



## **AMENDED -CITY COUNCIL AGENDA**

**September 15, 2025 at 7:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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### **PARTICIPANTS MAY ATTEND THE MEETING AT:**

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon

YouTube: <https://youtube.com/c/cityofwilsonvilleor>

Zoom: <https://us02web.zoom.us/j/81536056468>

### **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with the City Recorder:

[CityRecorder@wilsonvilleoregon.gov](mailto:CityRecorder@wilsonvilleoregon.gov)

Individuals may submit comments online at: <https://www.wilsonvilleoregon.gov/SpeakerCard>  
via email to the address above, or may mail written comments to:

City Recorder – Wilsonville City Hall

29799 SW Town Center Loop East, Wilsonville, OR 97070

### **CITY COUNCIL MISSION STATEMENT**

*To protect and enhance Wilsonville's livability by providing quality service to ensure a safe, attractive, economically vital community while preserving our natural environment and heritage.*

I will call to order the work session of the Wilsonville City Council of September 15, 2025, at 5:00 pm. (Hit Gavel)

### **REVIEW OF AGENDA AND ITEMS ON CONSENT [5:00 PM]**

I will start by asking council members for review of the agenda as amended and items on consent. Are there any comments?

### **COUNCILORS' CONCERNS [5:05 PM]**

Are there any council concerns before we begin our pre-council work session?

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session.

At the end of the executive session, we will return to open session and welcome the audience back into the room.

I will now go around the room and ask each person to state their name and affiliation for the record.

1. ORS 192.660(2)(h) Legal Counsel/Litigation

*To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

**ADJOURN [6:55 PM]**

#### **CITY COUNCIL MEETING**

*The following is a summary of the legislative and other matters to come before the Wilsonville City Council a regular session to be held, September 15, 2025 at City Hall. Legislative matters must have been filed in the office of the City Recorder by 10:00 a.m. on September 2, 2026. Remonstrances and other documents pertaining to any matters listed in said summary filed at or prior to the time of the meeting may be considered there with except where a time limit for filing has been fixed.*

**CALL TO ORDER [7:00 PM]**

I call to order the meeting of the Wilsonville City Council for September 15, 2025 at 7: \_\_\_\_ pm (Strike Gavel)

1. Roll Call

Will the city recorder please call the roll?

2. Pledge of Allegiance

Please stand and join us for the pledge of allegiance

3. Motion to approve the following order of the agenda.

- Council President Berry can I have a motion to approve the following order of agenda.
- Is there a second,
- The motion to approve the following order of agenda has been made and seconded.
- All in favor say “aye”. The motion passes 5-0).

MAYOR'S BUSINESS [7:05 PM]

**See Mayor’s Separate Written Statement.**

The Balance of my Report to Council and Community will be submitted as part of my written submissions.

## **Next City Council Meeting**

Our next City Council meeting will be on **Monday, October 6 starting at 7 PM.**

4. Upcoming Meetings (*Link to City Calendar: <https://www.wilsonvilleoregon.gov/calendar>*)

COMMUNICATIONS [7:10 PM]

## **Turning to Communications:**

Our first community group for Communications tonight is

**Wilsonville Rotary Club** to tell us about their Peace City initiative.

**Dr. Laura LaJoie (La-Joy) Bishop** will be presenting. Welcome.

5. Rotary Peace City Initiative (*LaJoie/ Kipp*) [15 min.]

Next, **Debrah Arthur** will provide a report about Art Behind the Walls, a collaboration between Portland State University and Coffee Creek Correctional Facility, funded through a Wilsonville – Metro Community Enhancement Grant. Welcome, Debrah.

6. Community Enhancement PSU/CCCF Art Behind the Walls (*Deb Arthur*) [15 min]

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS [7:40 PM]

We will move now to community input and announcements portion of the city council meeting agenda.

This is an opportunity for visitors to address the city council on any matter concerning city's business or any matter over which the council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing.

