact (Name)

Cathi McLain

Title

Board Director

Applicant Telephone

503-702-0216

Applicant Email

cathi@mclainco.com

Project Duration: Start Date

3/1/2025

Estimated Completion Date

10/1/2025

Project Budget

Total Project Budget

\$ 32,000.00

Applicant Cash Match (a)

\$ 5,000.00

In-Kind Resources (b)

\$ 5,000.00

Total Applicant Match (a+b)

\$ 10,000.00

Grant Request

\$ 10,000.00

Budget Summary

Download the [Project Budget worksheet and Organization Budget worksheet here](#) ^[2] (under supporting documents), complete the worksheets, and submit below.

Project Budget [caa_project_budget_updated_2025.xlsx](#) ^[3]

Organization Budget [caa_organization_budget_2025.xlsx](#) ^[4]

Project Narrative Questions

Provide a project description

We are exploring potential partners, such as the Cascade Blues Association to mount our first Wilsonville Music Festival @ Charbonneau. We will work with the Cascade Blues Association to mount our first Wilsonville Music Festival @ Charbonneau. It will take place in the summer of 2025 and be held in the outdoor covered Pavilion, in the indoor Clubhouse dining room, and in other outdoor areas at Charbonneau. The project will include:

- Stipend for a professional to help us develop the annual festival program and to secure the genre specific musicians.
- Funds to support the payment of musicians.
- Advertising in area publications and on appropriate radio stations.
- Student workshops with participating professional musicians

How will your project promote arts, culture, history, or heritage in Wilsonville

The addition of the summer Wilsonville Music Festival @ Charbonneau brings world-class musicians to Wilsonville at an affordable cost to attendees, in a beautiful setting. As part of our mission, students will benefit from workshops with professional musicians.

How will your project benefit the Wilsonville Community?

Opportunities to enjoy musical events are a benefit to the community and we hope to feature world-class musicians that would otherwise not be readily accessible locally.

**What are your organization's goals for this project? (Use measurable data if possible.)
How will you know that you succeeded in your goals?**

Our goals for the project are to mount a successful Wilsonville Music Festival @ Charbonneau that matches the success of the Festival of the Arts and helps to generate sufficient revenue from ticket sales to allow us to provide financial support and/or program support to performing arts programs at area schools. For example, in 2024 we have commissioned an original composition suitable for high school musicians, to be performed with the Big Horn Brass professionals at a holiday concert at Canby High School December 6, 2024. The professionals will rehearse with the students and provide a workshop that would be outside the normal classroom experience. We hope to be able to offer a similar experience to the Wilsonville High School band program if they respond to our offer. Band, jazz and Instrumental directors from area middle and high schools have been invited to attend the holiday event and share in the composition with their own student musicians.

If this is an annual event for which you have received Community Cultural Events and Programs Grant funding in the past, what new or expanded attractions or partners have been added? (Please note: annual events must add attractions or partners in order to be eligible for grant funding.)

We hope to make this an annual event.

How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)

We are an all-volunteer organization with a 10-member board of directors. The Music Stage Organizing Committee chair is a member of the board. The committee meets monthly and includes an event planner, musicians, and a member of the Charbonneau Country Club staff. We have a cadre of volunteers with the expertise needed to manage our organization and help with the music festival, including finances and budgets; a talented web administrator who donates her time and many of her costs; several event planners; and many musicians. Two of our board members are tasked with securing sponsors, which helps support expenses and allows for more donations to the high school programs. Our 2024 Festival of the Arts had 150 volunteers working in many areas to assure its success. We would expect similar volunteer support for the music festival.

Signature and Certification Letter:

I hereby certify that all the facts, figures and representations made in this application, including all attachments, are true and correct. This application is made with the written approval of my board of directors, which is attached to this application.

I agree that all publicity, press releases, publications, materials and /or media advertising produced as a part of this proposed project will acknowledge the Grant Program as follows: "This project is made possible in part by a grant from the City of Wilsonville."

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Opportunity Grant monies to the City of Wilsonville.

Signature

Cathi McLain

Date Signed Fri 11/22/24

I Accept

Yes

Final Report From Previously Awarded Grant (if applicable)

[2024_caa_final_grant_report_.pdf](#) [5]

Source URL: <https://www.wilsonvilleparksandrec.com/node/125928/submission/64003>

Links

[1] <https://www.wilsonvilleparksandrec.com/parksrec/webform/community-cultural-events-and-programs-grant-application>

[2] <http://www.wilsonvilleparksandrec.com/parksrec/page/grant-programs-0> [3]

https://www.wilsonvilleparksandrec.com/system/files/webform/caa_project_budget_updated_2025.xlsx [4]

https://www.wilsonvilleparksandrec.com/system/files/webform/caa_organization_budget_2025.xlsx [5]

https://www.wilsonvilleparksandrec.com/system/files/webform/2024_caa_final_grant_report_.pdf