Staff will make every effort to respond to questions raised during community input as quickly as possible following the council meeting.

Please limit your comments to three minutes. Please when conveying your remarks whatever they may be please speak to the council as a whole and not directly to any one member of council during your comments. Also please note you can use the podium or sit at the tables in front of Council. Whatever makes you feel more comfortable. Please make sure you talk into the microphone at either location.

To comment before council in-person or virtually, you must sign up either by completing a speaker card at the side of the room or by using the raise hand feature in zoom. You will need to provide your name, address, and topic you will be discussing. Information on engaging with city council can be found on the city council's webpage: [ci.wilsonville.or.us/citycouncil](http://ci.wilsonville.or.us/citycouncil).

As a reminder, when you begin your comments, state your name for the record and state your address or state that your address is provided on your speaker card.

Please note that this is not the only way to communicate with the Council or me. You are welcome to submit information in writing or via email. Additionally, I encourage you to schedule a meeting **with me or any of the other Councilors to discuss your concerns further.**

*This is an opportunity for visitors to address the City Council on any matter concerning City's Business or any matter over which the Council has control. It is also the time to address items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizen input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.*

#### **COUNCILOR COMMENTS, LIAISON REPORTS AND MEETING ANNOUNCEMENTS [7:50 PM]**

### **Now let's turn to councilor comments, liaison reports and meeting announcements:**

7. Council President Berry
8. Councilor Dunwell
9. Councilor Cunningham
10. Councilor Shevlin

#### **CONSENT AGENDA [8:10 PM]**

The next item is our consent agenda. Will the city attorney please read the items on consent.

- Council President Berry can I have a motion to approve the consent agenda?
- Is there a second,
- The motion to approve the following order of agenda has been made and seconded
- Is there any discussion?
- all in favor say “aye”. The motion passes 5-0).

**NEW BUSINESS [8:10 PM]**

The next item on the agenda is the selection of an executive recruitment firm to lead the search for our next City Manager, in anticipation of Mr. Cosgrove’s upcoming retirement at the end of the year.

Human Resources Manager (Ann-dray-uh Vee-yah-grah-nah) will summarize the results of Council’s evaluation of the proposals received.

**1. Executive Recruitment Firm Selection. (Andrea Villagrana)**

- Council President Berry can I have a motion to advance a professional services agreement for the City of Wilsonville with \_\_\_\_\_ (GMP Consultants/SGR./Prothman/Ralph Anderson & Associates/ Raftelis)
- Is there a second,
- The motion to advance a professional services agreement for the City of Wilsonville with \_\_\_\_\_ (GMP

Consultants/SGR./Prothman/Ralph Anderson & Associates/ Raftelis)

- has been made and seconded
- Is there any discussion?
- all in favor say “aye”. The motion passes 5-0).

CONTINUING BUSINESS [8:10 PM]

PUBLIC HEARING [8:10 PM]

Tonight we will have a public hearing to consider, **Resolution Nos. 3209 and 3210**. The Resolutions will be separately considered by Council after the public hearing. I will ask the City Attorney To Read the titles of Both Resolutions.

1. The order of procedure for tonight’s hearing is set out in detail in our City code. In brief, we will start with a staff report. Next, the public will be asked to provide testimony. I will ask everyone who signed up in advance to testify first in the order in which they signed up. Then I will ask if anyone present in Council Chambers would like to testify, and then I will ask anyone who is on the Zoom meeting who has not testified but would like to testify to do so. For those in the audience, please fill out a speaker card and provide to the City Recorder.

For those on Zoom, if you want to provide public testimony remotely during this meeting, please use the raise hand feature in Zoom or press \*9 on your telephone to notify the City Recorder you wish to speak when the time for public testimony is called. If you are having difficulties with these instructions, you may call 1-669-900-6833 and, when prompted, enter Webinar ID #815 3605 6468. Both numbers are shown on the screen.

When you begin your testimony, please state your name, and address for the record. Or, you may state that your address is as provided to staff. After each person testifies, Councilors may pose questions to me to be addressed by the person who testified or to staff to clarify any information that was conveyed in the testimony.

2. Once the City Council has heard from everyone and the City Council is satisfied it has all the information it needs to render a decision, the public hearing will be closed, Council deliberates, and I will announce the result.
3. We wish to hear from everyone who wants to testify. However, we request that you refrain from repeating testimony already given by someone else. If you agree with what someone before you has said, please provide your testimony indicating that you concur with what has been previously said.
4. Public testimony will be limited to three minutes. We will time the testimony and provide you with a visual warning when there is one minute remaining.
5. The public hearing is now open at \_\_\_\_\_pm *[gavel open the public hearing]*.
6. Zach Weigel, City Engineer, please provide staff's presentation.
7. *[Staff provides a presentation]*
8. Does any Councilor have any questions of staff at this time?

9. Is there any one registered to give public testimony either in person or by Zoom? (if None-say: Is there anyone in the Council Chambers who wishes to testify on this proposal? Please indicate so by raising your hand.
10. For public testimony, we will start with the people who signed up in advance to testify. Please remember to include your name and address for the record. Staff, if people have signed up in advance, who is our first person to testify this evening?
11. Does any Councilor need anything clarified regarding the testimony of this speaker? ***[Repeat 9 and 10 until the sign-up list is completed]***
12. Is there anyone in the Council Chambers who wishes to testify on this proposal? Please indicate so by raising your hand.
13. Does any Councilor need anything clarified regarding the testimony of this speaker? ***[Repeat 11 and 12 until all in the Council Chambers have testified]***
14. Is there any one on the Zoom meeting who wishes to testify on this proposal? Please indicate your interest by raising your hand in the participant section of the zoom controls indicating that you wish to testify. We will then call on you to testify. At that time, you can unmute your audio and show your video for your testimony.
15. Does any Councilor need anything clarified regarding the testimony of this speaker? ***[Repeat 13 and 14 until all on the zoom meeting have testified]***
16. Does staff have anything further to add to the record at this time or does City Council have any additional questions for staff?

17. *[If no further testimony forthcoming and no issues that warrant continuing the public hearing]* Hearing no further questions and everyone having an opportunity to testify I hereby declare this public hearing closed at [state time] [gavel hearing closed]. ***[Then proceed to Step 18 if needed otherwise 19].***

18. *[If there is indication that Councilor(s) may want to continue the hearing]* Does the City Council wish to continue the hearing? Please indicate by making a motion to do so. Please state the specific date and time to when the hearing will be continued.
- a. Is there a second to the motion?
  - b. All those in favor indicate by saying aye.
  - c. All those opposed indicate by saying nay
  - d. ***[If the decision is to continue the hearing]*** This hearing is continued until \_\_\_\_\_ o'clock on the \_\_\_\_\_ ***[date]***.
  - e. ***[If the motion fails]*** Since this hearing will not be continued, I hereby declare the public hearing closed at [state time] [gavel hearing closed].

19. ***[If the public hearing is closed]*** It is now time for the Council to consider Resolution No. 3209.

20. ***[DELIBERATION]*** *It is now time for us to deliberate on this resolution. Does any member of council have any comments or thoughts concerning this resolution at this time?*

21. ***[When general deliberation is concluding and if no one has made a motion yet]*** Do I have a motion on Resolution No. 3209?

22. Do I have a second on that Motion?

It has been moved by [Councilor \_\_\_\_\_] and seconded by [Councilor \_\_\_\_\_] to adopt **Resolution No. 3209** **A Resolution of the City of Wilsonville Adopting the Sewer**

**System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 1987.**

23. Is there any discussion?

24. *[Council discussion ensues]*

25. Hearing no further discussion or commentary, I will call for a vote on the motion. Those in favor? Those opposed? Those abstaining?

26. The motion passes \_\_\_\_ to \_\_\_\_\_. **OR** The motion fails \_\_\_\_ to \_\_\_\_\_.

27. It is now time for the Council to consider Resolution No. 3210.

**28. *[DELIBERATION] It is now time for us to deliberate on this resolution. Does any member of council have any comments or thoughts concerning this resolution at this time?***

**29. *[When general deliberation is concluding and if no one has made a motion yet]*** Do I have a motion on Resolution No. 3210?

30. Do I have a second on that Motion?

31. It has been moved by Councilor \_\_\_\_\_ and seconded by [Councilor \_\_\_\_\_] to adopt **Resolution No. 3210 A Resolution of the City of Wilsonville Adopting the Stormwater System Development**

## **Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 2353.**

32. Is there any discussion?

33. ***[Council discussion ensues]***

34. Hearing no further discussion or commentary, I will call for a vote on the motion. Those in favor? Those opposed? Those abstaining?

35. The motion passes \_\_\_\_ to \_\_\_\_.

**OR**

The motion fails \_\_\_\_ to \_\_\_\_.

11. **Resolution No. 3209** *(Legislative Non-Land Use Hearing)*

A Resolution of the City of Wilsonville Adopting the Sewer System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 1987.  
*(Weigel/Katko)*

12. **Resolution No. 3210** *(Legislative Non-Land Use Hearing)*

A Resolution of the City of Wilsonville Adopting the Stormwater System Development Charge Methodology Reports and Establishing the Charge Rates and Amending Resolution No. 2353.  
*(Weigel/Katko)*

**CITY MANAGER'S BUSINESS [8:30 PM]**

**LEGAL BUSINESS [8:35 PM]**

**ADJOURN [8:40 PM]**

**INFORMATIONAL ITEMS – No Council Action Necessary**

City Manager Reports

**AN EXECUTIVE SESSION WILL  
IMMEDIATELY FOLLOW THE WORK SESSION**

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Kimberly Veliz, City Recorder at 503-570-1506 or : assistive*

*listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-570-1506*

**Below is Part of the Mayor’s Business Report for the written record which may not have been addressed by the Mayor because of timing constraints/ or was delegated to another Councilor, but is part of the written record.**

In addition to meetings with business owners, constituents and regional mayors:

#### **Tourism**

I also had the opportunity to attend a Wilsonville **Chamber of Commerce Morning Spark** event last Wednesday and present about the City’s tourism program, **Explore Wilsonville**. As a part of the recently-adopted Tourism Development Strategy, we are trying to increase awareness of the Explore Wilsonville program. I encourage you to visit “ExploreWilsonville.com” to learn about things to do in and around the city. There are ideas for family days, date nights, what to do when friends and family come to visit, and much more.

#### **INZA R. WOOD MIDDLE SCHOOL Decorating Door Competition**

Councilor Cunningham and I had the honor of serving as judges in the annual door-decorating tradition at Inza R. Wood Middle School. The competition among the 6th, 7th, and 8th grade advisory classes was both spirited and creative — and for the judges, extremely difficult to decide. I am sure Councilor Cunningham will share his perspective as well.

Events like this — along with the regular exchanges I have with students and teachers across all grade levels — are among the most rewarding aspects of serving as Mayor. They remind me of the creativity, energy, and pride our young people bring to Wilsonville every day. I enjoy fostering their civic engagement.

#### **Republic Services Tour**

I had the opportunity to tour Republic Services’ facility on Ridder Road here in Wilsonville. If you’ve participated in Bulky Waste Day, you’ve been to their facility. This location, called a transfer station, receives waste from throughout Republic Services’ service territory in the Portland metro region. It is then sorted and sent to other locations for recycling or disposal. Thanks to Cindy Rogers and the Republic Services team for showing us how they handle our city’s solid waste.

#### **4B. MAYOR’S BUSINESS – Upcoming Meetings, Events, Etc.**

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#### **Regional Coordination**

Last week, I participated in several coordination meetings with other Washington County mayors. Even though most of Wilsonville is in Clackamas County, we do extend into Washington County. In particular, some of our developable industrial land is in Washington County near Tualatin.

## DEI Cultural Calendar

The Diversity, Equity, and Inclusion Committee's Cultural Calendar highlights dates of significance for historically marginalized communities. There are three dates of note in September.

**Hispanic Heritage Month** is recognized from **September 15 through October 15**. It is a time to celebrate the rich culture and contributions of Hispanic and Latino culture on the nation's history. People with ancestry from Spain, Portugal, Mexico, the Caribbean, and Central and South America celebrate their roots.

**Rosh Hashanah** is September 22 through 24. The Jewish New Year, it is the first of the Jewish High Holidays and a time for reflection, repentance, and renewal through special prayers and festive meals, which often include apples and honey to symbolize a sweet new year.

And finally, **Yom Kippur**, another Jewish High Holiday, is observed on October 1 and 2. The holiest day of the year in Judaism, it is a day of atonement to seek forgiveness for sins and deepen spiritual connections. It involves a 25-hour period of fasting, prayer, and focus on one's spirituality.

## Emergency Preparedness Fair

Remember that **this Saturday, September 20 from 10am – noon at the Stein-Boozier Barn in Memorial Park** is the City's **annual Emergency Preparedness Fair**. Hear from experts with the City and partner organizations, including learning the basics of being prepared for an emergency, including building a "go kit," how to get connected to emergency alerts, what to know about wildfire season, and more.

Motivated by the wildfires, ice storm, heat dome, and COVID pandemic we've experienced in the past five years, the "**Wilsonville Ready**" campaign is a year-round effort to help residents and businesses become better equipped to endure the immediate aftermath of an emergency when power, water, food, medical aid, communications, and other basic services may be unavailable.

## Sunset to Summer Community Bike Ride

Enjoy an active way to say farewell to summer at the **Sunset to Summer Community Bike Ride presented by SMART**. Meet **this Sunday, September 21 at Town Center Park at 5:30pm** for a **10-mile ride** through Wilsonville's neighborhood streets and pathways. Halfway through the ride we will stop to enjoy the sunset! The ride is family-friendly and open to bicyclists of all ages and abilities. Everyone will be required to **wear a helmet and have proper lighting**.

### First Friday Film

Head to the **Wilsonville Public Library** on **Friday, October 3** to watch *Karate Kid: Legends* on the big screen! Doors open at 2:45pm and the movie will begin at 3pm. Snacks are available by donation, or bring your own.

### Paper Shredding Day

Residents are invited to drop off sensitive paper documents for secure, on-site shredding at the City's **annual Shred Day** on **Saturday, October 4** from **9am – 2pm** at **City Hall**. The City is partnering with Shred Northwest to provide this service to residents and small businesses at **no charge**. In lieu of a fee, the City is asking participants to consider making a cash or check donation to Wilsonville Community Sharing to support this local non-profit food bank continue to provide social services to our community. **Proof of residency** is required, and participants are encouraged to come earlier in the day—the event will end when the shredding truck is filled to capacity!

### October Events

Mark your calendar for three events later in October:

- **Thursday, October 9** is the next lecture in the **Diversity, Equity, and Inclusion Committee's speaker series**. The topic is **"Supporting Transgender Family Members, Friends, and Neighbors"** and will be a panel-style discussion.
- **Saturday, October 18** is the **Fall Harvest Festival** at the Stein-Boozier Barn in Murase Plaza, and
- **Saturday, October 25** will be a **Bulky Waste Day** in partnership with Republic Services.

Details about these events can be found on the City's calendar at "[WilsonvilleOregon.gov/Calendar](https://www.wilsonvilleoregon.gov/Calendar)" and I will remind the community about them in my future business reports.